



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 January 2024 and 30 April 2024

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days notice of all “Key Decisions” that will be taken “Key Decisions” are decisions about “executive” functions that will:-

- A) result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council’s budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure); and/or
- B) be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or “exempt” information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;

- a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

For all enquiries, please contact Democratic Services, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire ST5 1BL.
Telephone – 01782 742222 / Email – DemocraticServices@newcastle-staffs.gov.uk

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	Key Decision
Draft Revenue & Capital Budget & Strategies 2024/25	To consider a report on the Draft Revenue & Capital Budget and Strategies 2024/25	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 16 January 2024	Finance, Assets and Performance	All Wards	N/A	No
Schedule of Fees and Charges 2024/25	To consider a report on the Schedule of Fees and Charges for 2024/25	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 16 January 2024	Finance, Assets and Performance	All Wards	3 Information relating to the financial or business affairs of any particular person (including	Yes

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						the authority holding that information)	
Newcastle Borough Local Plan Consultation Responses and Next Stages	To consider a report on the Newcastle Borough Local Plan Consultation Responses and Next Stages	Cabinet Portfolio Holder - Strategic Planning	Cabinet 16 January 2024	Economy and Place	All Wards	N/A	Yes
Communication s Services	To consider a report on Communications Services	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 16 January 2024	Finance, Assets and Performance	All Wards	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Approval to Award Contract for the Supply of Bedding Plants and Hanging Baskets	To consider a report for the Approval to Award Contract for the Supply of Bedding Plants and Hanging Baskets	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 16 January 2024	Health, Wellbeing and Environment	All Wards	N/A	Yes
Health Inequalities Grant Projects	To consider a report on Health Inequalities Grant Projects	Cabinet Portfolio Holder - Leisure, Culture & Heritage,	Cabinet 16 January 2024	Health, Wellbeing and Environment	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
		Cabinet Portfolio Holder - Community Safety and Wellbeing					
Walleys Quarry Update Report	To receive an update on odour issues at Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 16 January 2024	Health, Wellbeing and Environment	All Wards	N/A	No
Revenue and Capital Budget and Strategies	To consider a report on the Revenue and Capital Budget and Strategies	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 February 2024	Finance, Assets and Performance	All Wards	N/A	No
Town Centre Regeneration Update	To consider an update report on the Town Centre Regeneration	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 February 2024	Economy and Place	Town	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Kidsgrove Town Deal Contract Award - Shared Services and Garage	To consider a report on the Kidsgrove Town Deal Contract Award - Shared Services and Garage Replacement	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People	Cabinet 6 February 2024	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or business affairs of any particular person (including	Yes

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Replacement		and Partnerships				the authority holding that information)	
Procurement of Streetscene Vehicles including EV's	To consider a report on the procurement of Streetscene Vehicles including EV's	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 6 February 2024	Health, Wellbeing and Environment	All Wards	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Corporate Enforcement Policy	To consider a report on the Corporate Enforcement Policy	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 6 February 2024	Health, Wellbeing and Environment	All Wards	N/A	Yes
Quarter 3 Finance and Performance Report 2023/24	To consider a report on the Quarter 3 Finance and Performance Report 2023/24	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 6 February 2024	Finance, Assets and Performance	All Wards	N/A	No
Walleys Quarry Update Report	To consider an update report on odour issues at Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 6 February 2024	Health, Wellbeing and Environment	All Wards	N/A	No
IT Data Centre	To consider a report in	Cabinet Portfolio	Cabinet 6	Health, Wellbeing	All Wards	N/A	No

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Replacement	IT Data Centre Replacement	Holder - One Council, People and Partnerships	February 2024	and Environment			
War Widow(er) Pension Disregard - Housing Benefit and Council Tax Reduction	To consider a report on War Widow(er) Pension Disregard - Housing Benefit and Council Tax Reduction	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 February 2024	Finance, Assets and Performance	All Wards	N/A	No
Procurement of the Council's Long Term Agreement (Insurance)	To consider a report of the outcome of the procurement process in utilising the 'YPO - Insurance Placement DPS - 978 framework' for the delivery of a new 5 year (3 + 1+ 1) Long Term Insurance Agreement and seek agreement to contract.	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 February 2024	Finance, Assets and Performance	All Wards	N/A	Yes
EV Charging Points for Castle Car Park	To consider a report on EV Charging Points for Castle Car Park	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 19 March 2024	Economy and Place	Town	3 Information relating to the financial or business affairs of any particular person (including the authority	Yes

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						holding that information)	
Re-award of contract for Wammy Changing Rooms	To consider a report on the re-awarding of contract for Wammy Changing Rooms	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 19 March 2024	Economy and Place	Cross Heath	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Newcastle Town Deal Digital Infrastructure Project Update	To consider a report on the Newcastle Town Deal Digital Infrastructure Project Update	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 19 March 2024	Economy and Place	Town	N/A	Yes
Tree and Biodiversity Management Plan	To consider a report on the Tree and Biodiversity Management Plan	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 19 March 2024	Health, Wellbeing and Environment	All Wards	N/A	No
Taxi Metered Fares	To consider a report on Taxi Metered Fares	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 19 March 2024	Finance, Assets and Performance	All Wards	N/A	Yes
Refreshed Sustainable Environment	To consider a report on the Refreshed Sustainable	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 23 April 2024	Health, Wellbeing and Environment	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Strategy and Action Plan	Environment Strategy and Action Plan						