

Public Document Pack

Date of meeting Tuesday, 30th June, 2026
Time 7.00 pm
Venue Astley Room - Castle
Contact Geoff Durham 742222



**NEWCASTLE
UNDER LYME**
BOROUGH COUNCIL

Castle House
Barracks Road
Newcastle-under-Lyme
Staffordshire
ST5 1BL

Licensing & Public Protection Committee

AGENDA

PART 1 – OPEN AGENDA

1 APOLOGIES

LICENSING COMMITTEE

2 MINUTES OF A PREVIOUS MEETING

(Pages 3 - 6)

PUBLIC PROTECTION COMMITTEE

3 DECLARATIONS OF INTEREST IN RELATION TO PUBLIC PROTECTION MATTERS

To receive declarations of interest from Members on items contained within the agenda

4 RENEWAL OF PUBLIC SPACE PROTECTION ORDER: PARKS AND OPEN SPACES

(Pages 7 - 26)

5 AIR QUALITY ACTION PLAN 2026-2030

(To Follow)

6 PUBLIC PROTECTION SUB-COMMITTEE ARRANGEMENTS

(Pages 27 - 30)

7 FOOD SAFETY SERVICE PLAN 2026/2027 AND REVIEW OF PERFORMANCE IN 2025/2026

(Pages 31 - 54)

8 MINUTES OF PUBLIC PROTECTION SUB-COMMITTEE MEETINGS

(Pages 55 - 58)

To consider the minutes of the Public Protection Sub-Committees which have met since the previous Licensing and Public Protection Committee.

9 DISCLOSURE OF EXEMPT INFORMATION

To resolve that the public be excluded from the meeting during consideration of the attached report, because it is likely that there will be disclosure of exempt information as defined in paragraphs 1, 2 and 7 in Part 1 of Schedule 12A of the Local Government Act 1972.

10 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B (4) of the Local Government Act 1972

Members: Councillors Kasperowicz (Chair), Jellyman (Vice-Chair), Bailey, Barber, Casey-Hulme, Clarke, Downs, Heesom, Machin, Parker, Sedgley, Sparks, Stevenson, Whieldon and Whitmore

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- Where the total membership of a committee is 12 Members or less, the quorum will be 3 members....Where the total membership is more than 12 Members, the quorum will be one quarter of the total membership.

SUBSTITUTE MEMBER SCHEME (Section B5 – Rule 2 of Constitution)

The Constitution provides for the appointment of Substitute members to attend Committees. The named Substitutes for this meeting are listed below:-

Substitute Members:	J Tagg	Bettley-Smith
	D Jones	Lefroy
	Beeston	

If you are unable to attend this meeting and wish to appoint a Substitute to attend on your place you need to identify a Substitute member from the list above who is able to attend on your behalf

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

NOTE: IF THE FIRE ALARM SOUNDS, PLEASE LEAVE THE BUILDING IMMEDIATELY THROUGH THE FIRE EXIT DOORS.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE FRONT OF THE BUILDING BY THE STATUE OF QUEEN VICTORIA. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.

Agenda Item 2

Licensing & Public Protection Committee - 17/03/26

LICENSING & PUBLIC PROTECTION COMMITTEE

Tuesday, 17th March, 2026
Time of Commencement: 7.00 pm

[View the agenda here](#)

[Watch the meeting here](#)

Present: Deputy Mayor. Councillor Joan Whieldon (Chair)

Councillors:	Johnson	Sweeney	J Williams
	Whitmore	Adcock	G Williams
	Heesom	Dymond	

Apologies: Councillor(s) Barker MBE, Skelding, Allport and Edgington-Plunkett

Substitutes: Councillor John Tagg (In place of Councillor Craig Skelding)
Deputy Mayoress. Councillor Susan Beeston (In place of Councillor Lilian Barker MBE)

Officers:	Matthew Burton	Licensing Lead Officer
	Geoff Durham	Civic & Member Support Officer
	Gareth Harvey	Environmental Health Manager
	Michelle Hopper	Mobile Multi-Functional Manager

Also in attendance:

1. **DECLARATIONS OF INTEREST IN RELATION TO LICENSING MATTERS**

There were no declarations of interest stated.

2. **MINUTES OF A PREVIOUS MEETING**

Resolved: That the Minutes of the meeting held on 13 January, 2026 be agreed as a correct record.

3. **THE NATIONAL LICENSING POLICY FRAMEWORK FOR THE HOSPITALITY AND LEISURE SECTORS**

Consideration was given to a report which updated Members on a recently published document "The National Licensing Policy Framework for the hospitality and leisure sectors".

In Spring 2025 The Government established a task force whose aim was to update the licensing system. The recommendations of the task force were set out at paragraph 1.2 of the report.

To date, all but the National Licensing Policy Framework (NLPF) were still under consultation.

Licensing & Public Protection Committee - 17/03/26

With regard to the NLPF, the publishing department responded by acknowledging the merits of having a national framework for Local Authorities. A link to the NLPF could be found at paragraph 15.2 of the report.

The NLPF was broken down into 7 sections and those were outlined at paragraph 2.3 of the report.

Resolved: That the contents of the report be noted

[Watch the debate here](#)

4. DECLARATIONS OF INTEREST IN RELATION TO PUBLIC PROTECTION MATTERS

There were no declarations of interest stated.

5. NEWCASTLE TOWN CENTRE PUBLIC SPACE PROTECTION ORDER RENEWAL

Consideration was given to a report updating Members on the recent consultation for the renewal of the Newcastle Town Centre Public Space Protection Order (PSPO) and to seek approval for the implementation of the Order.

Newcastle Town Centre had had an active PSPO since 2019 and the main issues within the town centre were highlighted at paragraph 1.4 of the report.

Paragraph 3.1 of the report outlined the proposed prohibitions which all had strong support from the consultation responses which were received.

Councillor John Williams stated that it was important for people to come into town and feel safe. He asked whether the CCTV was part of the Newcastle Town Centre PSPO.

Members were advised that there were over 100 cameras in and around the town centre and was constantly monitored by Stoke on Trent City Council and it was used by the police on a regular basis.

The Chair asked if the CCTV was monitored constantly or from time to time and if it was one company that did the monitoring.

Members were advised that it was monitored 24/7 and was based in the Stoke on Trent Offices by their staff and had extensive coverage in and around the town centre.

Councillor Sweeney stated that he was happy to see that it had been expanded to Station Walks and to see the inclusion of temporary structures on the PSPO.

Councillor Whitmore asked how long CCTV recordings were saved for.

Members were advised that it was saved for thirty days. However, any footage that was deemed or logged as evidence could be kept for a longer period.

Resolved: That the Licensing and Public Protection Committee considers the content of this report, reviews consultation outcomes and provides approval of the Order for implementation.

[Watch the debate here](#)

6. **GOVERNMENT CONSULTATION ON PROPOSALS TO MAKE TAXI LICENSING THE RESPONSIBILITY OF LOCAL TRANSPORT AUTHORITIES**

Consideration was given to a report notifying Members of an open consultation that sought views on making all local transport authorities in England responsible for taxi and private hire vehicle licensing.

Members were referred to paragraph 2 of the report which set out other Government workstreams which were ongoing alongside of the consultation.

The suggested benefits of the proposal were outlined at paragraph 2.7 of the report.

A draft response to the consultation was attached at Appendix A and would need to be submitted by 1 April, 2026.

Councillor Sweeney stated that he did not think that it would save money and it seemed to be the next stage of removing licensing powers from Borough Councils. The consultation did not include anything regarding improving things.

Councillor John Williams stated that longer serving Councillors had seen services sliced year on year and did not agree with this proposal. He asked if it would be the County Council that would take on the licensing function.

It was confirmed that it would be the County Council as they were the current Local Transport Authority for Staffordshire.

The Chair agreed with everything that had been said. However we were required to do this even with Local Government Reorganisation in the pipeline.

Councillor Adcock, referring to question 13, stated that standards were really important and moving round who dealt with taxi licensing did not solve the key problem about having National Standards. He asked , if this were to happen, when there was a taxi licensing case, it would be heard at Stafford and would that cause issues including case load.

Members were advised that one possible solution would be for local offices to be retained for meetings to be held in the locality of the taxi driver/operator. It could also be likely that a number of licensing staff from the various boroughs and districts from around Staffordshire could move into Staffordshire County Council and form a licensing team.

Resolved: (i) That the contents of the report be noted; and
(ii) That Officers submit a response to the consultation having considered Officers' proposed information.

[Watch the debate here](#)

7. **MINUTES OF PUBLIC PROTECTION SUB-COMMITTEE MEETINGS**

Licensing & Public Protection Committee - 17/03/26

Resolved: That the Minutes of the meetings held on 14 January, 27 January and 4 February, 2026 be received.

8. DISCLOSURE OF EXEMPT INFORMATION

There was no confidential business.

9. URGENT BUSINESS

There was no urgent business.

**Deputy Mayor. Councillor Joan Whieldon
Chair**

Meeting concluded at 7.37 pm



NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

Report to Licensing and Public Protection Committee
30th June 2026

Report Title: **Renewal of Public Space Protection Order: Parks and Open Spaces**

Submitted by: **Service Director – Neighbourhood Delivery**

Portfolios: **Waste, Recycling and Green Spaces; Residents Services and Neighbourhoods**

Ward(s) affected: **ALL**

<u>Purpose of the Report</u>	<u>Key Decision</u> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
To advise members of options and to seek permission to consult residents on a renewal of the Public Space Protection Order (PSPO) for parks and open spaces in relation to dog control and anti-social behaviour.	
<u>Recommendation</u>	
<p>That the committee:</p> <p>Approve a public consultation to be initiated for a 12 week period on the renewed PSPO, as detailed in Appendix A.</p>	
<u>Reasons</u>	
The order is currently drafted to be as flexible as possible and to enable the local authority to effectively target enforcement. The proposed controls are considered suitable for current needs and for the next three years, after which they will be reviewed again.	

1. Background

1.1 There has been a dedicated Public Space Protection Order for the Council’s Parks and Open spaces since 2017. This Order has applied to a variety of locations across the Borough and has specific conditions in relation to dog controls and anti social behaviour. These conditions were reviewed in 2023 in line with legislative requirements and are now due for a further review in 2026. The current orders are due to expire in November 2026.

- 1.2 A PSPO is intended to deal with a particular nuisance or problem in an area. The behaviour must be having a detrimental effect on the quality of life of those in the community, it must be persistent or continuing and it must be unreasonable. The PSPO can impose restrictions on the use of that area which apply to everyone who is carrying out that activity. The orders are designed to ensure that the law-abiding majority can enjoy public spaces, safe from anti-social behaviour.
- 1.3 The Council can make a PSPO on any public space within its own area but before doing so it must consult with the local Police. The Council must also consult whatever community representatives it thinks appropriate. This could relate to a specific group, (for instance a residents association), or an individual or group of individuals, (for instance, regular users of a park).
- 1.4 Before making a PSPO, the Council also has to publish the draft order in accordance with regulations made by the Secretary of State. An interested person can challenge the validity of a PSPO in the High Court on two grounds: (1) that the Council did not have the powers to make the order or to include prohibitions or requirements, or (2) that one of the requirements (for instance, consultation) had not been complied with. An 'interested person' means an individual who lives in the restricted area or who works or regularly visits that area.
- 1.5 If adopted a PSPO can operate for a maximum of three years. It may be refreshed for a further period, but only after a review and consultation exercise confirms there remains a need for the control.

2. **Issues**

2.1 Key considerations for this review include –

- The Evidence Base for making a PSPO
- Finance and Resources
- Resident's Expectations and Local authority priorities.

2.2 **The Evidence Base for making a PSPO**

The Authority is obliged to make proportionate and reasonable use of its powers and should reflect if there is the need to introduce a control. Our current evidence is that although there is generally a high level of compliance with present controls, dog related complaints still represent a considerable caseload for the authority with 42 dog fouling investigations being dealt with by the Council's Mobile Multi Functional Team. In addition to this Streetscene have had 84 reports in regards to the removal of dog fouling. We also know that there are ongoing concerns around anti-social behaviour in our parks and open spaces, including unauthorised encampments, underage drinking and other types of behaviours that are likely to cause alarm, harassment and distress to users of the park. The

proposed consultation will help clarify if our residents believe there is an issue which needs to be addressed.

2.3 Finance & Resources

Permanent signage cost is dependent upon which controls are adopted and where they are applied. Signage must contain the date the Order becomes effective, so would have a maximum life of three years. The typical cost of placing an A5 sized permanent sign is £30-£35 (excluding installation)¹. The cost of adding new signs purely relating to dog controls at each entrance to the key locations listed for exclusions or dogs on leads controls is to be scoped and options considered i.e.; permanent signs, temporary signs. There is an option for this information to be contained on other signage at these locations e.g. park notice boards, and officers will consider if there is a more cost effective way to promote controls at these locations, such as a QR code that directs people to the Council website which would have the specific conditions of the order.

2.4 Residents expectations and local authority priorities

Whenever any form of dog related control is considered the Authority receives considerable feedback from its residents and animal welfare charities and needs to balance the needs of its dog owning residents with the expectations of the broader community. As part of this review the PSPOs will also cover some community safety elements again taking into consideration complaints received from members of the public.

