



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 January 2022 and 31 March 2022

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days notice of all “Key Decisions” that will be taken “Key Decisions” are decisions about “executive” functions that will:-

- A) to result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council’s budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure).
- B) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or “exempt” information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;

- a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

For all enquiries, please contact Democratic Services, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire ST5 1BL.
Telephone – 01782 742222 / Email – DemocraticServices@newcastle-staffs.gov.uk

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	Key Decision
Schedule of Fees and Charges 22/23	Report on proposed fees and charges 2022/23	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 12 January 2022	Finance, Assets and Performance	All Wards	N/A	Yes
Newcastle Town Centre Market Update	To consider an update on markets	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 12 January 2022	Economy, Environment and Place	All Wards	N/A	Yes
Draft Revenue & Capital	To consider the draft revenue and capital	Cabinet Portfolio Holder - Finance,	Cabinet 12 January 2022	Finance, Assets and Performance	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Budget and Strategies 22/23	budget and strategies	Town Centres and Growth					
Chatterley Valley	To consider a report on Chatterley Valley	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 12 January 2022	Economy, Environment and Place	All Wards	N/A	Yes
Procurement of Agency Operatives for Operational Services Directorate	To consider a report on a procurement process to appoint agency operatives in the Operational Services Directorate	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 12 January 2022	Finance, Assets and Performance	All Wards	N/A	Yes
Community Renewal Fund Grant Award	To consider a report on the acceptance of the Grant Award	Cabinet Portfolio Holder - Community Safety and Wellbeing	Cabinet 12 January 2022	Health, Wellbeing and Partnerships	All Wards	N/A	Yes
Proposed letting of property at Apedale Business park	To consider letting property. This report will be considered in Part 2 of the agenda by virtue of paragraph 3 of Part 1 of Schedule 12A (as amended) of the Local	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 12 January 2022	Finance, Assets and Performance	All Wards	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
	Government Act, 1972						
Walley's Quarry odour issues	To consider an update report	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 12 January 2022	Economy, Environment and Place	All Wards	N/A	No
Revenue & Capital Budget & Strategies 2022-23	To consider the budget & strategies for the forthcoming financial year	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 2 February 2022	Finance, Assets and Performance	All Wards	N/A	Yes
Appointment of External Auditor	To consider the appointment of the External Auditor	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 2 February 2022	Finance, Assets and Performance	All Wards	N/A	Yes
Contaminated Land Strategy refresh	To consider the refresh of the strategy	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 2 February 2022	Economy, Environment and Place	All Wards	N/A	No
Urban Tree Strategy Update	To consider an update	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 2 February 2022	Economy, Environment and Place	All Wards	N/A	No
Walley's Quarry Odour Issues	To consider an update on Walley's Quarry	Cabinet Portfolio Holder - One	Cabinet 2 February 2022	Economy, Environment and	All Wards	N/A	No

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
		Council, People and Partnerships		Place			
Establishment of a Staffordshire Leaders Board	To consider the establishment of a Board	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 2 February 2022	Finance, Assets and Performance	All Wards	N/A	No
Irrecoverable Items	To consider a report on irrecoverable items. A confidential appendix will be considered alongside this report. It will be considered under Part 2 of the agenda by virtue of paragraphs 1, 2 and 3 of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972.	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 23 March 2022	Finance, Assets and Performance	All Wards	1,2,3 Information relating to any individual. Information which is likely to reveal the identity of an individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Future High Streets Fund - York Place	To consider a report on appointing a contractor to develop the design and build contract for	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 23 March 2022	Economy, Environment and Place	All Wards	3 Information relating to the financial or business affairs of any particular	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
	<p>York Place.</p> <p>A confidential appendix will be considered alongside this report. It will be considered under Part 2 of the agenda by virtue of paragraph 3 of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972.</p>					person (including the authority holding that information)	
Quarter Three - Budget and Performance Report	To receive the Q3 Finance and Performance Report	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 23 March 2022	Finance, Assets and Performance	All Wards	N/A	Yes
Town Deal - Next Steps	To consider a report on the future of the Rycroft site	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 23 March 2022	Economy, Environment and Place	All Wards	N/A	Yes
850 Celebrations Grant Funding Bid	To consider a funding bid for the 850 Celebrations in 2023	Cabinet Portfolio Holder - Leisure, Culture & Heritage	Cabinet 23 March 2022	Health, Wellbeing and Partnerships	All Wards	N/A	No
Chatterley	To consider a report	Cabinet Portfolio	Cabinet 23	Economy,	All Wards	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Valley	on Chatterley Valley	Holder - Finance, Town Centres and Growth	March 2022	Environment and Place			
Walley's Quarry update	To consider an update	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 23 March 2022	Economy, Environment and Place	All Wards	N/A	No