



**NEWCASTLE·UNDER·LYME**  
**BOROUGH COUNCIL**

## **Cabinet Forward Plan: Newcastle under Lyme Borough Council**

### **Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 April 2023 and 30 June 2023**

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days notice of all “Key Decisions” that will be taken “Key Decisions” are decisions about “executive” functions that will:-

- A) to result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council’s budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure).
- B) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or “exempt” information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;

- a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

For all enquiries, please contact Democratic Services, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire ST5 1BL.  
Telephone – 01782 742222 / Email – [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk)

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	Key Decision
Walleys Quarry Update Report	To consider a report updating on Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships, Cabinet Portfolio Holder - Environment and Recycling	Cabinet 18 April 2023	Health, Wellbeing and Partnerships	All Wards	N/A	No
Spot Market Fuel Purchasing	To consider a report on Spot Market Fuel Purchasing	Cabinet Portfolio Holder - Environment and	Cabinet 18 April 2023	Finance, Assets and Performance	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
		Recycling					
Active Lifestyles Strategy	To consider a report on the Active Lifestyles Strategy	Cabinet Portfolio Holder - Leisure, Culture & Heritage	Cabinet 18 April 2023	Health, Wellbeing and Partnerships	All Wards	N/A	Yes
Astley Centre for Circus	To consider a report updating on the Astley Centre for Circus.	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 18 April 2023	Health, Wellbeing and Partnerships	All Wards	N/A	Yes
Internal Audit Contract Extension	To consider a report on a contract extension for internal audit	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 18 April 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Joint Housing Allocations Policy	To consider a report on the Joint Housing Allocations Policy	Cabinet Portfolio Holder - Community Safety and Wellbeing	Cabinet 18 April 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Contract for Roofing Works - Unit 1 - 18 Brampton Sidings, Newcastle	To consider a report for the awarding of a contract to carry out roofing works at Unit 1 - 18 Brampton Sidings	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 18 April 2023	Economy, Environment and Place	Cross Heath	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Microsoft Licence Renewals	To consider a report in relation to the renewal of Microsoft licences	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 18 April 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Local Plan Consultation	To consider a report on the Reg 18 Consultation stage of the Local Plan	Cabinet Portfolio Holder - Strategic Planning	Cabinet 23 May 2023	Economy, Environment and Place	All Wards	N/A	Yes
Quarter 4 Finance and Performance Report 2022/23	To consider the budget and performance report for Quarter 4 - January - March, 2023	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 6 June 2023	Finance, Assets and Performance	All Wards	N/A	No
Walleys Quarry Update Report	To consider a report updating on Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships, Cabinet Portfolio Holder - Environment and Recycling	Cabinet 6 June 2023	Health, Wellbeing and Partnerships	All Wards	N/A	No

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
External ICT Resource Contract	To consider a report on an External ICT Resource Contract.	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 6 June 2023	Finance, Assets and Performance	All Wards	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Letting of a Food Waste Processing Contract	To consider a report on the Letting of a Food Waste Processing Contract	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 6 June 2023	Health, Wellbeing and Partnerships	All Wards	N/A	Yes
Ryecroft Multi-Storey Car Park Contract Award	To consider a report awarding a construction contract	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 June 2023	Economy, Environment and Place	Town	1,3 Information relating to any individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Ryecroft Hotel - Design and Build Contract Procurement	To consider a report on the procurement of a contract for the design and build of the proposed Ryecroft	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 June 2023	Economy, Environment and Place	Town	2,3 Information which is likely to reveal the identity of an individual. Information relating	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
	Hotel					to the financial or business affairs of any particular person (including the authority holding that information)	
Ryecroft Site Assembly	To consider a report on the Ryecroft Site Assembly	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 June 2023	Economy, Environment and Place	Town	2,3 Information which is likely to reveal the identity of an individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Keele Solar Farm Business Case	To consider a report on the Keele Solar Farm Business Case	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - Environment and Recycling	Cabinet 6 June 2023	Economy, Environment and Place	Keele	N/A	No
York Place Update and Demolition	To consider a report updating on proposals for York Place and	Cabinet Portfolio Holder - Finance, Town Centres and	Cabinet 6 June 2023	Economy, Environment and Place	Town	2, 3 Information which is likely to reveal the identity	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Contract Award	awarding a demolition contract	Growth				of an individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	