



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 January 2023 and 28 February 2023.

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days notice of all “Key Decisions” that will be taken “Key Decisions” are decisions about “executive” functions that will:-

- A) to result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council’s budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure).
- B) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or “exempt” information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;

- a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

For all enquiries, please contact Democratic Services, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire ST5 1BL.
Telephone – 01782 742222 / Email – DemocraticServices@newcastle-staffs.gov.uk

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	Key Decision
Draft Savings Proposals 2023/24	To consider draft savings proposals for 2023/24	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 December 2022	Finance, Assets and Performance	All Wards	N/A	Yes
Procurement of ICT Server Support	To consider a report on procuring server support	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 December 2022	Finance, Assets and Performance	All Wards	N/A	Yes
Urban Tree Planting	To consider a report on urban tree planting.	Cabinet Portfolio Holder -	Cabinet 6 December	Health, Wellbeing and Partnerships	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
		Environment and Recycling	2022				
Newcastle under Lyme 850 Celebrations	To consider a report on the 2023 Launch and Details for the 850 Year Celebrations	Cabinet Portfolio Holder - Leisure, Culture & Heritage	Cabinet 6 December 2022	Economy, Environment and Place	All Wards	N/A	Yes
Procurement of an Information Governance Case Management System	To consider a report on procurement of an Information Governance Case Management System	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 6 December 2022	Finance, Assets and Performance	All Wards	N/A	Yes
Staffordshire Leaders Board – Terms of Reference	To consider a report on an amendment to the Terms of Reference for the Staffordshire Leaders Board	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 6 December 2022	Finance, Assets and Performance	All Wards	N/A	No
Walleys Quarry - odour issues	To consider a report on Walley's Quarry	Cabinet Portfolio Holder - Environment and Recycling, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 6 December 2022	Health, Wellbeing and Partnerships	All Wards	N/A	No

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Draft Revenue and Capital Budgets and Strategies	To consider the Draft Revenue and Capital Budgets and Strategies for the forthcoming year	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 January 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Schedule of fees and charges 2023/24	To consider the schedule of fees and charges for the forthcoming year.	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 January 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Climate Change Communications Plan	To consider a report on a strategy for climate change behaviour	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 10 January 2023	Health, Wellbeing and Partnerships	All Wards	N/A	Yes
Electric Vehicle Charging Strategy	To consider a report on a charging strategy	Cabinet Portfolio Holder - Environment and Recycling, Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 January 2023	Finance, Assets and Performance	All Wards	N/A	Yes
York Place contract	To consider a report on the award of the contract for York Place	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 January 2023	Economy, Environment and Place	All Wards	N/A	Yes
Multi Storey	To consider a report	Cabinet Portfolio	Cabinet 10	Economy,	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Car Park	on the award of the contract for the car park in Newcastle under Lyme	Holder - Finance, Town Centres and Growth	January 2023	Environment and Place			
Quarter 3 Budget and Performance Report	To consider the budget and performance report for Quarter 3 – October – December 2022	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 7 February 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Revenue and Capital Budgets and Strategies 2023/24	To consider the draft revenue and capital budget and strategies	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 7 February 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Astley International Centre for Performing Arts	To consider a report updating on the Astley International Centre for Performing Arts	Cabinet Portfolio Holder - Leisure, Culture & Heritage	Cabinet 7 February 2023	Health, Wellbeing and Partnerships	All Wards	N/A	Yes