The implementation of an order to this effect links directly with the Council priorities as outlined in the Council Plan 2022-2026;

- One Council delivering for local people
- Healthy, Active and Safe Communities

3 Proposal and reasons for preferred solution

3.1 The Committee is asked to approve consultation to be undertaken on a renewal of the Public Space Protection Order for Parks and Open Spaces, as proposed in Appendix A.

3.2 If approval is given, the Committee will then be requested to consider an updated proposal, taking into consideration representations made through the consultation process, in Autumn 2026, with a view to new controls becoming operational from November 2026.

3.3 The proposals, as currently drafted, best match current dog controls and also include controls in relation to community safety. These controls are considered suitable for our current needs based on evidence received.

4 Recommendation

4.1 That the Licensing and Public Protection Committee:

Approve a public consultation to be initiated for a 12 week period on the renewed PSPO, as detailed in Appendix A.

5 Reasons

5.1 The order is currently drafted to be as flexible as possible and to enable the local authority to effectively target enforcement. The proposed controls are considered suitable for current needs and for the next three years, after which they will be reviewed again

6 Options Considered

6.1 Alternative options should be considered:

- Take No Action –

Allow the current Dog Control orders to cease in October 2023 and not be replaced. Remove all current dog restrictions and cease all dog related enforcement activity – e.g. fouling patrols, exclusions from children’s playgrounds, requirements for dogs to be on leads in cemeteries.

Removing controls would eliminate the need for complaint investigation and enforcement, with potential cost avoidance. However, removing the risk of enforcement may result in the standards of some public places reducing, increase conflict between dog owners and those not owning a dog, and potentially require more ‘clean-up’ resources.

- Request the proposed controls to be amended prior to consultation

Members may wish to change the proposed scope of the controls – for example omit specific controls such as requirement to carry bags, or limits to the number of dogs which may be walked in specific areas

Members may also wish to include other controls to tackle other behaviours that are not currently in scope for the order. These controls

would need to be proportionate to the location and be based on an evidential need for these controls to be put in place.

Members may wish to consider if the types of locations where the controls apply should be amended. Members are reminded that they can make representations in respect of specific locations in their ward, if approval is gained to further consult. Members will have further opportunity to amend proposals on receipt of a second report in Autumn 2026.

7 Legal and Statutory Implications

7.1 The Authority is not obliged to adopt a PSPO. If it chooses to do so it has full control over their scope. The Authority is obliged to consult on any proposals and needs to be able to defend its controls if challenged.

7.2 PSPOs can be challenged through the High Court if their creation is not in accordance with Statute and Regulation and due process has not been followed.

8 Equality Impact Assessment

8.1 The recommendations in this report do not adversely affect any protected groups.

Those needing an assistance dog are defined in the Anti-social Behaviour, Crime and Policing Act 2014 as exempted from PSPO requirements.

9 Financial and Resource Implications

9.1 The Authority is obliged to publicise controls and to ensure that appropriate signs are displayed. Signage would have a maximum life of 3 years. It is envisaged that signs in some locations may need regular replacement as a result of removal or vandalism.

9.2 The workload of initially adding signs would be considerable. If existing staff were used this would impact on their ability to deliver normal services and therefore sites may need to be prioritised on this basis.

9.3 Any changes to dog related controls are likely to generate considerable interest with an increased volume of calls, emails and visits requiring a response from staff. The initial customer contact would be dealt with by the Customer Hub.

9.4 There is an expectation that enhanced enforcement would follow the implementation of revised controls. This work will be undertaken under the

Mobile Multi-Functional Team although there would be support from Staffordshire Police in relation to the Alcohol Prohibition locations.

9.5 Financial implications need to be considered for the purchase and installation of signage to promote the PSPO. Options are being scoped as to what will work best including communications promotion, temporary signage and permanent signage.

10 Major Risks & Mitigation

10.1 There is a risk of legal challenge if the local authority does not follow the correct process to devise, consult and adopt a PSPO, with associated reputation damage.

10.2 Whilst the majority of residents are likely to support pragmatic and practical controls, there is a risk that some may choose to disregard controls if they feel they are unfair.

11 UN Sustainable Development Goals (UNSDG)

11.1 The proposal contributes towards the following UNSDGs:



12 Key Decision Information

12.1 It impacts on communities living or working in an area comprising of two or more electoral wards in the Borough.

13 Earlier Cabinet/Committee Resolutions

13.1 None.

14 List of Appendices

14.1 Draft PSPO for Parks and Open Spaces

14.2 List of Parks and Open Spaces in which this order will apply.

15 Background Papers

15.1 Guidance in respect of PSPOs

[Public spaces protection orders: guidance for councils](#)

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Newcastle-under-Lyme Borough Council

Public Space Protection Order 2 of 2026

(‘Order’)

The Anti-Social Behaviour, Crime and Policing Act 2014

(‘the Act’)

1. This Order shall come into operation on **[INSERT DATE]** and will be in place for 3 years, thereafter, unless extended by further Orders under the statutory powers of Newcastle-under-Lyme Borough Council (hereby known as ‘the Council’)
2. This Order applies to the areas within the Borough of Newcastle as specified in the Schedule to this Order being public spaces in the Council’s area to which the Act applies (‘the Restricted Areas’).
3. The Council is satisfied that the conditions set out in Section 59 (2) of the Anti-Social Behaviour, Crime and Policing Act 2014 (‘the Act’) have been met, namely that activities carried on in a public place within the Restriction areas have had a detrimental effect on the quality of life of those in the locality.
4. The Council is also satisfied that the conditions set out in Section 59 (3) of the Act have been met, namely, that the effect or likely effect of the activities is, or is likely to be of a persistent , or continuing nature, and that these activities are unreasonable and justify the restrictions imposed by this Order and that it is in all the circumstances expedient to make this Order for the purpose of reducing crime and/or anti-social behaviour in a public place.

Newcastle-under-Lyme Borough Council in its exercise of its powers under Section 59 of the Act and under all other enabling powers, having consulted as required by Section 72 of the Act, hereby makes the following Order.

The effect of this Order is to restrict persons from carrying out the following **Prohibited Activities** in the Restricted Areas at all times: -

5. Alcohol

- Any person is prohibited from having an open alcohol container in his/her possession;

- Any person is required to surrender any open alcohol container in his/her possession when required to do so by an Authorised Officer of the Council or Staffordshire Police.

6. Temporary Structures

- Not to erect a temporary structure in a public place without the permission of Newcastle-under-Lyme Borough Council. Temporary structures includes but is not limited to tents or make shift structures.

7. Dog Fouling – failure to remove dog faeces

If within the administrative area of the Authority a dog defecates at any time on land to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission and a person who is in charge of the dog at the time fails to remove the faeces from the land forthwith, that person shall be guilty of an offence unless:

- he has reasonable excuse for failing to do so;

or

- the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.

8. Dogs on Leads by Direction

A person in charge of a dog shall be guilty of an offence if, at any time, within the administrative area of the Authority he does not comply with a direction given to him by an authorised officer of the authority to put and keep the dog on a lead unless

(a) he has reasonable excuse for failing to do so;

or

(b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.

An authorised officer may only give a direction under this order if such restraint is reasonably necessary to prevent a nuisance or behaviour by the dog that is likely to cause annoyance or disturbance to any other person, or another animal (including pets or wildlife).

9. Dogs on Leads

A person in charge of a dog shall be guilty of an offence if, at any time, on land detailed in **Schedule 1** below, he does not keep the dog on a lead unless

(a) he has reasonable excuse for failing to do so;

or

(b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.

10. Dog Exclusion Areas

A person in charge of a dog shall be guilty of an offence if, at any time, he takes the dog onto, or permits the dog to enter or to remain on, any land detailed in **Schedule 2** below, unless

(a) he has reasonable excuse for failing to do so;

or

(b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so

11. Maximum six dogs

A person in charge of a dog shall be guilty of an offence if, at any time, he takes more than six dogs onto, or permits more than six dogs to enter or to remain on, any land detailed in **Schedule 3** below unless

(a) he has reasonable excuse for failing to do so;

or

(b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his doing so.

12. Means to pick up dog fouling

A person in charge of a dog shall be guilty of an offence if, at any time, within the administrative area of the Authority he does not have with him an appropriate means to pick up dog faeces deposited by that dog unless:

(a) he has reasonable excuse for failing to do so;

or

(b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.

The person shall not be guilty of an offence if, on request from an authorised officer, the person in charge of the dog produces an appropriate means to pick up dog faeces.

Offences and Penalty

1. It is an offence for a person without reasonable excuse to engage in any activity that is prohibited by this Order.
2. In accordance with Section 67 of the Act, a person found to be in breach of this Order shall be liable on summary conviction to a maximum penalty of level 3 on the standard scale or a Fixed Penalty Notice of £100.

Appeals

In accordance with Section 66 of the Act, any interested person who wishes to challenge the validity of this Order on the grounds that the Council did not have the power to make the Order, or that the requirement under the Act has not been complied with may apply to the High Court within six weeks from the date upon which the Order is made.

Exemptions and Definitions

i) Part 3.2 – 3.7 of this order shall not apply to a person who:

(a) is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1948; or

(b) is deaf, in respect of a dog trained by Hearing Dogs for Deaf People (registered charity number 293358) and upon which he/she relies for assistance; or

(c) has a disability which affects his/her mobility, manual dexterity, physical coordination or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which he/she relies for assistance.

ii) For the purpose of this Order:

(a) A person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog;

(b) Placing the faeces in a receptacle on the land which is provided for the purpose, or for the disposal of waste, shall be sufficient removal from the land;

(c) Being unaware of the defecation (whether by reason of not being in the vicinity or otherwise), or not having a device for or other suitable means of removing the faeces shall not be a reasonable excuse for failing to remove the faeces

(d) "an authorised officer of the Authority" means an employee, partner agency or contractor of Newcastle-under-Lyme Borough Council who is authorised in writing by Newcastle-under-Lyme Borough Council for the purposes of giving directions under the Order.

(e) Each of the following is a "prescribed charity" -

- Dogs for the Disabled (registered charity number 700454)
- Support Dogs Limited (registered charity number 1088281)
- Canine Partners for Independence (registered charity number (803680)
- Dog A.I.D (Registered Charity Number 1124533)
- Medical Detection Dogs (Registered Charity 1124533)

Restrictions

1. The Council is satisfied that the conditions set out in Sections 59, 64 and 72 of the Act have been satisfied and that it is in all the circumstances expedient to make this Order for the purposes of prohibiting the above activities. The effect or likely effect of this is, or is likely to be, of a persistent or continuing nature, such as to make this unreasonable, and justifies the restrictions imposed by this Order.
2. It is an offence for a person without reasonable excuse to engage in Prohibited Activities contained within this Order.
3. No person shall:
 - a. obstruct any authorised officer in the proper execution of their duties;
 - b. obstruct any other person carrying out an act which is necessary to the proper execution of any contract associated with this order;

Given under the Common Seal of Newcastle-under-Lyme Borough Council on the
.....day of 2026

EXECUTED as a DEED by)

Affixing the COMMON SEAL)

Of THE BOROUGH COUNCIL)

OF NEWCASTLE-UNDER-LYME)

In the presence of:)

Councillor

Authorised Signatory:

SCHEDULE 1 (Dogs on Leads)

This order applies to all:

- Borough Council Crematorium, churchyards and cemeteries, and closed church yards
- Formal gardens
- Gated / enclosed public parks with wildlife pool

- Marked out sports pitches
- Unfenced children's play equipment and a portion of the surrounding area, extending 20 metres in all directions from it.
- Fenced / enclosed portions of Apedale Country Park which are designated for wildlife conservation
- The northern portion of Bathpool Park, from its entrance and car park at Boathorse Road, along the main access path which runs from the car park at Boathorse Road, adjacent to the children's play area - and rugby pitches to its junction with footpath 146 which crosses the dam wall.
- Paths which adjoin Bathpool Reservoir Main Fishing Pool and continues on along the eastern side of Bathpool reservoir.
- Public Rights of Way: Kidsgrove 130 to the reservoir embankment 144, 146 & 182
- Fishing Pools managed by angling clubs as per their signs
- Open space owned by parish and town councils as per their signs

SCHEDULE 2 (Dog Exclusions)

This order applies to:

- Fenced or enclosed children's play areas which are designated and marked for children's play
- Fenced or enclosed games areas, such as. tennis and ball courts, multisport areas, skate parks
- The grassed portion of all bowling greens
- Fenced or enclosed portions of Apedale Country Park which are designated for wildlife conservation
- Fishing Pools managed by angling clubs as per their signs
- Open space owned by parish and town councils – as per their signs.

