

NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

CORPORATE LEADERSHIP TEAM'S REPORT TO COUNCIL

19th November 2025

Report Title: Reports from Outside Bodies

Submitted by: Service Director, Legal & Governance

Portfolios: All

Ward(s) affected: All Wards

<u>Purpose of the Report</u>	<u>Key Decision</u>	Yes ☐	No ☒
Following the decision of full council in April 2005 to review the framework for the Council's appointment to outside bodies it agreed that representatives on outside bodies should provide a Bi-annual report to full council on the activities of such outside bodies. This report provides further information in relation to those reports which have been obtained.			
<u>Recommendation</u> That Council Notes and accepts receipt of the bi-annual reports which have been received in relation to the business carried out/matters dealt with by relevant Outside Bodies to full Council as appropriate.			
<u>Reasons</u> To keep council advised as to developments in relation to outside bodies to which elected members are appointed on behalf of the Council. The provision of such reports were requested by full council and the Council constitution amended to reflect the wishes of the Council in this regard.			

1. Background

- 1.1** The Council is obliged to nominate member representatives on outside bodies.
- 1.2** These nominations need to be made in line with the arrangements set out in section B1: 6.1 of the Council constitution.
- 1.3** Council in April 2005 resolved that there be a new framework for the Council's appointment to outside bodies and that representatives on such outside bodies should provide a Bi-annual report to full council on their activities.
- 1.4** A full list of outside bodies for which the Council requires a representative, including those which will continue to be allocated to ward members, is set out in Appendix 1.

2. Issues

- 2.1 The Council's constitution now sets out a mechanism by which members provide Bi-annual reports from outside bodies to which they are nominated.
- 2.2 This report sets out those reports which have been supplied by members to date (Appendix 2)
- 2.3 LAP have been dissolved or are no longer supported by the Council - the Outside Bodies list will be updated to reflect that at the Annual Council meeting; the Council is currently investigating an alternative neighbourhood locality arrangement.
- 2.4 There is not an expectation of reports from Community Centres Committees unless members feel the need to submit one.

3. Recommendation

- 3.1 It is recommended that Council:

- Notes that appointees to Outside Bodies have been asked to provide a bi-annual report in relation to the business carried out/matters dealt with by the relevant Outside Body on which they are appointed.
- Notes and accepts the bi-annual reports at Appendix B which have been received in relation to those Outside Bodies.

4. Reasons

- 4.1 To ensure decision-making is transparent and accurately reflects the council constitution.
- 4.2 This being the first bi-annual report back from Outside Bodies this is a stand-alone report, although in future these will be included in the 'reports section' of the Council with a link to the reports.

5. Options Considered

- 5.1 No alternative options are relevant.

6. Legal and Statutory Implications

- 6.1 The Council must ensure that its constitution accurately reflects the reality of decision-making and it does not act ultra vires and there is transparency in reporting and decision-making.

7. Equality Impact Assessment

- 7.1 An equality impact assessment is not required as a result of the proposed changes to the Constitution.

8. Financial and Resource Implications

- 8.1 There are no direct financial or resource implications arising from these proposed changes.

9. Major Risks & Mitigation

- 9.1** There is a risk that if the governance and reporting arrangements for outside bodies are not carried out in accordance with the council constitution that this may potentially result in reputational damage with external stakeholders/outside bodies.

10. UN Sustainable Development Goals (UNSDG)

- 10.1** Appointments to outside bodies cover a diverse range of activities which would fall within UN Sustainable Development Goals.



11. Key Decision Information

- 11.1** This is not a key decision.

12. Earlier Cabinet/Committee Resolutions

- 12.1** Not applicable.

13. List of Appendices

- 13.1** Appendix 1 – Appointments to Outside Bodies.
13.2 Appendix 2 – Reports from Outside Bodies

14. Background Papers

- 14.1** None.

