



### **Cabinet Forward Plan: Newcastle under Lyme Borough Council**

#### **Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012**

This Plan gives 28 days' notice of Key Decisions which we are expecting to take over the next few months. Councils cannot take Key Decisions without first giving 28 days' notice, unless an urgent decision is required. Urgent Key Decisions may be taken under the urgency procedures set out in the Council's Constitution. A decision notice for each Key Decision made is published within 6 days of it having been made.

"Key decisions" are defined as those Executive (Cabinet) decisions which are likely:

- a. to result in the Council incurring expenditure or making savings of £100,000 or more (in the case of Revenue) and £250,000 or more (in the case of Capital); and/or
- b. to be significant in terms of the effects on communities living or working in an area comprising two or more wards of the Borough.

This Forward Plan also contains details of other important Cabinet decisions that we are expecting to take even if they do not meet this definition.

Whilst the majority of these decisions taken at meetings held in public, some decisions may be taken in private meetings because they deal with confidential information as defined in Schedule 12A of the Local Government Act 1972, and the public interest in withholding the information outweighs the public interest in disclosing it. If we intend to take a decision in private, that will be noted below with reasons.

If you object to a decision being taken in private, you can tell us why by emailing [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk) or contacting the address below. Any representations received at least 8 working days before the meeting will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be reported verbally to the meeting.

**The Cabinet is made up of the Leader, Deputy Leader and Cabinet Members with the following portfolios:**

Leader of the Council (One Council, People & Partnerships)	Councillor Simon Tagg
Deputy Leader & Cabinet Portfolio Holder (Finance, Town Centres & Growth)	Councillor Stephen Sweeney
Cabinet Portfolio Holder (Community Safety & Well Being)	Councillor Gill Heesom
Cabinet Portfolio Holder (Environment & Recycling)	Councillor Trevor Johnson
Cabinet Portfolio Holder (Leisure, Culture & Heritage)	Councillor Jill Waring
Cabinet Portfolio Holder (Strategic Planning)	Councillor Paul Northcott

**Exempt Information Categories under Schedule 12A of the Local Government Act 1972**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

Copies of the Council's Constitution, agendas and reports relevant to any key decision may be accessed on the Council's website [www.newcastle-staffs.gov.uk](http://www.newcastle-staffs.gov.uk) or may be viewed during normal office hours. Copies or extracts can be obtained on payment of a fee (unless the publication contains exempt information).

For all enquiries, please contact:-

**The Chief Executive's Directorate, Castle House, Barracks Road  
Newcastle-under-Lyme, Staffordshire ST5 1BL  
Telephone 01782 742222 Email: [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk)**

<b>Title of Report</b>	<b>Brief Description of Report</b>	<b>Cabinet Portfolio</b>	<b>Intended Decision Date</b>	<b>Relevant Overview &amp; Scrutiny Committee</b>	<b>Wards Affected</b>	<b>Reason for Determining in Private Session (if applicable)</b>
Draft Savings Proposals 2022/23	To consider draft savings proposals for the 2022/23 financial year	Finance, Town Centres & Growth	Cabinet 1 December 2021	Finance, Assets & Performance	All Wards	N/A
Walley's Quarry	To consider an update on Walley's Quarry	Finance, Town Centres & Growth	Cabinet 1 December 2021	Finance, Assets & Performance	All Wards	N/A
Improvements to Westlands Tennis Centre & Wolstanton Park Tennis Courts	To consider proposals in respect of the improvement of tennis facilities at Westlands and Wolstanton Park.	Leisure, Culture & Heritage	Cabinet 1 December 2021	Health, Wellbeing & Partnerships	All Wards	N/A
Future High Streets Fund – multi storey car park	To consider a report on future multi storey car park provision	Finance, Town Centres & Growth	Cabinet 1 December 2021	Economy, Environment & Place	All Wards	N/A
Procurement Strategy 2022 - 25	To consider a report on the Council's Procurement Strategy for the period 2022 - 2025	Finance, Town Centres & Growth	Cabinet 1 December 2021	Finance, Assets & Performance	All Wards	N/A
Allpay contract renewal	To consider a report on the renewal of the Council's Allpay contract	Finance, Town Centres & Growth	Cabinet 1 December 2021	Finance, Assets & Performance	All Wards	N/A
Reprocurement of corporate mail services	To consider the procurement of the mail services contract	Finance, Town Centres & Growth	Cabinet 1 December 2021	Finance, Assets & Performance	All Wards	N/A