SCHEDULE 3 (Maximum Six Dogs)

- This order applies to: Apedale Country Park, Bateswood Country Park, Bathpool Park, Clough Hall Park, Silverdale Country Park, Lyme Valley Parkway, Birchenwood Country Park

Explanatory Note

Further information in respect of this order is published at www.newcastle-staffs.gov.uk/dogcontrols

FID	Site ID	Site Name	Area Ha	Typology	Play Type	Play ID	SUB AREA	Hierarchy	Access	Quality	Value	QV Rating	Play Q	Play V	Play QV	Play Overa	Shape	Leng	KeyVal
0	Site 1	Basford Allotments	1.4586265	Allotments			Urban North		Limited	37	25	LV/HQ	0	0			0	823.585866	OSS2
1	Site 3	Brampton Park	2.8313006	Parks and Gardens			Urban North	Local	Freely accessible	55	29	HQ/HV	0	0			0	2451.967718	OSS3
2	Site 8	Sandy Lane	0.91258447	Amenity Greenspace			Urban North		Freely accessible	21	17	LQ/LV	0	0			0	417.1508654	OSS6
3	Site 14	Morris Square (South)	0.12298453	Amenity Greenspace			Urban North		Freely accessible	24	14	LQ/LV	0	0			0	297.6732873	OSS7
4	Site 13	Wolstanton Park & Marsh	11.22823112	Parks and Gardens			Urban North	Local	Freely accessible	74	48	HQ/HV	0	0			0	6715.302701	OSS8
5	Site 17	Arthur Birchall Recreation Ground	0.35632293	Provision for Children and Teenagers	LEAP	Site 17 (i)	Urban North		Freely accessible	32	40	LQ/LV	44.44	50	LQ/LV	68.89	362.4747663	OSS9	
6	Site 18	Long Lane Playing Field	3.02712836	Parks and Gardens			Urban North	Local	Freely accessible	40	43	LV/HQ	0	0			0	1033.662921	OSS10
7	Site 20	Trubshaw Farm / Rookery	2.59084366	Green Corridors			Urban North		Freely accessible	25	22	LQ/LV	0	0			0	1601.978725	OSS11
8	Site 24	Newchapel Rec and Land off Pennyfields	4.3038647	Amenity Greenspace			Urban North		Freely accessible	50	22	HQ/HV	0	0			0	1581.898275	OSS15
9	Site 25	Lapwing Road Plot front of houses	0.14532463	Amenity Greenspace			Urban North		Freely accessible	20	13	LQ/LV	0	0			0	212.9679611	OSS16
10	Site 26	Salop Place Open Space	2.09302669	Amenity Greenspace			Urban North		Freely accessible	39	37	HQ/HV	0	0			0	1591.894334	OSS17
11	Site 27	Gloucester Road Playing Fields	5.63439925	Amenity Greenspace			Urban North		Unconfirmed	0	0	N/A	0	0			0	1234.918139	OSS18
13	Site 30	Attwood Street	3.38189105	Natural and Semi-Natural Greenspace			Urban North	Local	Freely accessible	26	28	HQ/HV	0	0			0	1391.493301	OSS21
14	Site 32	Birchenwood Recreation Open Space (pitches)	15.29337186	Amenity Greenspace			Urban North		Freely accessible	54	49	HQ/HV	0	0			0	1675.803557	OSS22
15	Site 33	Birchenwood Open Space (North side loopline)	17.5959112	Natural and Semi-Natural Greenspace			Urban North	Local	Unconfirmed	0	0	N/A	0	0			0	3856.728853	OSS23
16	Site 35	Loopline dismantled railway	4.42057308	Green Corridors			Urban North		Freely accessible	27	27	HQ/HV	0	0			0	4308.073634	OSS24
17	Site 36	Birchenwood Open Space South side loopline)	17.75072093	Natural and Semi-Natural Greenspace			Urban North	Local	Freely accessible	42	47	HQ/HV	0	0			0	2748.22678	OSS25
18	Site 37	Kidsgrove Open Space / Kidsgrove Bank	6.7793407	Natural and Semi-Natural Greenspace			Urban North	Local	No public access	18	11	LQ/LV	0	0			0	2199.432677	OSS26
19	Site 38	Birchenwood Wood	8.4450123	Natural and Semi-Natural Greenspace			Urban North	Local	Freely accessible	21	21	HQ/HV	0	0			0	2280.150063	OSS27
20	Site 39	Kids Wood	4.73317924	Natural and Semi-Natural Greenspace			Urban North	Local	Freely accessible	22	16	HQ/LV	0	0			0	1303.9383	OSS28
21	Site 44	Clough Hall Park and Hollinwood Woodland	7.46365072	Parks and Gardens			Urban North	Local	Freely accessible	75	56	HQ/HV	0	0			0	2409.205248	OSS30
22	Site 46	Kinnersley Avenue Open Space	1.39436731	Natural and Semi-Natural Greenspace			Urban North	Small Local	Freely accessible	19	19	LV/HQ	0	0			0	734.4547225	OSS31
23	Site 47	Clough Hall Road Woodland	0.5388632	Natural and Semi-Natural Greenspace			Urban North	Small Local	Freely accessible	19	16	LQ/LV	0	0			0	314.8623888	OSS32
24	Site 50	Coalpit hill	2.55271746	Amenity Greenspace			Urban North		Freely accessible	20	14	LQ/LV	0	0			0	1496.490077	OSS33
25	Site 53	Bathpool Park	66.89867573	Parks and Gardens			Urban North	Sub-Regional	Freely accessible	68	61	HQ/HV	0	0			0	11714.08279	OSS35
26	Site 56	Hardings Wood	1.59419719	Natural and Semi-Natural Greenspace			Urban North	Small Local	Freely accessible	21	19	HQ/HV	0	0			0	683.6265565	OSS38
27	Site 58	Dee Close Open Space (A34 Woodland)	1.52396314	Natural and Semi-Natural Greenspace			Urban North	Small Local	Freely accessible	18	16	LQ/LV	0	0			0	1171.27013	OSS40
28	Site 60	Former Playground (Springhead)	0.31425078	Amenity Greenspace			Urban North		Freely accessible	21	15	HQ/LV	0	0			0	240.46559	OSS41
29	Site 62	Shrewsbury Drive OS	2.56407429	Amenity Greenspace			Urban North		Freely accessible	34	21	HQ/HV	0	0			0	1657.12255	OSS42
30	Site 63	Cedar Road Open Space (Waterhays south)	6.96797498	Amenity Greenspace			Urban North		Freely accessible	35	21	HQ/HV	0	0			0	4809.056345	OSS43
31	Site 64	Applecroft Island Plot	0.18243666	Amenity Greenspace			Urban North		Freely accessible	25	18	HQ/LV	0	0			0	165.7655386	OSS44
32	Site 65	Crackley Bank / Parkhouse	4.7336573	Amenity Greenspace			Urban North		Freely accessible	29	18	LQ/LV	0	0			0	1667.46454	OSS45
33	Site 66	Parkhouse Industrial Estate	0.5958885	Green Corridors			Urban North		Freely accessible	32	19	HQ/LV	0	0			0	649.1216923	OSS46
34	Site 71	Chesterton Memorial Park	2.8830681	Parks and Gardens			Urban North	Local	Freely accessible	57	51	HQ/HV	0	0			0	1129.116783	OSS51
35	Site 72	Newcastle Crematorium	7.00689589	Cemeteries and Churchyards			Urban North		Freely accessible	48	26	HQ/HV	0	0			0	1155.350598	OSS52
36	Site 73	Arnold Grove Recreation Ground	7.6911539	Parks and Gardens			Urban North	Local	Freely accessible	34	45	LV/HQ	0	0			0	2217.937544	OSS53
37	Site 74	Clayhanger Close	3.03682009	Amenity Greenspace			Urban North		Freely accessible	23	21	HQ/HV	0	0			0	830.4856895	OSS54
38	Site 76	Hanbridge Avenue OS	0.47679501	Amenity Greenspace			Urban North		Freely accessible	32	18	HQ/LV	0	0			0	274.4563056	OSS55
39	Site 78	Bradwell Dingle	2.95041162	Parks and Gardens			Urban North	Local	Freely accessible	43	44	HQ/HV	0	0			0	3134.471654	OSS56
40	Site 79	Bradwell Lodge	0.8714616	Parks and Gardens			Urban North	Small Local	Freely accessible	61	57	HQ/HV	0	0			0	648.9943141	OSS57
41	Site 80	Oaklands Park (The Dingle)	1.34605962	Parks and Gardens			Urban North	Small Local	Freely accessible	43	22	LQ/LV	0	0			0	693.380747	OSS58
42	Site 81	Dimsdale Allotment Gardens	0.82374979	Allotments			Urban North		Limited	16	12	LQ/LV	0	0			0	461.2626748	OSS59
43	Site 92	Marsh Hall Community Centre (Grange Lane)	0.41510781	Amenity Greenspace			Urban North		Freely accessible	34	21	HQ/HV	0	0			0	615.175964	OSS63
44	Site 95	Golf Course Walks	1.33073147	Amenity Greenspace			Urban North		Freely accessible	42	21	HQ/HV	0	0			0	1805.466416	OSS64
45	Site 100	Lyme Brook open space	1.41626116	Green Corridors			Urban North		Freely accessible	38	20	HQ/LV	0	0			0	1846.428898	OSS67
46	Site 102	St Michaels Road Corner Plot	0.10029868	Amenity Greenspace			Urban North		Freely accessible	24	15	LQ/LV	0	0			0	285.3415347	OSS68
47	Site 103	Brampton Recreation Ground / Icky Picky	2.29150621	Parks and Gardens			Urban North	Local	Freely accessible	41	46	LV/HQ	0	0			0	935.5060409	OSS69
48	Site 109	Douglas Road	2.46069549	Parks and Gardens			Urban North	Local	Freely accessible	32	37	LV/HQ	0	0			0	1839.559041	OSS71
49	Site 110	The Wammy	3.92162486	Parks and Gardens			Urban North	Local	Freely accessible	53	43	HQ/HV	0	0			0	1375.116211	OSS72
50	Site 111	Silverdale Mineral Line	3.44758537	Green Corridors			Urban North		Freely accessible	30	21	HQ/LV	0	0			0	3037.454845	OSS73
51	Site 112	Jason Street Allotments	0.17923253	Allotments			Urban North		Limited	14	9	LQ/LV	0	0			0	215.0940869	OSS74
52	Site 113	Mount Street / Castle Street Open Space	0.38742459	Amenity Greenspace			Urban North		Freely accessible	24	13	LQ/LV	0	0			0	378.4997511	OSS75
53	Site 117	Chesterton Cemetery	0.58135166	Cemeteries and Churchyards			Urban North		Limited	41	14	LQ/LV	0	0			0	593.0174699	OSS77
54	Site 118	Loomer Road OS	3.16977033	Natural and Semi-Natural Greenspace			Urban North	Local	Freely accessible	38	25	HQ/HV	0	0			0	1221.262408	OSS78
55	Site 123	Sheldon Grove Playing Field	2.52214595	Amenity Greenspace			Urban North		Freely accessible	18	18	LQ/LV	0	0			0	811.5412182	OSS80
56	Site 124	Ore Close Open Space, Cheviot Close Wood and Chesterton Stadium Wood	23.51227889	Natural and Semi-Natural Greenspace			Central	District	Limited	28	25	HQ/HV	0	0			0	5056.087624	OSS81
57	Site 126	Knutton Cemetery	0.47907725	Cemeteries and Churchyards			Urban North		Limited	37	15	LQ/LV	0	0			0	713.6052438	OSS82
58	Site 127	Black Bank Allotments	0.2916347	Allotments			Urban North		Limited	0	0	N/A	0	0			0	391.2348445	OSS83
59	Site 129	Cotswold Avenue Corner Plot	0.34256895	Amenity Greenspace			Urban North		Freely accessible	19	14	LQ/LV	0	0			0	315.8723407	OSS84
61	Site 132	Church Lane Open Space	1.15954191	Amenity Greenspace			Urban North		Freely accessible	27	16	HQ/LV	0	0			0	531.3667506	OSS87

