



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 November 2023 and 29 February 2024

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days notice of all “Key Decisions” that will be taken “Key Decisions” are decisions about “executive” functions that will:-

- A) result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council’s budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure); and/or
- B) be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or “exempt” information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;

- a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

For all enquiries, please contact Democratic Services, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire ST5 1BL.
Telephone – 01782 742222 / Email – DemocraticServices@newcastle-staffs.gov.uk

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	Key Decision
Newcastle Town Deal - Projects in Knutton	To consider a report on projects in Knutton as part of the Town Deal	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - Sustainable Environment	Cabinet 7 November 2023	Economy and Place	Knutton	N/A	No
Walleys Quarry Update Report	To consider an update report on Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 7 November 2023	Health, Wellbeing and Environment	All Wards	N/A	No

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Temporary Accommodation Policy	To consider a report on the Temporary Accommodation Policy	Cabinet Portfolio Holder - Community Safety and Wellbeing	Cabinet 7 November 2023	Health, Wellbeing and Environment	All Wards	N/A	Yes
Procurement of Temporary Personnel via Framework Agreement	To consider a report on the procurement of temporary personnel via a framework agreement.	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 7 November 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Quarter Two - Finance and Performance Report 2023/24	To consider a report on the Finance and Performance figures for Quarter Two of 2023/24	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 7 November 2023	Finance, Assets and Performance, Audit and Standards	All Wards	N/A	No
Procurement of Internal Audit Service	To consider a report on the Procurement of the Internal Audit Service	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 7 November 2023	Finance, Assets and Performance, Audit and Standards	All Wards	N/A	Yes
Council's Annual Report 2022/23	To consider the Council's Annual Report for 2022/23	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 5 December 2023	Finance, Assets and Performance	All Wards	N/A	No

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Draft Savings Proposals 2024/25	To consider a report on Draft Savings Proposals for 2024/25	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 5 December 2023	Finance, Assets and Performance	All Wards	N/A	No
Chatterley Valley - Small Business Park Project	To consider a report on the Chatterley Valley - Small Business Park Project	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 5 December 2023	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Chatterley Valley - Lucideon Project	To consider a report on the Chatterley Valley Lucideon Project	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 5 December 2023	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Technology Strategy 2023-2028	To consider a report on the Technology Strategy 2023-2028	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 5 December 2023	Finance, Assets and Performance	All Wards	N/A	No
Walleys Quarry Update Report	To consider an update report on Walley's	Cabinet Portfolio Holder - One	Cabinet 5 December	Health, Wellbeing and Environment	All Wards	N/A	No

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
	Quarry	Council, People and Partnerships	2023				
Draft Revenue & Capital Budget & Strategies 2024/25	To consider a report on the Draft Revenue & Capital Budget and Strategies 2024/25	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 16 January 2024	Finance, Assets and Performance	All Wards	N/A	No
Schedule of Fees and Charges 2024/25	To consider a report on the Schedule of Fees and Charges for 2024/25	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 16 January 2024	Finance, Assets and Performance	All Wards	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Newcastle Borough Local Plan Consultation Responses and Next Stages	To consider a report on the Newcastle Borough Local Plan Consultation Responses and Next Stages	Cabinet Portfolio Holder - Strategic Planning	Cabinet 16 January 2024	Economy and Place	All Wards	N/A	Yes
Communication s Services	To consider a report on Communications Services	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 16 January 2024	Finance, Assets and Performance	All Wards	3 Information relating to the financial or business affairs of any particular	Yes

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						person (including the authority holding that information)	
Kidsgrove Town Deal Contract Award - Shared Services and Garage Replacement	To consider a report on the Kidsgrove Town Deal Contract Award - Shared Services and Garage Replacement	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 6 February 2024	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Revenue and Capital Budget and Strategies	To consider a report on the Revenue and Capital Budget and Strategies	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 February 2024	Finance, Assets and Performance	All Wards	N/A	No
Town Centre Regeneration Update	To consider an update report on the Town Centre Regeneration	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 February 2024	Economy and Place	Town	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Quarter 3 Finance and Performance	To consider a report on the Quarter 3 Finance and	Cabinet Portfolio Holder - Finance, Town Centres and	Cabinet 6 February 2024	Finance, Assets and Performance	All Wards	N/A	No

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Report 2023/24	Performance Report 2023/24	Growth, Cabinet Portfolio Holder - One Council, People and Partnerships					