

## AUDIT & STANDARDS COMMITTEE



### Work Programme 2024/25

**Chair**

Cllr P. Waring

**Vice-Chair**

Cllr G. Burnett-Faulkner

**Members**

Cllrs M. Holland, J. Whieldon, W. Brockie, M. Stubbs

**Officer Champions**

Sarah Wilkes / Anthony Harold

The Audit & Standards Committee is responsible for overseeing the Council's audit and assurance arrangements. Its role is to provide independent assurance to members of the adequacy of the Council's corporate governance arrangements including risk management and its systems of internal control. More information is available in Section B2 of the Council's constitution.

For more information on the Committee or its work Programme please contact the Democratic Services:

✚ Geoff Durham at [geoff.durham@newcastle-staffs.gov.uk](mailto:geoff.durham@newcastle-staffs.gov.uk) or on (01782) 742222

✚ Alexandra Bond at [alexandra.bond@newcastle-staffs.gov.uk](mailto:alexandra.bond@newcastle-staffs.gov.uk) or on (01782) 742211

## Planned Items

DATE OF MEETING	ITEM	NOTES
03/02/2025	<ul style="list-style-type: none"><li>• Q3 Corporate Risk Management Report 2024/25</li><li>• Q3 Internal Audit Progress Report 2024/25</li><li>• External Audit Findings Report 2023/24</li></ul>	
07/04/2025	<ul style="list-style-type: none"><li>• Internal Audit Charter 2025/26</li><li>• Internal Audit Plan 2025/26</li><li>• Corporate Fraud Arrangements 2025/26</li><li>• Risk Management Policy &amp; Strategy 2025/26</li><li>• External Audit Plan 2024/25 - KPMG</li></ul>	
27/05/2025	<ul style="list-style-type: none"><li>• Proposed Accounting Policies 2024/25</li><li>• Draft Statement of Accounts 2024/25</li><li>• Annual Governance Statement 2024/25</li></ul>	
14/07/2025	<ul style="list-style-type: none"><li>• Annual Internal Audit Report and Opinion 2023/24</li><li>• Treasury Management Annual Report 2023/24</li><li>• Q4 Corporate Risk Management Report 2023/24</li></ul>	
29/09/2025	<ul style="list-style-type: none"><li>• Q1 Corporate Risk Management Report 2025/26</li><li>• Q1 Internal Audit Progress Report 2025/26</li><li>• Health and Safety Report 2024/25</li><li>• Audited Statement of Accounts 2024/25</li></ul>	
10/11/2025	<ul style="list-style-type: none"><li>• Treasury Management Half Yearly Report 2025/26</li><li>• Q2 Corporate Risk Management Report 2025/26</li><li>• Q2 Internal Audit progress Report 2025/26</li></ul>	
02/02/2026	<ul style="list-style-type: none"><li>• Q3 Corporate Risk Management Report 2024/25</li></ul>	

DATE OF MEETING	ITEM	NOTES
	<ul style="list-style-type: none"> <li>• Q3 Internal Audit Progress Report 2024/25</li> <li>• External Audit Findings Report 2023/24</li> </ul>	
27/04/2026	<ul style="list-style-type: none"> <li>• Internal Audit Charter 2026/27</li> <li>• Internal Audit Plan 2026/27</li> <li>• Corporate Fraud Arrangements 2026/27</li> <li>• Risk Management Policy &amp; Strategy 2026/27</li> <li>• External Audit Plan 2025/26 - KPMG</li> </ul>	
26/05/2026	<ul style="list-style-type: none"> <li>• Proposed Accounting Policies 2025/26</li> <li>• Draft Statement of Accounts 2025/26</li> <li>• Annual Governance Statement 2025/26</li> <li>• Q4 Finance and Performance Report 2025/26</li> </ul>	

### Previous Items

DATE OF MEETING	ITEM	NOTES
17/04/2023	<ul style="list-style-type: none"> <li>• Internal Audit Charter 2023/24</li> <li>• Internal Audit Plan 2023/24</li> <li>• Corporate Fraud Arrangements 2023/24</li> <li>• Committee Work Plan 2023/24</li> <li>• Risk Management Policy &amp; Strategy 2023/24</li> <li>• External Audit</li> </ul>	
30/05/2023	<ul style="list-style-type: none"> <li>• Proposed Accounting Policies</li> <li>• Annual Governance Statement</li> <li>• Draft Statement of Accounts 2022/23</li> </ul>	

	<ul style="list-style-type: none"> <li>• Revised Finance and Contract Procedure Rules</li> </ul>	
17/07/2023	<ul style="list-style-type: none"> <li>• Health and Safety Report 2022/23</li> <li>• Treasury Management Annual Report 2022/23</li> <li>• Q4 Corporate Risk Management Report 2022/23</li> <li>• Annual Internal Audit Report and Annual Opinion</li> </ul>	
28/09/2023	<ul style="list-style-type: none"> <li>• Q1 Corporate Risk Management Report 2023/24</li> <li>• Q1 Internal Audit Progress Report 2023/24</li> <li>• Audited Statement of Accounts 2022/23</li> </ul>	
13/11/2023	<ul style="list-style-type: none"> <li>• Treasury Management Half Yearly Report 2023/24</li> <li>• Q2 Corporate Risk Management Report 2023/24</li> <li>• Q2 Internal Audit progress Report 2023/24</li> </ul>	
05/02/2024	<ul style="list-style-type: none"> <li>• Q3 Corporate Risk Management Report 2023/24</li> <li>• Q3 Internal Audit Progress Report 2023/24</li> <li>• Procurement of Internal Audit Service 2024/25</li> <li>• Grant Thornton – Value for Money Audit Report 2022/23</li> </ul>	
22/04/2024	<ul style="list-style-type: none"> <li>• Internal Audit Charter 2024/25</li> <li>• Internal Audit Plan 2024/25</li> <li>• Corporate Fraud Arrangements 2024/25</li> <li>• Risk Management Policy &amp; Strategy 2024/25</li> <li>• External Audit Plan 2023-24</li> <li>• Committee Work Plan 2024/25</li> </ul>	
28/05/2024	<ul style="list-style-type: none"> <li>• External Audit Report 2022-23</li> <li>• Accounting Policies 2023-24</li> <li>• Annual Governance Statement 2023-24</li> <li>• Statements of Accounts 2023-24</li> </ul>	

15/07/2024	<ul style="list-style-type: none"> <li>• Treasury Management Annual Report 2023/24</li> <li>• Q4 Corporate Risk Management Report 2023/24</li> <li>• Annual Internal Audit Report and Opinion 2023/24</li> <li>• Committee Work Plan 2024/25</li> </ul>	
30/09/2024	<ul style="list-style-type: none"> <li>• Q1 Corporate Risk Management Report 2024/25</li> <li>• Q1 Internal Audit Progress Report 2024/25</li> <li>• Health and Safety Report 2023/24</li> <li>• Audited Statement of Accounts 2023/24</li> <li>• Committee Work Plan 2024/25</li> </ul>	
04/11/2024	<ul style="list-style-type: none"> <li>• Treasury Management Half Yearly Report 2024/25</li> <li>• Q2 Corporate Risk Management Report 2024/25</li> <li>• Q2 Internal Audit progress Report 2024/25</li> <li>• Committee Work Plan 2024/25</li> </ul>	

Last updated on 24<sup>th</sup> January 2025