62	Site 135	Mill Street OS	0.17508972	Amenity Greenspace		Urban North	Freely accessible	42	19	HQ/LV	0	0	0	216.7440926	OSS89		
63	Site 136	Silverdale Park	0.80316221	Parks and Gardens		Urban North	Small Local	Freely accessible	39	25	LQ/LV	0	0	0	635.9429007	OSS90	
64	Site 137	Ashbourne Drive Open Space	1.12269638	Amenity Greenspace		Urban North	Freely accessible	22	12	LQ/LV	0	0	0	703.1504177	OSS91		
65	Site 141	Silverdale Cemetery	3.29274828	Cemeteries and Churchyards		Urban North	Freely accessible	54	23	HQ/HV	0	0	0	701.3711815	OSS93		
66	Site 142	The Racecourse	7.78556732	Natural and Semi-Natural Greenspace		Urban North	Local	Freely accessible	28	18	HQ/LV	0	0	0	2148.661535	OSS94	
67	Site 144	Job's Wood	3.06898725	Natural and Semi-Natural Greenspace		Urban North	Local	Limited	17	20	LV/HQ	0	0	0	1292.064242	OSS96	
68	Site 146	Glenwood Close Open Space	0.30968532	Amenity Greenspace		Urban North	Freely accessible	25	17	HQ/LV	0	0	0	381.8337351	OSS97		
69	Site 147	Back Lane Play Area	0.65456644	Provision for Children and Teenagers	LEAP	Site 147 (i)	Urban North	Limited	37	37	LQ/LV	44.44	44.44	LQ/LV	44.44	523.6068023	OSS98
70	Site 148	Moffatt Way Open Space	0.40301548	Green Corridors		Urban North	Freely accessible	27	14	LQ/LV	0	0	0	400.1777819	OSS99		
71	Site 149	Droitwich Close Open Space	0.12600889	Amenity Greenspace		Urban North	Freely accessible	19	11	LQ/LV	0	0	0	249.8470554	OSS100		
72	Site 150	Scot Hay Road Open Space	1.23940164	Amenity Greenspace		Urban North	Freely accessible	23	16	LQ/LV	0	0	0	858.3583366	OSS101		
73	Site 157	Wilson Street Play Area	0.41636933	Parks and Gardens		Urban North	Small Local	Freely accessible	35	38	LV/HQ	0	0	0	514.7120134	OSS107	
74	Site 158	Station Walks	1.68017265	Green Corridors		Urban North	Freely accessible	33	20	HQ/LV	0	0	0	1033.890359	OSS108		
76	Site 160	Queens Gardens	0.31621788	Parks and Gardens		Urban North	Small Local	Freely accessible	45	27	HQ/HV	0	0	0	270.4696132	OSS110	
77	Site 164	Stubbs Walks	1.35686519	Parks and Gardens		Urban North	Small Local	Freely accessible	45	41	HQ/HV	0	0	0	860.9369285	OSS113	
79	Site 170	Queen Elizabeth Park	0.93866377	Parks and Gardens		Urban North	Small Local	Freely accessible	57	31	HQ/HV	0	0	0	557.5115564	OSS115	
80	Site 172	Pooldam Marshes	10.36608573	Natural and Semi-Natural Greenspace		Urban North	Local	Limited	30	23	HQ/HV	0	0	0	2406.998847	OSS116	
81	Site 174	Thistleberry Parkway	5.5421076	Parks and Gardens		Urban North	Local	Freely accessible	34	39	LV/HQ	0	0	0	1797.221869	OSS117	
82	Site 175	Paris Avenue Corner Plot	0.16547295	Amenity Greenspace		Urban North	Freely accessible	29	13	HQ/LV	0	0	0	275.5138985	OSS118		
83	Site 176	Butts Walk	6.86293724	Natural and Semi-Natural Greenspace		Central	Local	Limited	25	23	HQ/HV	0	0	0	1624.265466	OSS119	
84	Site 177	Sneyd Avenue Island Plot	0.47205811	Amenity Greenspace		Urban North	Freely accessible	23	12	LQ/LV	0	0	0	454.5674198	OSS120		
85	Site 178	Howard Place / Wedgwood Ave Open Space	0.84331638	Amenity Greenspace		Urban North	Freely accessible	27	18	HQ/LV	0	0	0	421.196057	OSS121		
86	Site 180	Milford Road Open Space	0.14893884	Amenity Greenspace		Urban North	Freely accessible	22	17	LQ/LV	0	0	0	161.0182807	OSS122		
87	Site 181	Thistleberry Allotments	0.43881207	Allotments		Urban North	Limited	36	17	LV/HQ	0	0	0	304.8845882	OSS123		
88	Site 184	Newcastle Cemetery	10.61135384	Cemeteries and Churchyards		Urban North	Freely accessible	45	22	LV/HQ	0	0	0	1713.886666	OSS125		
89	Site 185	Three Parkway	5.30075878	Green Corridors		Urban North	Freely accessible	30	23	HQ/HV	0	0	0	3101.615386	OSS126		
90	Site 188	The Square	0.25522428	Amenity Greenspace		Urban North	Freely accessible	22	14	LQ/LV	0	0	0	196.4594671	OSS128		
91	Site 191	Kentmere Place Open Space	3.80132639	Amenity Greenspace		Urban North	Freely accessible	31	14	HQ/LV	0	0	0	1113.755162	OSS130		
92	Site 194	Camborne Crescent Open Space	0.58275719	Amenity Greenspace		Urban North	Freely accessible	27	14	HQ/LV	0	0	0	315.3093627	OSS133		
93	Site 195	Rossall Avenue Corner Plot	0.10366173	Amenity Greenspace		Urban North	Freely accessible	38	14	HQ/LV	0	0	0	237.0223171	OSS134		
94	Site 196	Winchester Drive Corner Plot	0.12465463	Amenity Greenspace		Urban North	Freely accessible	22	16	LQ/LV	0	0	0	164.3797932	OSS135		
95	Site 197	Leys Drive Open Space	2.78264793	Natural and Semi-Natural Greenspace		Urban North	Local	Freely accessible	34	24	HQ/HV	0	0	0	2859.24375	OSS136	
96	Site 198	Guernsey Drive Open Space	7.80023448	Natural and Semi-Natural Greenspace		Urban North	Local	Freely accessible	29	21	HQ/HV	0	0	0	3256.095681	OSS137	
97	Site 202	Rydal Way Open Space	1.48384479	Amenity Greenspace		Urban North	Freely accessible	40	39	HQ/HV	0	0	0	1607.540624	OSS138		
98	Site 203	Kingsbridge Avenue Open Space	1.76889113	Amenity Greenspace		Urban North	Freely accessible	28	24	HQ/HV	0	0	0	898.1900882	OSS139		
99	Site 205	Grasmere Avenue Island Plot	0.18606123	Amenity Greenspace		Urban North	Freely accessible	29	14	HQ/LV	0	0	0	232.9598277	OSS140		
100	Site 208	Kennett Close Open Space	0.15854415	Amenity Greenspace		Urban North	Freely accessible	27	15	LQ/LV	0	0	0	434.8102448	OSS143		
101	Site 209	The Saplings Open Space	0.21071053	Amenity Greenspace		Urban North	Freely accessible	27	17	HQ/LV	0	0	0	547.3686605	OSS144		
102	Site 210	Rutherford Avenue Open Space	0.14306559	Amenity Greenspace		Urban North	Freely accessible	37	15	HQ/LV	0	0	0	229.9314354	OSS145		
103	Site 211	Bunny Hill / Wye Road Park	31.87541809	Parks and Gardens		Urban North	District	Freely accessible	36	47	LQ/LV	0	0	0	4480.938371	OSS146	
104	Site 216	Lyme Valley Parkway	24.21772745	Parks and Gardens		Urban North	District	Freely accessible	83	76	HQ/HV	0	0	0	7993.018438	OSS147	
105	Site 217	Clayton Lane Corner Plot	0.13129757	Amenity Greenspace		Urban North	Freely accessible	22	17	LQ/LV	0	0	0	404.0971261	OSS148		
106	Site 218	Norwich / Stafford Avenue Open Space	4.80690728	Amenity Greenspace		Urban North	Freely accessible	19	18	LQ/LV	0	0	0	3901.195648	OSS149		
107	Site 219	Cambridge Drive Open Space	3.05239214	Amenity Greenspace		Urban North	Freely accessible	30	20	HQ/LV	0	0	0	1075.569318	OSS150		
108	Site 225	Dark Wood	4.49297016	Natural and Semi-Natural Greenspace		Urban North	Local	Freely accessible	33	20	HQ/HV	0	0	0	1016.612766	OSS152	
109	Site 226	Lees Wood	2.9813853	Natural and Semi-Natural Greenspace		Urban North	Local	Freely accessible	21	20	HQ/HV	0	0	0	772.4812262	OSS153	
110	Site 237	Silverdale Road / Lyme Brook Corridor	2.28600638	Green Corridors		Urban North	Freely accessible	22	17	LQ/LV	0	0	0	2489.219765	OSS156		
111	Site 239	Myott Avenue Play Space	0.1094114	Amenity Greenspace		Urban North	Freely accessible	18	13	LQ/LV	0	0	0	136.0718022	OSS158		
112	Site 242	Donkey Field	1.8642516	Amenity Greenspace		Urban North	Freely accessible	31	20	HQ/LV	0	0	0	1541.739541	OSS160		
113	Site 243	Silverdale Mineral Line	1.9790258	Green Corridors		Urban North	Freely accessible	24	26	LV/HQ	0	0	0	3378.915066	OSS161		
114	Site 244	Park Road Playing Field	3.10270345	Amenity Greenspace		Urban North	Freely accessible	19	18	LQ/LV	0	0	0	720.4252471	OSS162		
115	Site 246	Orme Road Open Space	0.2847474	Parks and Gardens		Urban North	Small Local	Freely accessible	49	44	HQ/HV	0	0	0	252.7597212	OSS163	
116	Site 249	Dales Green Road	0.21121816	Amenity Greenspace		Urban North	Freely accessible	28	33	HQ/HV	0	0	0	192.3278045	OSS165		
117	Site 250	Townfields Close Play Area	0.15496981	Provision for Children and Teenagers	LEAP	Site 250 (i)	Urban North	Unconfirmed	42	39	LQ/LV	66.67	47.22	LQ/LV	51.11	190.9798473	OSS166
118	Site 253	Guernsey Drive Play Area	0.25317744	Provision for Children and Teenagers	LEAP	Site 253 (i)	Urban North	Freely accessible	35	37	LQ/LV	55.56	52.78	LQ/LV	53.33	217.366246	OSS169
119	Site 256	St Edmunds Avenue OS	0.24711137	Amenity Greenspace		Urban North	Freely accessible	22	12	HQ/LV	0	0	0	221.8506454	OSS172		
120	Site 259	Brick Kiln Lane Open Space	4.81436897	Natural and Semi-Natural Greenspace		Urban North	Local	Freely accessible	38	22	HQ/HV	0	0	0	936.8574033	OSS173	
121	Site 260	Waterhays (North Cedar Road) (East Part)	6.77489295	Amenity Greenspace		Urban North	Freely accessible	49	46	HQ/HV	0	0	0	3254.399483	OSS174		
122	Site 109	Douglas Road Playground	0.16120231	Provision for Children and Teenagers	NEAP	Site 109 (i)	Urban North	Freely accessible	32	37	LV/HQ	44.44	41.67	LQ/LV	42.22	209.5199101	OSS175
123	Site 262	Cotswold Avenue	2.82352948	Parks and Gardens		Urban North	Local	Freely accessible	40	39	LV/HQ	0	0	0	2764.92139	OSS176	
124	Site 322	Bateswood LNR	57.8885493	Natural and Semi-Natural Greenspace		Central	District	Freely accessible	36	29	HQ/HV	0	0	0	4910.902365	OSS232	

