



### **Cabinet Forward Plan: Newcastle under Lyme Borough Council**

#### **Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012**

This Plan gives 28 days' notice of Key Decisions which we are expecting to take over the next few months. Councils cannot take Key Decisions without first giving 28 days' notice, unless an urgent decision is required. Urgent Key Decisions may be taken under the urgency procedures set out in the Council's Constitution. A decision notice for each Key Decision made is published within 6 days of it having been made.

"Key decisions" are defined as those Executive (Cabinet) decisions which are likely:

- a. to result in the Council incurring expenditure or making savings of £100,000 or more (in the case of Revenue) and £250,000 or more (in the case of Capital); and/or
- b. to be significant in terms of the effects on communities living or working in an area comprising two or more wards of the Borough.

This Forward Plan also contains details of other important Cabinet decisions that we are expecting to take even if they do not meet this definition.

Whilst the majority of these decisions taken at meetings held in public, some decisions may be taken in private meetings because they deal with confidential information as defined in Schedule 12A of the Local Government Act 1972, and the public interest in withholding the information outweighs the public interest in disclosing it. If we intend to take a decision in private, that will be noted below with reasons.

If you object to a decision being taken in private, you can tell us why by emailing [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk) or contacting the address below. Any representations received at least 8 working days before the meeting will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be reported verbally to the meeting.

**The Cabinet is made up of the Leader, Deputy Leader and Cabinet Members with the following portfolios:**

Leader of the Council (One Council, People & Partnerships)	Councillor Simon Tagg
Deputy Leader & Cabinet Portfolio Holder (Finance, Town Centres & Growth)	Councillor Stephen Sweeney
Cabinet Portfolio Holder (Community Safety & Well Being)	Councillor Gill Heesom
Cabinet Portfolio Holder (Environment & Recycling)	Councillor Trevor Johnson
Cabinet Portfolio Holder (Leisure, Culture & Heritage)	Councillor Jill Waring
Cabinet Portfolio Holder (Strategic Planning)	Councillor Paul Northcott

**Exempt Information Categories under Schedule 12A of the Local Government Act 1972**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

Copies of the Council's Constitution, agendas and reports relevant to any key decision may be accessed on the Council's website [www.newcastle-staffs.gov.uk](http://www.newcastle-staffs.gov.uk) or may be viewed during normal office hours. Copies or extracts can be obtained on payment of a fee (unless the publication contains exempt information).

For all enquiries, please contact:-

**The Chief Executive's Directorate, Castle House, Barracks Road  
Newcastle-under-Lyme, Staffordshire ST5 1BL  
Telephone 01782 742222 Email: [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk)**

<b>Title of Report</b>	<b>Brief Description of Report</b>	<b>Cabinet Portfolio</b>	<b>Intended Decision Date</b>	<b>Relevant Overview &amp; Scrutiny Committee</b>	<b>Wards Affected</b>	<b>Reason for Determining in Private Session (if applicable)</b>
Q1 Finance and Performance Report	To receive the Q1 Finance and Performance Report	Finance, Town Centres & Growth	Cabinet 8 September 2021	Finance, Assets & Performance	All Wards	N/A
Covid Review	To receive a report reviewing the Council's response to the Covid-19 pandemic	One Council, People & Partnerships	Cabinet 8 September 2021	Finance, Assets & Performance	All Wards	N/A
Statement of Community Involvement	To approve the revised Planning Statement of Community Involvement	Strategic Planning	Cabinet 8 September 2021	Economy, Environment and Place	All Wards	N/A
Local Plan Issues and Options	To approve the proposed Local Plan Issues and Options	Strategic Planning	Cabinet 8 September 2021	Economy, Environment and Place	All Wards	N/A
J2 Update Report	To receive a report on resolution of issues at J2	Leisure, Culture & Heritage	Cabinet 8 September 2021	Finance, Assets & Performance	All Wards	N/A
Procurement of a Customer Payment System	To consider a report about awarding a contract in relation to the Council's e-Payments solution.	Finance, Town Centres & Growth	Cabinet 8 September 2021	Finance, Assets & Performance	All Wards	N/A
Town Centre car parking strategy update	To consider an update on the Town Centre car parking strategy	Finance, Town Centres & Growth	Cabinet 8 September 2021	Finance, Assets & Performance	All Wards	N/A
Walley's Quarry Update Report	To receive an update report in respect of Walley's Quarry	Environment & Recycling	Cabinet 8 September 2021	Economy, Environment and Place	All Wards	N/A

Medium Term Financial Strategy 2022/23	To consider proposals for the Medium Term Financial Strategy for 2022/23	Finance, Town Centres & Growth	Cabinet 13 October 2021	Finance, Assets & Performance	All Wards	N/A
Procurement or a Revenue & Benefits System	To consider proposals to procure a cloud based Revenue & Benefits back office system	Finance, Town Centres & Growth	Cabinet 13 October 2021	Finance, Assets & Performance	All Wards	N/A
Energy Efficiency Programme	To consider proposals for an Energy Efficiency Programme	Environment & Recycling	Cabinet 13 October 2021	Finance, Assets & Performance	All Wards	N/A
One Council Programme Update	To receive an update on progress with the One Council Programme	One Council, People & Partnerships	Cabinet 13 October 2021	Finance, Assets & Performance	All Wards	N/A
Appointment of a supplier to refurbish the health and fitness offer at Jubilee2	To recommend a preferred procurement strategy for the design, and refurbishment of the health and fitness offer, and the provision of fitness equipment to ensure that the health and fitness offer at Jubilee2 is fit for purpose	Leisure, Culture & Heritage	Cabinet 13 October 2021	Finance, Assets & Performance	All Wards	N/A
Q2 Finance & Performance Report	To receive the Q2 Finance & Performance Report	Finance, Town Centres & Growth	Cabinet 3 November 2021	Finance, Assets & Performance	All Wards	N/A
Medium Term Financial Strategy 2022/23 Update	To consider updated proposals for the Medium Term Financial Strategy for 2022/23 following an Efficiency Board process	Finance, Town Centres & Growth	Cabinet 3 November 2021	Finance, Assets & Performance	All Wards	N/A
Draft Savings Proposals	To consider draft savings proposals for the 2022/23	Finance, Town Centres	Cabinet 1 December	Finance, Assets & Performance	All Wards	N/A

2022/23	financial year	& Growth	2021			
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