



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 November 2022 and 31 January 2023

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days' notice of all "Key Decisions" that will be taken "Key Decisions" are decisions about "executive" functions that will:-

- A) to result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council's budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure).
- B) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or "exempt" information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;

- a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

For all enquiries, please contact Democratic Services, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire ST5 1BL.
Telephone – 01782 742222 / Email – DemocraticServices@newcastle-staffs.gov.uk

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	Key Decision
Quarter 2 Finance and Performance Report	To receive the Q2 Finance and Performance Report	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 8 November 2022	Finance, Assets and Performance	All Wards	N/A	Yes
Procurement of Quantity Surveyor	To consider a report on awarding a contract for Quantity Surveyor works for the Future	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 8 November 2022	All Relevant Scrutiny Committees	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
	High Street funds and Town Deal projects						
Bradwell Cemetery	To consider a report on additional space at Bradwell Cemetery and new cemetery and crematorium regulations	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 8 November 2022	Health, Wellbeing and Partnerships		N/A	Yes
Walleys Quarry	To consider an update on Walleys Quarry	Cabinet Portfolio Holder - Environment and Recycling, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 8 November 2022	Health, Wellbeing and Partnerships	All Wards	N/A	Yes
Christmas Car Parking 2022	To consider a report on car parking for the Christmas period 2022	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 8 November 2022	Finance, Assets and Performance	All Wards	N/A	Yes
Draft Savings Proposals 2023/24	To consider draft savings proposals for 2023/24	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 December 2022	Finance, Assets and Performance	All Wards	N/A	Yes
York Place contract	To consider a report on the award of the	Cabinet Portfolio Holder - Finance,	Cabinet 6 December	Economy, Environment and	All Wards	N/A	Yes

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	contract for York Place	Town Centres and Growth	2022	Place			
Multi Storey Car Park	To consider a report on the award of the contract for the car park in Newcastle under Lyme	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 December 2022	Economy, Environment and Place	All Wards	N/A	Yes
Procurement of ICT Server Support	To consider a report on procuring server support	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 6 December 2022	Finance, Assets and Performance	All Wards	N/A	Yes
Urban Tree Planting	To consider a report on urban tree planting.	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 6 December 2022	Health, Wellbeing and Partnerships	All Wards	N/A	Yes
Newcastle under Lyme 850 Celebrations	To consider a report on the 2023 Launch and Details for the 850 Year Celebrations	Cabinet Portfolio Holder - Leisure, Culture & Heritage	Cabinet 6 December 2022	Economy, Environment and Place	All Wards	N/A	Yes
Procurement of an Information Governance Case Management System	To consider a report on procurement of an Information Governance Case Management System	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 6 December 2022	Finance, Assets and Performance	All Wards	N/A	Yes

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Draft Revenue and Capital Budgets and Strategies	To consider the Draft Revenue and Capital Budgets and Strategies for the forthcoming year	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 January 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Schedule of fees and charges 2023/24	To consider the schedule of fees and charges for the forthcoming year.	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 January 2023	Finance, Assets and Performance	All Wards	N/A	Yes
Climate Change Behaviour Strategy	To consider a report on a strategy for climate change behaviour	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 10 January 2023	Health, Wellbeing and Partnerships	All Wards	N/A	Yes
Electric Vehicle Charging Strategy	To consider a report on a charging strategy	Cabinet Portfolio Holder - Environment and Recycling, Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 January 2023	Finance, Assets and Performance	All Wards	N/A	Yes