125	Site 327	Arbour Close Playing Field	0.43399907	Natural and Semi-Natural Greenspace	LEAP	Site 330 (i)	Central	Small Local	Freely accessible	20	16	LQ/LV	0	0	0	308.0938516	OSS236	
126	Site 330	Heath Row OS	0.91558191	Amenity Greenspace	LEAP	Site 330 (i)	Central		Freely accessible	59	47	HQ/HV	77.78	66.67	HQ/HV	68.89	453.5084487	OSS238
127	Site 331	The Green, Burntwood	0.72326611	Amenity Greenspace			Rural South		Freely accessible	29	17	HQ/LV	0	0	0	320.3390098	OSS239	
130	Site 352	College Gardens	4.24769144	Parks and Gardens			Central	Local	Freely accessible	41	42	LV/HQ	0	0	0	1633.119165	OSS256	
131	Site 360	Bignall End Stream (Old Road / New Road Bignall End)	0.39023801	Natural and Semi-Natural Greenspace			Central	Small Local	No public access	0	1	LQ/LV	0	0	0	310.7834671	OSS261	
132	Site 410	Madeley Pool	3.22787087	Natural and Semi-Natural Greenspace			Central	Local	Freely accessible	49	43	HQ/HV	0	0	0	1041.183066	OSS305	
133	Site 413	Burntwood View / Hugo Way	0.75792024	Amenity Greenspace			Rural South		Freely accessible	50	41	HQ/HV	0	0	0	749.3223711	OSS306	
134	Site 426	Tomfields	0.39855571	Amenity Greenspace			Central		Freely accessible	28	30	LQ/LV	0	0	0	369.9790872	OSS315	
136	Site 448	Land off New Road / Heighley Castle Way	0.74438672	Natural and Semi-Natural Greenspace			Central	Small Local	Unconfirmed	0	0	N/A	0	0	0	615.8585977	OSS330	
137	Site 449	Holm Oak Drive	0.22895477	Natural and Semi-Natural Greenspace			Central	Small Local	Freely accessible	27	15	HQ/LV	0	0	0	200.7851906	OSS331	
138	Site 450	Madeley Cemetery	0.84623736	Cemeteries and Churchyards			Central		Freely accessible	47	19	HQ/HV	0	0	0	448.2863762	OSS332	
139	Site 451	Bower End Lane	0.3524905	Natural and Semi-Natural Greenspace			Central	Small Local	Freely accessible	18	17	LQ/LV	0	0	0	345.5697	OSS333	
140	Site 452	Cloggers Pool	1.82681073	Natural and Semi-Natural Greenspace			Central	Small Local	Freely accessible	36	25	HQ/HV	0	0	0	552.7250017	OSS334	
141	Site 453	Keele Cemetery	18.19969937	Cemeteries and Churchyards			Central		Freely accessible	68	31	HQ/HV	0	0	0	1791.693994	OSS335	
142	Site 454	Hillwood Road	0.2552118	Amenity Greenspace			Central		Freely accessible	22	13	LQ/LV	0	0	0	240.791695	OSS336	
144	Site 471	Minton Street (Lamphouse Way)	0.13725193	Provision for Children and Teenagers	LEAP	Site 471 (i)	Urban North		Freely accessible	43	40	HQ/HV	77.78	61.11	HQ/HV	64.44	203.0657935	OSS347
145	Site 480	Allotments Lyme Valley	0.52515389	Allotments			Urban North		Limited	33	20	LV/HQ	0	0	0	419.5971357	OSS350	
146	Site 484	Red Street Play Area	0.35323658	Provision for Children and Teenagers	LEAP	Site 484 (i)	Urban North		Freely accessible	37	39	LQ/LV	44.44	52.78	LQ/LV	51.11	248.516291	OSS353
147	Site 488	Crackley Recreation Ground	3.61737552	Parks and Gardens			Urban North	Local	Freely accessible	41	35	LV/HQ	0	0	0	1569.502234	OSS357	
148	Site 489 (i)	Chester Road Play Area	0.10488591	Provision for Children and Teenagers	LEAP	Site 489 (i)	Urban North		Freely accessible	0	0	N/A	66.67	50	LQ/LV	53.33	135.7654445	OSS358
149	Site 103 (i)	Brampton Recreation Ground Play Area	0.15430481	Provision for Children and Teenagers	NEAP	Site 103 (i)	Urban North		Freely accessible	0	0	N/A	44.44	50	LQ/LV	48.89	160.4042563	OSS359
150	Site 216 (i)	Lyme Valley Play Area (i)	0.94003856	Provision for Children and Teenagers	NEAP	Site 216 (i)	Urban North		Freely accessible	0	0	N/A	88.89	91.67	N/A	91.11	387.3130731	OSS360
151	Site 73 (i)	Arnold Grove Play Area	0.18259636	Provision for Children and Teenagers	NEAP	Site 73 (i)	Urban North		Freely accessible	0	0	N/A	66.67	63.89	LQ/HV	64.44	250.9141313	OSS361
152	Site 53 (i)	Bathpool Park Play Area	0.10367377	Provision for Children and Teenagers	NEAP	Site 53 (i)	Urban North		Freely accessible	0	0	N/A	88.89	72.22	HQ/HV	75.56	161.4508479	OSS362
153	Site 110	The Wammy Play Area	0.11023664	Provision for Children and Teenagers	LAP	Site 110 (i)	Urban North		Freely accessible	53	43	HQ/HV	33.33	54.44	LQ/HV	50	139.0570456	OSS363
154	Site 502	Silverdale Park Play Area	0.36829568	Provision for Children and Teenagers	NEAP	Site 502 (i)	Urban North		Freely accessible	39	25	LQ/LV	77.78	63.89	HQ/HV	66.67	297.4824413	OSS365
155	Site 503	Flagstaff Plantation	3.61541503	Natural and Semi-Natural Greenspace			Central	Local	Freely accessible	24	22	HQ/HV	0	0	0	756.6273297	OSS366	
156	Site 504	Waterhays (North Cedar Road) (West Part)	6.67790306	Amenity Greenspace			Urban North		Freely accessible	44	41	HQ/HV	0	0	0	4052.285424	OSS367	
157	Site 509	Bateswood Bridle Paths	5.55648082	Green Corridors			Central		Freely accessible	27	24	HQ/LV	0	0	0	3235.322795	OSS372	
158	Site 510	Bateswood Dismantled Railway	3.88725569	Green Corridors			Central		Unconfirmed	0	0	N/A	0	0	0	2499.749962	OSS373	
159	Site 515	Capper Close	0.48996656	Amenity Greenspace			Urban North		Freely accessible	15	11	LQ/LV	0	0	0	792.4277796	OSS378	
160	Site 517	Rear of Stone Bank Road	1.15449522	Natural and Semi-Natural Greenspace			Urban North	Small Local	Freely accessible	20	18	LQ/LV	0	0	0	617.3127895	OSS379	
161	Site 518	Land off Mill Rise (Old Mindmill Site)	0.3166572	Amenity Greenspace			Urban North		Freely accessible	25	16	HQ/LV	0	0	0	233.2910309	OSS380	
162	Site 520	Open Space Clough Hall Road (Island)	0.1212942	Amenity Greenspace			Urban North		Freely accessible	14	7	LQ/LV	0	0	0	154.4430395	OSS381	
163	Site 528	Priory Road Woodland	2.23881719	Natural and Semi-Natural Greenspace			Urban North	Local	Freely accessible	22	14	HQ/LV	0	0	0	990.8941633	OSS384	
164	Site 530	Linley Road Woodland	6.38463403	Natural and Semi-Natural Greenspace			Urban North	Local	Freely accessible	18	19	LV/HQ	0	0	0	1796.319674	OSS385	
165	Site 531	Kidsgrove Memorial Gardens	0.22693919	Parks and Gardens			Urban North	Small Local	Freely accessible	37	24	LQ/LV	0	0	0	216.7227607	OSS386	
166	Site 532	The Avenue Woodland	0.42958188	Natural and Semi-Natural Greenspace			Urban North	Small Local	Freely accessible	22	20	HQ/HV	0	0	0	261.1305132	OSS387	
167	Site 533	Audley Cemetery	1.94527494	Cemeteries and Churchyards			Central		Freely accessible	47	20	HQ/HV	0	0	0	588.0340666	OSS388	
168	Site 534	Silverdale Mineral Line	1.74131053	Green Corridors			Urban North		Freely accessible	30	23	HQ/HV	0	0	0	1989.405549	OSS389	
169	Site 174 (i)	Thistleberry Parkway Play Area	0.16663341	Provision for Children and Teenagers	LEAP	Site 174 (i)	Urban North		Freely accessible	0	0	N/A	55.56	47.22	LQ/LV	48.89	192.2855177	OSS390
170	Site 13	Wolstanton Park Play Area	0.04792303	Provision for Children and Teenagers	LEAP	Site 13 (i)	Urban North		Freely accessible	74	48	HQ/HV	88.89	63.89	N/A	68.89	94.89320919	OSS391
171	Site 26 (i)	Salop Place Play Area	0.07580973	Provision for Children and Teenagers	LEAP	Site 26 (i)	Urban North		Freely accessible	0	0	N/A	55.56	50	LQ/LV	51.11	107.098358	OSS392
172	Site 32 (i)	Birchenwood Play Area	0.03681138	Provision for Children and Teenagers	LEAP	Site 32 (i)	Urban North		Freely accessible	0	0	N/A	66.67	63.89	LQ/HV	64.44	79.03305672	OSS394
173	Site 44 (i)	Clough Hall Play Area (i)	0.04878005	Provision for Children and Teenagers	LEAP	Site 44 (i)	Urban North		Freely accessible	0	0	N/A	55.56	61.11	N/A	60	89.03894108	OSS395
174	Site 79 (i)	Bradwell Lodge Play Area	0.04661122	Provision for Children and Teenagers	LEAP	Site 79 (i)	Urban North		Freely accessible	0	0	N/A	55.56	69.4	LQ/HV	66.67	86.71055068	OSS396
175	Site 157 (i)	Wilson Street Play Area	0.07604143	Provision for Children and Teenagers	LEAP	Site 157 (i)	Urban North		Freely accessible	0	0	N/A	66.67	50	LQ/LV	53.33	110.2836476	OSS398
176	Site 164 (i)	Stubbs Walk Play Area	0.08002217	Provision for Children and Teenagers	LEAP	Site 164 (i)	Urban North		Freely accessible	0	0	N/A	66.67	52.78	LQ/LV	55.56	117.153704	OSS399
177	Site 202 (i)	Rydal Way Play Area	0.04888276	Provision for Children and Teenagers	LEAP	Site 202 (i)	Urban North		Freely accessible	0	0	N/A	55.56	52.78	LQ/LV	53.33	89.07881049	OSS400
178	Site 211 (i)	Wroxham Way Play Area	0.05803415	Provision for Children and Teenagers	LEAP	Site 211 (i)	Urban North		Freely accessible	0	0	N/A	55.56	41.67	LQ/LV	44.44	96.37976908	OSS401
179	Site 260 (i)	Barbridge Road Play Area	0.05927969	Provision for Children and Teenagers	LEAP	Site 260 (i)	Urban North		Freely accessible	0	0	N/A	55.56	58.33	LQ/LV	57.78	97.83953338	OSS402
180	Site 262 (i)	Cotswold Avenue Play Area	0.05989979	Provision for Children and Teenagers	LEAP	Site 262 (i)	Urban North		Freely accessible	0	0	N/A	55.56	50	LQ/LV	51.11	90.05495215	OSS403
181	Site 352 (i)	College Garden Play Area	0.02613721	Provision for Children and Teenagers	LEAP	Site 352 (i)	Central		Freely accessible	0	0	N/A	55.56	55.56	LQ/LV	55.56	67.0118809	OSS404
182	Site 357	Station Road & Marion Platt Walkway	6.52318472	Amenity Greenspace			Central		Freely accessible	24	18	LQ/LV	0	0	0	4748.888728	OSS406	
183	Site 413 (i)	Hugo Way Play Area	0.04326085	Provision for Children and Teenagers	LEAP	Site 413 (i)	Rural South		Freely accessible	0	0	N/A	77.78	58.33	HQ/LV	62.22	84.01179124	OSS407
184	Site 426 (i)	Tomfields Play Area	0.02525054	Provision for Children and Teenagers	LEAP	Site 426 (i)	Central		Freely accessible	0	0	N/A	33.33	36.11	LQ/LV	35.56	63.58573395	OSS408
185	Site 483 (i)	Ilkley Place Play Area (i)	0.07205221	Provision for Children and Teenagers	LEAP	Site 483 (i)	Central		Freely accessible	0	0	N/A	44.44	47.22	N/A	46.67	109.4468329	OSS412
186	Site 483 (ii)	Ilkley Place Play Area (ii)	0.04775089	Provision for Children and Teenagers	NEAP	Site 483 (ii)	Central		Freely accessible	0	0	N/A	44.44	47.22	LQ/LV	46.67	91.62187993	OSS413
187	Site 78 (i)	Bradwell Dingle Play Area (i)	0.04999123	Provision for Children and Teenagers	LEAP	Site 78 (i)	Urban North		Freely accessible	0	0	N/A	55.56	55.56	LQ/LV	55.56	89.88312028	OSS415
188	Site 36 (i)	Birchenwood Play Area	0.04795262	Provision for Children and Teenagers	NEAP	Site 36 (i)	Urban North		Freely accessible	0	0	N/A	44.44	47.22	LQ/LV	46.67	85.92763874	OSS417
189	Site 30 (i)	Whitehill Road Play Area	0.02449671	Provision for Children and Teenagers	LEAP	Site 30 (i)	Urban North		Freely accessible	0	0	N/A	44.44	30.56	LQ/LV	33.33	61.67759197	OSS418