Future High Streets Fund – purchase of York Place	To consider a report on the purchase of York Place  A confidential appendix will be considered alongside this report. It will be considered under Part 2 of the agenda by virtue of paragraph 3 of Part 1 of Schedule 12A (as amended) of the Local Government Act, 1972	Finance, Town Centres & Growth	Cabinet 1 December 2021	Economy, Environment & Place	All Wards	Paragraph 3 of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Schedule of Fees and Charges 2022/23	To consider and approve the Fees and Charges for 2022/23	Finance, Town Centres & Growth	Cabinet 12 January 2022	Finance, Assets & Performance	All Wards	N/A
Newcastle Town Centre Market update	To consider an update on the market	Finance, Town Centres & Growth	Cabinet 12 January 2022	Economy, Environment & Place	All Wards	N/A
Draft Revenue & Capital Budget and Strategies 22/23	To consider the draft revenue and capital budget and strategies	Finance, Town Centres & Growth	Cabinet 12 January 2022	Finance, Assets & Performance	All Wards	N/A
Newcastle Town Deal Fund – future of the Rycroft Site	To consider a report on the future of the Rycroft Site	Finance, Town Centres & Growth	Cabinet 12 January 2022	Economy, Environment & Place	All Wards	N/A

Chatterley Valley	To consider a report on Chatterley Valley	Finance, Town Centres & Growth	Cabinet 12 January 2022	Economy, Environment and Place	All Wards	N/A
Procurement of Agency Operatives for Operational Services Directorate	To consider a report on a procurement process to appoint Agency Operatives in the Operational Services Directorate	One Council, People and Partnerships	Cabinet 12 January 2022	Finance, Assets & Performance	All Wards	N/A
Community Renewal Fund Grant Award	To consider a report on the acceptance of the Grant Award	Community Safety & Wellbeing	Cabinet 12 January 2022	Health, Wellbeing and Partnerships	All Wards	N/A
Future High Streets Fund – York Place	To consider a report on appointing a contractor to develop the design and build contract for York Place  A confidential appendix will be considered alongside this report. It will be considered under Part 2 of the agenda by virtue of paragraph 3 of Part 1 of Schedule 12A (as amended) of the Local Government Act, 1972	Finance, Town Centres & Growth	Cabinet 12 January 2022	Economy, Environment & Place	All Wards	Paragraph 3 of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Quarter 3 Budget & Performance	To receive the Q3 Finance & Performance Report	Finance, Town Centres	Cabinet 2 February 2022	Finance, Assets & Performance	All Wards	N/A

report		& Growth				
Revenue & Capital Budget & Strategies 2022-23	To consider the budget and strategies for the forthcoming financial year	Finance, Town Centres & Growth	Cabinet 2 February 2022	Finance, Assets & Performance	All Wards	N/A
Appointment of External Auditor	To consider the appointment of the External Auditor	Finance, Town Centres & Growth	Cabinet 2 February 2022	Finance, Town Centres & Growth	All Wards	N/A
Irrecoverable Items	To consider a report on irrecoverable items  A confidential appendix will be considered alongside this report. It will be considered under Part 2 of the agenda by virtue of paragraphs 1, 2 and 3 of Part 1 of Schedule 12A (as amended) of the Local Government Act, 1972	Finance, Town Centres & Growth	Cabinet 23 March 2022	Finance, Town Centres & Growth	All Wards	Paragraphs 1, 2 and 3 of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 – Para 1 - Information relating to any individual ; Para 2 - Information which is likely to reveal the identity of an individual; Para 3 - Information relating to the financial or business affairs of any particular

						person (including the authority holding that information)
--	--	--	--	--	--	---