

NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

**CHIEF EXECUTIVE'S REPORT TO THE
FULL COUNCIL**

Date 21st November 2018

1. **REPORT TITLE** **APPOINTMENT OF CHIEF EXECUTIVE**
- Submitted by:** **Acting Chief Executive – John Tradewell**
- Portfolio:** **Leader of the Council**
- Ward(s) affected:** **All**

Purpose of the Report

To seek the Council's formal agreement to the appointment of a new Chief Executive.

Recommendations

It is recommended that:

- (1) Martin Hamilton be appointed as the Council's Chief Executive (including the roles of Head of Paid Service, Returning Officer and Electoral Registration Officer) such appointment to commence from a date to be agreed between Mr Hamilton and the Leader of the Council.**
- (2) It is proposed that Mr Hamilton be appointed on a salary of £105,000 per annum (plus election expenses).**

Reasons

- 1) The appointment of the Council's Chief Executive (including the roles of Head of Paid Service, Returning Officer and Electoral Registration Officer) is a matter for decision by the full Council.
- 2) To settle the level of remuneration for the post.

1. **Update**

- 1.1 The Council has carried out an extensive recruitment campaign to recruit its new Chief Executive. There were 29 applicants who, through a thorough and rigorous selection process, were whittled down to a shortlist of candidates who were interviewed by an Interview Panel of Elected Members on the 9th November 2018.

1.2 The Interview Panel, chaired by the Leader of the Council, and representing all four political groups on the Council, reached the unanimous decision to recommend to full Council that Martin Hamilton be appointed as the new Chief Executive of the Council.

1.3 The Council is now asked to formally agree to the appointment of Mr Hamilton as its new Chief Executive.

2. **Equality Impact Assessment**

2.1 An open and fair selection process was followed.

3. **Financial and Resource Implications**

3.1 As set out in the report. In addition there are national insurance and, potentially, superannuation and relocation costs.

4. **Risks**

4.1 The Council needs a Chief Executive/Head of Paid Service to support the elected members and provide clear and effective managerial leadership to its officers.

5. **Sustainability and Climate Change Implications**

5.1 Nil

6. **Background Papers**

6.1 None