190	Site 18 (i)	Long Lane Play Area	0.0231487	Provision for Children and Teenagers	LEAP	Site 18 (i)	Urban North	Freely accessible	0	0	N/A	44.44	47.22	LQ/LV	46.67	55.16701992	OSS419	
191	Site 249 (i)	Dales Green Road Play Area	0.01157076	Provision for Children and Teenagers	LAP	Site 249 (i)	Urban North	Freely accessible	0	0	N/A	44.44	45.45	LQ/LV	45.24	61.84259831	OSS420	
192	Site 504 (i)	Dean's Lane Open Space Play Area	0.02672774	Provision for Children and Teenagers	LAP	Site 504 (i)	Urban North	Freely accessible	0	0	N/A	44.44	48.48	LQ/HV	47.62	69.16651527	OSS422	
193	Site 488 (i)	Crackley Recreation Ground Play Area	0.06061714	Provision for Children and Teenagers	LEAP	Site 488 (i)	Urban North	Freely accessible	0	0	N/A	33.33	38.89	LQ/LV	37.78	100.6238632	OSS423	
194	Site 330 (i)	Madeley Heath Play Area	0.13973134	Provision for Children and Teenagers	LEAP	Site 330 (i)	Central	Freely accessible	0	0	N/A	77.78	66.67	HQ/HV	68.89	178.4763483	OSS426	
195	Site 78 (ii)	Bradwell Dingle Play Area (ii)	0.06661984	Provision for Children and Teenagers	NEAP	Site 78 (ii)	Urban North	Freely accessible	0	0	N/A	55.56	55.56	LQ/LV	55.56	106.0068794	OSS428	
197	Site 31 (i)	Whitehill Road Play Area (i)	0.03375783	Provision for Children and Teenagers	LEAP	Site 31 (i)	Urban North	Freely accessible	0	0	N/A	44.44	47.22	N/A	46.67	111.2581395	OSS430	
198	Site 31 (ii)	Whitehill Road Play Area (ii)	0.04314907	Provision for Children and Teenagers	LEAP	Site 31 (ii)	Urban North	Freely accessible	0	0	N/A	44.44	47.22	N/A	46.67	126.0774952	OSS431	
199	Site 216 (iii)	Lyme Valley Play Area (iii)	0.09517225	Provision for Children and Teenagers	LAP	Site 216 (iii)	Urban North	Freely accessible	0	0	N/A	88.89	91.67	LQ/LV	91.11	153.0623116	OSS433	
200	Site 246 (i)	Orme Road Skate Park	0.09924089	Provision for Children and Teenagers	NEAP	Site 246 (i)	Urban North	Freely accessible	0	0	N/A	66.67	52.78	LQ/LV	55.56	127.9682314	OSS435	
201	Site 44 (ii)	Clough Hall Play Area (ii)	0.05241537	Provision for Children and Teenagers	NEAP	Site 44 (ii)	Urban North	Freely accessible	0	0	N/A	55.56	61.11	LQ/LV	61.11	99.26415003	OSS436	
202	Site 65 (i)	Parkhouse Industrial Estate (i)	0.05625411	Provision for Children and Teenagers	NEAP	Site 65 (i)	Urban North	Unconfirmed	0	0	N/A	0	0	N/A	0	97.46735025	OSS437	
203	Site 216 (iii)	Lyme Valley Play Area (iii)	0.21412812	Provision for Children and Teenagers	LAP	Site 216 (iii)	Urban North	Freely accessible	0	0	N/A	88.89	91.67	N/A	91.11	182.0382291	OSS438	
204	Site 71 (i)	Chesterton Memorial Park Play Area	0.10372292	Parks and Gardens	LEAP	Site 71 (i)	Urban North	Small Local	Freely accessible	0	0	N/A	55.56	61.11	LQ/LV	60	140.7087506	OSS439
205	Site 31	Whitehill Road Open Space	3.44987439	Natural and Semi-Natural Greenspace			Urban North	Local	Freely accessible	34	42	LV/HQ	0	0	0	2881.810031	OSS440	
206	Site 418	Tadgedale Brook	2.24770773	Green Corridors			Rural South		Freely accessible	39	22	HQ/LV	0	0	0	2039.770305	OSS442	
207	Site 483 (i)	Ilkley Place Recreation Ground	1.32268951	Parks and Gardens	LEAP	Site 483 (i)	Central	Small Local	Freely accessible	37	43	LV/HQ	44.44	47.22	LQ/LV	46.67	703.4556906	OSS445
208	Site 526	Bignall End Open Space	2.68076557	Parks and Gardens			Central	Local	Freely accessible	46	39	HQ/HV	0	0	0	1024.051664	OSS446	
209		Loomer Road OS		0 Natural and Semi-Natural Greenspace					0	0		0	0	0	0	0		
210		Bradwell Woods		0 Natural and Semi-Natural Greenspace					0	0		0	0	0	0	0		
211		Wammy Pitches		0 Sports Provision				Local	Freely Accessible	0	0		0	0	0	0		

NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

CORPORATE LEADERSHIP TEAM'S REPORT TO LICENSING & PUBLIC PROTECTION COMMITTEE

30th June 2026

Report Title: Public Protection Sub-Committee Arrangements

Submitted by: Service Director – Regulatory Services

Portfolios: Housing and Public Protection

Ward(s) affected: All

<u>Purpose of the Report</u>	<u>Key Decision</u>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
To inform Members of the dates and arrangements for the 2026-27 Public Protection Sub-Committee meetings.			
<u>Recommendation</u>			
That Committee agree to:			
1. Receive the report and retain the frequency of meetings of once per month			
2. Note the date and time that each Member is proposed to attend sub-committee			
3. Notify Democratic Services of an available substitute in the event that they are unable to attend a meeting that they are due to attend			
<u>Reasons</u>			
Following amendments to the Licensing and Public Protection Committee constitutional arrangements in 2018, to delegate taxi licensing decisions to the Public Protection sub-committee, a programme of meetings was agreed and included Member attendance. This report is to notify Members of the dates and times they have been scheduled to attend future Public Protection Sub-Committee meetings and to confirm that the current arrangements are retained.			

1. **Background**

- 1.1 In May 2018 the Committee arrangements for the creation of a joint Licensing & Public Protection Committee and a Public Protection Sub-Committee were approved and subsequently implemented.
- 1.2 Part of the arrangements were that meetings would be scheduled well in advance giving prior notice to all members of the dates of the meetings and which ones they were due to attend.
- 1.3 An updated programme is included below at section 2.4.

2. **Issues**

- 2.1 The public protection sub-committee arrangements are as follows:

- Meeting will be held on a Wednesday, alternating between 2pm and 6pm start times with a pre-meet for Members 30 minutes prior to the meeting starting.
- Committees will be held once per month.
- A maximum of 5 reports/cases will be on the agenda, unless agreed with chair.
- Further meetings may be programmed, if needed.
- A programme of meetings and nominated members will be developed and reported to public protection committee. This will include 4 members per sub-committee to ensure a quorum of 3 members attendance.
- The sub-committee chair to be agreed between the sub-committee members, and
- Should members be unable to attend the sub-committee that they notify Democratic Services of an available substitute.

2.2 At the meetings, in addition to the Members there will be 1-2 Licensing Officers in attendance to present the report to the Sub-Committee and a Legal Officer who will be able to advise upon points of law and policy.

2.3 The programme at section 2.4 below outlines the dates, start times and scheduled Members for each meeting between August 2026 and May 2027. All Members of the Committee have been scheduled to attend 2-3 meetings.

2.4 The proposed programme is as follows:

Date	Pre-meet	Time	Member 1	Member 2	Member 3	Member 4
5th August	1.30pm	2pm	Simon Kasperowicz	Christopher Bailey	Sheelagh Casey-Hulme	Gill Heesom
2nd September	5.30pm	6pm	Jonathan Downs	Rhys Machin	Andrew Parker	Ian Sparks
7th October	1.30pm	2pm	Joan Whieldon	Pamela Jellyman	Wayne Barber	Charlie Clarke
4th November	5.30pm	6pm	Graham Sedgley	Scott Stevenson	Jill Whitmore	Simon Kasperowicz
9th December	1.30pm	2pm	Pamela Jellyman	Christopher Bailey	Charlie Clarke	Jonathan Downs
13th January	5.30pm	6pm	Sheelagh Casey-Hulme	Rhys Machin	Ian Sparks	Gill Heesom
3rd February	1.30pm	2pm	Andrew Parker	Scott Stevenson	Wayne Barber	Jonathan Downs
3rd March	5.30pm	6pm	Jill Whitmore	Simon Kasperowicz	Graham Sedgley	Joan Whieldon
7th April	1.30pm	2pm	Pamela Jellyman	Sheelagh Casey-Hulme	Gill Heesom	Rhys Machin
5th May	5.30pm	6pm	Ian Sparks	Scott Stevenson	Joan Whieldon	Christopher Bailey

3. Recommendation

3.1 That Committee agree to:

3.2 Receive the report and retain the frequency of meetings of once per month;

3.3 Note the date and time that each Member is proposed to attend sub-committee; and

3.4 Notify Democratic Services of an available substitute in the event that they are unable to attend a meeting that they are due to attend

4. Reasons

- 4.1 To enable the Council to determine applications in the most efficient, effective and practical manner.

5. Options Considered

- 5.1 To amend the frequency and/or arrangements that have been in place for approximately 8 years, however the Sub-Committee has worked well to make decision making more efficient whilst retaining a fair and proportionate method of determining matters that do not meet Council Policy or legal requirements.

6. Legal and Statutory Implications

- 6.1 None arising from the content of this report.

7. Equality Impact Assessment

- 7.1 None arising from the content of this report. The continuing frequency, timings and flexibility of meeting arrangements ensures that equality considerations for members, officers, applicant's and representatives can be appropriately accommodated.

8. Financial and Resource Implications

- 8.1 There will be resource implication including Member participation in the sub-committees and officer support from Licensing, ICT, Legal and Democratic services.

9. Major Risks & Mitigation

- 9.1 There are no major risks associated with this report.

10. UN Sustainable Development Goals (UNSDG)



11. One Council

Please confirm that consideration has been given to the following programmes of work:

One Commercial Council

We will make investment to diversify our income and think entrepreneurially.

One Digital Council

We will develop and implement a digital approach which makes it easy for all residents and businesses to engage with the Council, with our customers at the heart of every interaction.

One Sustainable Council

We will deliver on our commitments and make all decisions with sustainability as a driving principle.

12. Key Decision Information

12.1 Not applicable

13. Earlier Cabinet/Committee Resolutions

13.1 Council Meeting 16th May 2018
Licensing & Public Protection Meeting 27th June 2018
Licensing & Public Protection meeting 18th September 2018
Council Meeting 21st November 2018
Licensing & Public Protection meeting 11th December 2018
Licensing & Public Protection meeting 22nd January 2019
Licensing & Public Protection meeting 5th August 2020
Licensing & Public Protection meeting 16th March 2021
Licensing & Public Protection meeting 27th July 2021
Licensing & Public Protection meeting 18th October 2022

14. List of Appendices

14.1 Not applicable

15. Background Papers

15.1 Not applicable

NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

**CORPORATE LEADERSHIP TEAM'S
REPORT TO**

30 June 2026

Report Title: Food Safety Service Plan 2026/2027 and review of performance in 2025/2026

Submitted by: Service Director – Regulatory Services

Portfolios: Housing & Public Protection

Ward(s) affected: All

<u>Purpose of the Report</u>	<u>Key Decision</u>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
An information report to make the committee aware of the work planned by the Food and Safety Team in 2026/2027 along with a review of last year performance in 2025/2026.			
<u>Recommendation</u>			
That Committee: receive and endorse the Food Safety Service Plan for 2026/2027			
<u>Reasons</u>			
To make the Public Protection committee aware of the work carried out by the Food and Safety Team, in accordance with the Food Standards Agency framework agreement and statutory Code of Practice of official food controls by local authorities.			

1. Background

1.1 The Borough Council has a statutory duty to provide a Food Safety service that:

- Maintains a register of all food businesses operating within the Borough;
- Implements a risk-based programme of inspections and interventions;
- Provides advice to local businesses about how they can comply with legal requirements;
- Investigates complaints about contaminated food, unhygienic premises and food poisoning outbreaks; and
- In the most serious cases takes enforcement action to protect public health.

2. Issues

- 2.1 The Food Standards Agency requires local authorities to produce a specific service plan for their Food Safety service using a specified format that can be reported to its' elected members.
- 2.2 Attached to this report in Appendix A is a Food Safety Service Plan for 2026/27 which outlines the work planned for the coming year as well as a review of last year's performance. Appendix B is the Food Sampling Plan for 2026/27

3. Recommendation

- 3.1 It is proposed that the committee note and endorse the content of the Service Plan.

4. Reasons

- 4.1 The Service Plan is for the information of the Public Protection Committee

5. Options Considered

- 5.1 No other options are considered; the provision of this plan is a requirement of the Food Standards Agency under their framework agreement with local authorities.

6. Legal and Statutory Implications

- 6.1 The Council has a statutory duty to provide a Food Safety service and comply with the requirements of the Food Standards Agency.

7. Equality Impact Assessment

- 7.1 There are no equality implications for this report.

8. Financial and Resource Implications

- 8.1 The Service Plan will be implemented within existing budgets

9. Major Risks & Mitigation

- 9.1 There are no major risks with this report.

10. UN Sustainable Development Goals (UNSDG)



11. One Council

Please confirm that consideration has been given to the following programmes of work:

One Commercial Council

We will make investment to diversify our income and think entrepreneurially.

One Digital Council

We will develop and implement a digital approach which makes it easy for all residents and businesses to engage with the Council, with our customers at the heart of every interaction.

12. Key Decision Information

12.1 This is not a key decision.

13. Earlier Cabinet/Committee Resolutions

13.1 None

14. List of Appendices

14.1 Attached to this report in Appendix A is a Food Safety Service Plan for 2026/27.

14.2 Appendix B is the Food Sampling Plan for 2026/27.

15. Background Papers

15.1 No Background papers

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FOOD SAFETY

SERVICE PLAN 2026/27

This document has been developed in accordance with guidance issued by the Food Standards Agency.

Introduction

The Council has a statutory duty to carry out Official Food Controls and enforce food hygiene regulations within the Borough. This ensures that all food sold within the Borough is safe and fit for human consumption.

Whilst highlighting achievements, this plan also sets the standard for how the service will be delivered over the next financial year. The service will strive to continue in providing a quality, customer focussed service in line with the Corporate priorities.

Nesta Barker
Service Director - Regulatory Services

May 2026

Section 1 - Service Aims and Objectives

1.1 Service Aim

The Council recognises that its food safety regulatory function plays an important role in maintaining and improving public health within the district. It is committed to ensuring that all food sold within the borough is safe and without risk to health, to this end we are prioritising our work to ensure that the borough businesses operate and remain safe for their customers.

Service Objectives

Food Safety Enforcement

The Food & Safety Team has enforcement responsibilities in a wide number of areas affecting the public and businesses within the Borough. These include:

- Ensuring that food and drink intended for sale for human consumption is produced, manufactured, stored, distributed, and handled safely and in hygienic conditions.
- Investigating complaints about food and food premises.
- Responding to notifications of food alerts.
- Control and prevention of infectious disease and food poisoning.

1.2 Links to corporate objectives and plans

The Borough's Council Plan 2022-2026 sets out the overall vision and priorities for the Council. These are then incorporated into specific service and financial plans.

The council has developed four priorities to focus delivery:

One Council delivering for local people

This underpins everything we do. We will be a council that listens to our local residents and communities and is responsive to their needs. We will work with them to deliver first-class, efficient services while keeping Council Tax low.

A successful and sustainable growing borough

We will build a strong and sustainable economy to ensure opportunities and support are available to everyone to improve their lives.

Healthy, active, and safe communities

We will ensure everyone enjoys a safe environment and access to a wide-range of facilities and activities to support and improve their health and quality of life.

Town centres for all

We will transform Newcastle and Kidsgrove town centres to ensure their future as places everyone can live, work, shop, study and spend their leisure time.

The work of the Food and Safety team can be linked to all of these priorities; however, it is perhaps more closely associated with

- **One Council delivering for local people**
- **Healthy, Active and Safe Communities**

The team report on the following key performance indicator each quarter to the Council's Cabinet:

- **Indicator 1.1 - The percentage of food premises that have a zero or one national food hygiene rating.**

- **Indicator 1.2 Percentage of category A and B food business inspections completed on time.**

Other priorities for the inspection of food premises and workplaces are prescribed in guidance issued by the Food Standards Agency. (The Food Standards Agency are considering further guidance on how they expect Local Authorities to undertake food premises interventions moving forward. When this is known, it will form part of the priorities)

2 - Background

2.1 Profile of Newcastle – under – Lyme Borough Council

Newcastle-under-Lyme borough council is a local government district with borough status in Staffordshire, England. It is named after its main settlement, Newcastle-under-Lyme, where the council is based, but includes the town of Kidsgrove, the villages of Silverdale and Keele, and the rural area surrounding Audley. The Borough of Newcastle-under-Lyme forms part of the conurbation of North Staffordshire and covers some 81 square miles with a population of around 123,000.

The traditional industrial base of mining and pottery manufacture has changed significantly over the last century. The closure of local mines, and factories has seen the growth of hi tech and research industries within the area. The Borough has areas of considerable affluence, but also includes two wards that fall into the 10% most deprived in the country

Newcastle is an ancient market town and still maintains a vibrant market culture. Stallholders set up on a part of the town locally known as The 'Stones' and this area is used on an almost daily basis for events ranging from the regular market to specialist events such as vegan markets and antique fairs. Due to the Boroughs central geographical location and the proximity to the M6 motorway, recent years have seen a significant increase in the numbers of distribution depots in the area. A large bakery supplying retailers nationally is based here, as is a large meat product manufacturer. The Borough also has the prestigious Keele University, medical school and conference facilities located within its' boundaries.

The government has launched the English Devolution White Paper which included proposals for Local Government Reorganisation and Devolution. Leaders of councils within Staffordshire have put forward their proposals for local government reorganisation in Staffordshire and Stoke on Trent and we currently await to hear the outcome of these proposals in July 2026.

2.2 Organisational Structure

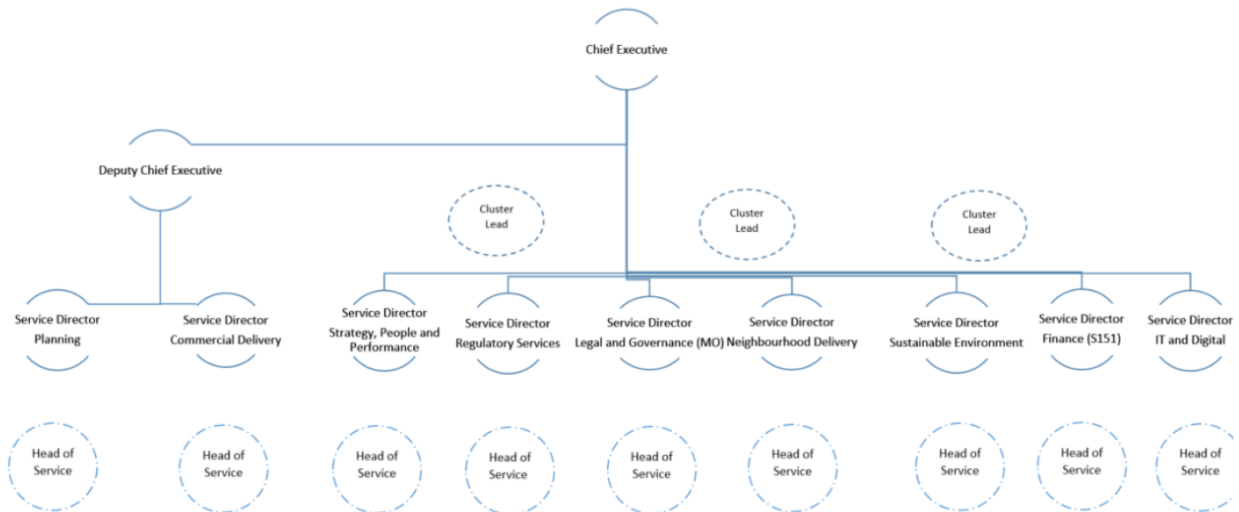
The Council is made up of 44 locally elected representatives, otherwise known as councillors or elected members.

The Council has a Leader who is elected by the members of the Council and is nominated by the largest group on the Council. The Council also has a Mayor, who presides over the Council meeting. The Mayor is a councillor who is appointed by all councillors to serve for one year as Chairman of the Council. The Council operates a Cabinet System consisting of a Leader and a Cabinet. Members of the Cabinet oversee the 'portfolios' or groups of services.

There are a number of other Council committees who have important roles to play in a variety of areas including Licensing & Public Protection Committee and Health, Wellbeing & Environment Scrutiny are relevant to the food safety service. Please refer to the Council's website for further details at: <https://moderngov.newcastle-staffs.gov.uk/mgListCommittees.aspx?bcr=1>

Executive Management

The Council’s Corporate Leadership structure comprises of the Chief Executive, the Deputy Chief Executive and the Service Directors. This is shown in the organisational structure below:

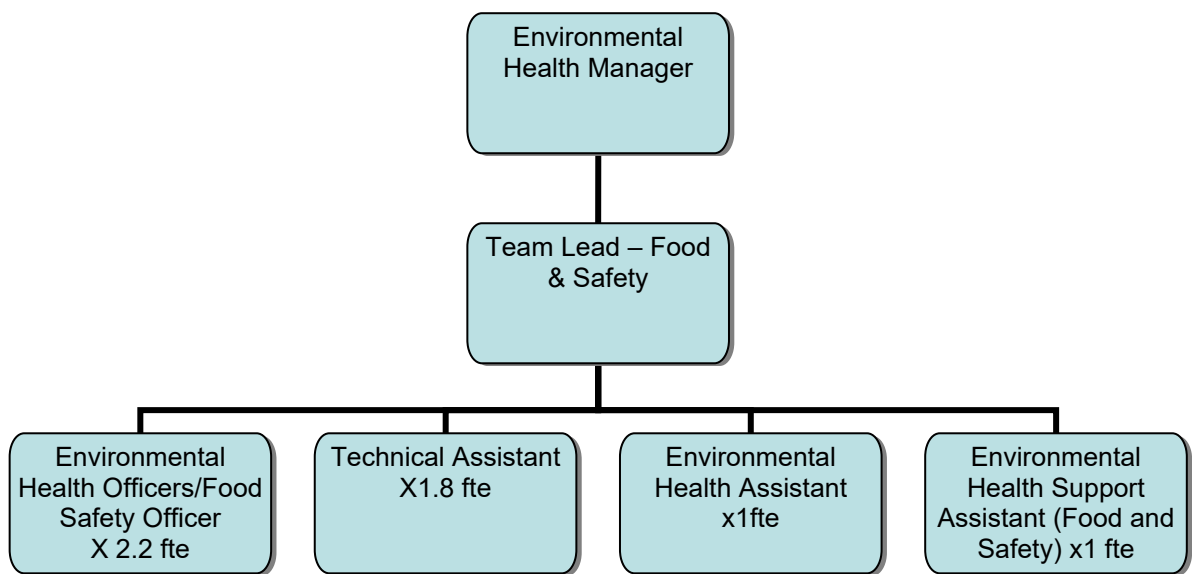


The Council operates an innovative collaborative leadership model. The Service Director of Regulatory Services report to the Chief Executive with regard to service management and operational output.

Food and Safety Team:

The Food and Safety team operate within Regulatory Services together with the Environmental Protection, Licensing and Housing & Vulnerability Teams. The Environmental Health Manager reports into the Service Director for Regulatory Services.

The Food and Safety Service structure is as follows:



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These officers do not spend all of their time on food law enforcement as they are also responsible for a number of other professional functions such as health and safety enforcement and interventions, infectious disease control, food business registrations, and skin piercing inspections/licenses.

The use of outside contractors will only be considered in the future if the following criteria are met:

- There is a backlog of inspections which cannot be completed by Officers;
- There are Agency contractors meeting the requirements of the Food Standards Agency Code of Practice Qualifications and Experience of Authorised Officers; and
- The cost of the work is being met within existing budgets.

Expert assistance is provided by the following outside organisations: -

- Food Examiner and Microbiology Department, UK Health Security Agency (UKHSA), London
- Consultant in Communicable Disease Control, UKHSA,

2.3 Scope of the Food and Safety Service

The food and safety team are responsible for enforcing food hygiene law within the borough. Issues relating to food standards and feed are dealt with by our colleagues in Staffordshire County Council's Trading Standards Department.

The Food and Safety team is responsible for the delivery of a number of regulatory services including:

- Food Safety and Hygiene
- Occupational health and safety (in premises where enforcement responsibility is allocated to the Local Authority)
- Prevention and control of infectious diseases.
- Public health licensing – tattooing, piercing etc.

The service is provided in order to ensure that the Council meets its' legal obligations specified in primary legislation. The team uses a range of interventions to deliver the service which can be divided into two main areas:

- **Inspection/Audit:** Inspection of food businesses at a minimum frequency laid out in the Food Law Code of Practice.
- **Demand:** Investigation of complaints regarding food and food premises, accidents and notifications of food poisoning.

The following functions are provided by the service:

- Maintenance of a food premises registration database for all food businesses located within the borough;
- Provision of advice to local businesses to assist them in complying with their legal responsibilities and to promote good practice.
- Inspections and audits of food businesses to ensure they comply with food safety legislation.
- Approval of food manufacturers handling products of animal origin.
- Sampling and analysis of food and water to check their compliance with safety requirements.
- Investigation of complaints about illegal/unfit food and unlawful food businesses;
- Investigation of food poisoning outbreaks;
- Investigation of national Food Alerts (issued by the Food Standards Agency).

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Classification: NULBC **UNCLASSIFIED**

- Health and safety inspections where we are the enforcing authority.
- Investigation of complaints about occupational health and safety.
- Investigation of accidents, dangerous occurrences, and occupational diseases.
- Inspection of establishments carrying out tattooing, ear piercing and electrolysis and other beauty services.
- In the most serious cases, formal enforcement action is taken to protect public health including the seizure of food, service of notices, and closure of premises and prosecution of offenders.
- Consultation with external agencies and internal services i.e. licensing, trading standards, planning;
- Enforcement of Smoke-Free legislation.

Service Delivery Points

The team are based with their Regulatory Service colleagues at Castle House, Barracks Road, Newcastle-under-Lyme, ST5 1BL and the service operates between 9.00 a.m. - 5.00 p.m. Monday – Friday. Members of the team routinely work outside of these core hours to conduct food inspections and investigate complaints.

Newcastle Borough has two dedicated Customer Service Centres, located in Castle House, Newcastle Monday - Friday 9am to 4:30pm and the Town Hall, Kidsgrove is open Tuesday and Thursday 9am to 1pm.

The out of hours Emergency Call Centre service has been outsourced and is operated by Redditch and Bromsgrove Council. The Environmental Health Service operates an emergency stand-by rota so there is always an officer available to respond to the contact centre in the event of any emergencies or incidents.

2.4 Demands on the Food Service

In 2025/26 there were 1020 registered food businesses in the Borough with 1033 in 2024/25. These businesses were given a risk rating band between category A and E as shown in the table below. In 2026/27 we have 1030 premises, broken down by risk category below. This number will increase as new registrations are received throughout the year.

Food Premises Risk Band	2026/27	2025/26	2024/25	2023/24
A	7	0	0	0
B	35	11	20	21
C	138	143	147	143
D	397	416	401	406
E	431	426	441	444
UNRATED	22	18	17	28
OUTSIDE	0	6	7	7
TOTAL REGISTERED	1030	1020	1033	1049

The risk rating awarded is generated by the inspecting officer who scores the business based on the types and quantities of food produced and their compliance with food hygiene requirements. Businesses awaiting inspection are classified as ‘Unrated’ and those registered with other council’s and trading in our area are deemed ‘outside’ the inspection programme.

The risk band awarded also determines how often the food business will be inspected as detailed in the table below:

Risk band	Minimum intervention frequency
A	At least every 6 months
B	At least every 12 months
C	At least every 18 months
D	At least every 24 months
E	A programme of alternative enforcement strategies or interventions every three years

Businesses can be rated as a category A or B if they carry out a high-risk activity such as food manufacturing, or if they are found to have poor compliance such as a premises awarded a 0 or 1 Food Hygiene Rating.

A number of specialist and complex food manufacturers are located within the district, which are known as 'Approved Food Establishments'. Additional detail is provided in section 3.1

2.5 Enforcement Policy

The Council has approved an Enforcement Policy and carries out its' regulatory functions in accordance with the Regulators Compliance Code. The importance of achieving a fair and consistent approach to enforcement is recognised by the council. The Enforcement Policy was updated and approved by Council in April 2024. This is followed for all enforcement action undertaken by the food service and is available on the council's website. The policy is due for a review in 2027.

3. Service Delivery

3.1 Interventions at Food Establishments

An annual risk-prioritised programme of inspections will be undertaken in accordance with the Food Standards Agency's Code of Practice. The Service will use the full range of interventions and enforcement options available to ensure that the highest standards of food hygiene and safety are achieved and maintained.

In 2026/27 there are 345 food premises due for a Food Hygiene Inspection shown in the table below:

Food premises risk band	Total due in 2026-27	Total due in 2025-26	Total due in 2024-25	Total due in 2023-24
A – Highest 'risk'	7*	0	0	1
B	35	11	19	27
C	82	93	84	82
D	180	209	162	219
E – Lowest 'risk'	41	153	229	28
OUTSIDE	0	6	8	8
UNRATED	22	18	29	15
Grand Total ¹	345	490	531	380

*inspections due report is run again 01.10.2026 to capture additional A rated business that will have been inspected and risk rated between April-September 2026.

¹Grand total of inspections does not include unrated as these are outside of the annual inspection programme

Of the 6 approved premises, all are due for an inspection in 2026-27.

In 2026/27 the Service aims to achieve:

- 100% of inspections with regard to High-Risk food premises (categories A – B).
- 100% of category C premises using full inspections/audits.
- 100% of category D premises using full inspections/audits.
- 100% of category E premises will be subject to an inspection or alternative enforcement strategy such as a self-inspection questionnaire.
- 100% of Unrated premises using full inspections/audits.

In 2025/26 the service completed the following inspections:

- 100% of inspections with regard to High-Risk food premises (categories A – B).
- 100% of category C premises using full inspections/audits.
- 100% of category D premises using full inspections/audits.
- 100% of category E premises will be subject to an inspection or alternative enforcement strategy such as a self-inspection questionnaire.
- 100% of due Unrated premises using full inspections/audits.

We received 222 new food premise registration forms in 2025/26 (an increase from 208 in 2024/25) notifying us of new food businesses or changes in ownership, all of which required a physical inspection before 31st March 2026. This area of work places a significant demand on our Service as these inspections should be carried out within 28 days of registration. We have no control over this reactive type of work and will aim to achieve 100% of these inspections. However, if demand becomes excessive, then resources will be diverted away from lower risk category E and D inspections.

Approved Food Establishments

Wholesale food businesses supplying food of animal origin require approval by the competent authority under [Regulation 853/2004](#). This is separate from the requirements for food registration that applies to all food businesses.

Establishments approved by local authorities include:

Meat establishments

These are:

- cold stores that are re-wrapping and re-packaging meat
- minced meat establishments
- meat preparations establishments
- mechanically separated meat establishments
- meat products processing plants
- rendered animal fats and greaves processing plants
- treated stomachs, bladders and intestines processing plants
- gelatine processing plants
- collagen processing plants

Fish and shellfish establishments

These are:

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- live bivalve molluscs (LBMs) establishments including dispatch centres and purification centres
- establishments working with fishery products using factory and freezing vessels, processing plants, fresh fishery products, auction halls, wholesale markets

Animal produce establishments

These are establishments that produce:

- raw milk and dairy products
- eggs and egg products, including packing centres, processing plants, liquid egg plants.

In Newcastle there are six approvals issued, five of which are under meat establishments and one cold store. We commit to undertaking on-site inspections at all food premises on an unannounced basis, meaning no prior notification is given. It is accepted that in some circumstances this may not be possible, such as businesses operating from private domestic dwellings. There are occasions where visits to approved premises must be announced due to the size and scale of the premises as well as the need for specific personnel on site. We will deliver unannounced inspections except where prior notice is necessary and justified.

Approved Premises put additional demands on authorised officers given the extra demands they put on the service. Inspection of these premises are typically much more time consuming as there are additional legislative requirements that must be assessed, these premises are typically much larger and the post inspection recording is enhanced. Staff authorised to inspect Approved Premises require ongoing training to ensure they remain competent and compliant with the Food Law Code of Practice.

Our current list of approved premises is:

Blakeman & Co Ltd	Meat products
Blakeman Services Ltd	Meat products
Burma Bacon	Meat products
Buttercross Butchers	Meat products
Brockleys Puddings	Meat products
Bri-Ton Fine Foods Ltd	Cold Store

Establishments that require approval have to comply with the general hygiene requirements (given in EC Regulation 852/2004) and some specific hygiene requirements which vary depending on the types of products made (given in EC Regulation 853/2004).

Such premises require a higher level of intervention from the service, as they additionally require:

- Shelf-life testing
- Sampling
- Establishments also have to put in place food safety management procedures based on the HACCP principles.

Food from premises that are approved will carry an Identification Mark similar to below:



Officers responsible for inspecting/auditing these premises have received specialist training in the relevant fields.

National Food Hygiene Rating Scheme

Newcastle-under-Lyme Borough Council launched the national Food Hygiene Rating Scheme in June 2011. This has allowed residents and visitors the opportunity to make an informed choice about where they eat based on the premises last Food Hygiene inspection.

After each inspection all food premises are given a score based on their compliance with food hygiene law and confidence in management. These scores are then converted into a Food Hygiene Rating based on the FSA’s ‘Brand Standard’. Businesses can receive a Rating between zero and five.

On 1st April 2026 the following profile of Food Hygiene Ratings were published:

FHRS	Total Premises April 2026	Total Premises April 2025	Total Premises April 2024	Total Premises April 2023
5 – Very Good	774	804	786	757
4 – Good	71	68	64	78
3 – Generally Satisfactory	27	23	26	28
2 – Improvement Necessary	1	3	4	3
1 – Major improvement necessary	18	4	6	1
0 – Urgent Improvement Necessary	3	0	0	0
Grand Total	894	902	886	867

The Food and Safety Team work closely with any premises rated 3 or below to improve hygiene standards and protect public health. These premises are subject to an enhanced number of revisits and where necessary enforcement action in line with our enforcement policy and the Food Standards Agency Code of Practice with the aim of improving hygiene standards.

Please note, certain categories of food businesses are exempt from the scheme if they do not sell direct to the public or are handling low risk food only.

FHRS Re-score Visit

FHRS Re-score Visits are undertaken at the request of the food proprietor following payment of a fee because they wish to improve their FHRS before the next routine inspection. Last year 21 enquiries for Food Hygiene re-score were made which resulted in 19 re-score visits being carried out.

Alternative Inspection/ Intervention Strategies

The Service uses an alternative enforcement strategy to deal with lower risk category E food premises. This approach is advocated by the Food Standards Agency as a means to target limited resources towards areas of greatest risk.

The strategy involves sending a food safety questionnaire to those low-risk businesses rated as an E. Proprietors must then self-assess the food safety risk posed by the business and return the questionnaire. Responses are assessed to determine whether any further action is required, and non-respondents are targeted with follow up actions and visits where necessary.

Inland control of Imported food

Officers routinely check the traceability of food during their interventions, and this includes food that has been imported from outside the EU (‘Third’ countries). Officers within the team have received specialist training in Imported Food Control from the Food Standards Agency and support materials are available on the FSA website. Officers also monitor the microbiological quality of imported food as part of national and cross-regional sampling programmes.

3.2 Food Complaints

Food complaints received and investigated by the service fall into one of the following categories of Service Request:

- Food contamination
- Complaints about Hygiene of food businesses (hygiene, pests etc.)

Year	Food Complaints	Hygiene of Food Premises
2025/26	40	90
2024/25	24	41
2023/24	27	71
2022/23	50	67

We have no control over this reactive area of workload and will aim to respond to all service requests within the necessary timescales. Where the service receives excessive numbers of service requests then the Team Manager and Service Director will make a decision on how these should be prioritised and whether resources need to be re-allocated.

Service requests are investigated in accordance with established procedures and policies. The initial response to complaints will be within five working days depending on the severity of the complaint, with more serious complaints receiving a more urgent response.

3.3 Primary Authority Scheme

The Office for Product Safety and Standards (OPSS) operates a Primary Authority Scheme which is the gateway to simpler local regulation. It gives businesses the right to form a statutory partnership with a single local authority, which then provides robust and reliable advice for other councils to take into account when carrying out inspections or dealing with non-compliance.

Newcastle Borough Council is not currently acting as a Primary Authority for any businesses within the borough. All of our officers are aware of the scheme and prior to any inspection of a food business that has a Primary Authority, our officers will check the Primary Authority website to review relevant documentation and inspection plans.

3.4 Advice to Business

Wherever possible, our officers will try and work with new and existing food businesses to help them comply with the legislation. Officers will offer advice when requested and will encourage food business operators through an educative approach to adopt good practice. This is achieved through a number of measures:

- On request, Business support and advice.
- Advisory visits to new and existing businesses who require guidance.
- Advice is routinely given during inspections and other visits to premises.
- Provision of information leaflets and signposting.
- Responding to service requests and enquiries.
- The Council's website.

3.5 Food Inspection and Sampling Programme

Our food sampling activities play an important role in monitoring the microbiological quality of food sold locally which helps us verify that the food business operators have effective food hygiene controls in place. Food is sampled according to a programme co-ordinated through the Staffordshire and Shropshire Food Liaison Group, together with colleagues at the regional UKHSA laboratory at in London. Members of the group implement national, cross-regional and local sampling initiatives based on national intelligence and incidents.

Additional food sampling is carried out as necessary to support food hygiene inspections, the investigation of food complaints and outbreaks of food borne disease.

Samples are currently sent for microbiological examination to the UKHSA, UKAS accredited laboratory in London. The laboratory sends a courier to collect samples from the Council offices on Tuesdays and Thursdays.

Samples requiring analysis for chemical or physical parameters are sent to the Public Analyst.

The following table outlines the number of food samples taken from food premises for microbiological examination in the last 4 years:

Year	Microbiological Food Samples
2025/26	79
2024/25	24
2023/24	172
2022/23	29

3.6 Control and Investigation of Outbreaks and Food Related Infectious Disease

The Food and Safety team investigates all reported cases and outbreaks of food poisoning occurring within the borough in liaison with our colleagues at UKHSA.

The objectives of this service are to:

- Fulfil the Council's statutory responsibilities relating to the control of infectious disease.
- Identify the source and cause of reported infection.
- Implement measures to prevent further spread.
- Protect public health by providing cases and members of the public with advice on personal hygiene, safe food handling and control of infection.
- Exclude food handlers and people working with high-risk groups in consultation with the Consultant in Communicable Disease Control (CCDC).

Large outbreaks are resource intensive and place significant demands on the Service. In the event of a significant outbreak, the Team Lead and Environmental Health Manager will monitor the situation and re-allocate resources and staff from other areas as necessary.

During 2025/26 the Council received 291 reported cases of infectious disease. Control of food related infectious disease is a priority area due to the possible health consequences for the individual and the risk of infection spreading within the community. This area of the service will therefore receive whatever resources are required to fulfil these duties.

3.7 Food Safety Incidents

Food alerts, product withdrawals and recalls

The FSA issues information about product withdrawals and recalls informing consumers and local authorities know about problems associated with food. A 'Product Withdrawal Information Notice' or a 'Product Recall Information Notice' is issued where a solution to the problem has been put in place – the product has been, or is being, withdrawn from sale or recalled from consumers, for example. A 'Food Alert for Action' is issued where intervention by enforcement authorities is required. These notices and alerts are often issued in conjunction with a product withdrawal or recall by a manufacturer, retailer or distributor.

When a Food Alert for Action is issued, the Council must carry out the specified actions within the alert which may include visiting food premises and removing contaminated food from sale.

The FSA also sometimes issues Allergy Alerts which are normally dealt with by our colleagues in Staffordshire County Council's Trading Standards department.

Food Alerts are sent to the Council via a designated e-mail address which are auto forwarded to members of the Food and Safety team for their prompt attention. Outside normal working hours the Team Lead subscribes to the FSA's Food Alert text messaging service to alert them to any significant Food Alerts: For Action. The Environmental Health Service also operates an emergency out of hours standby rota so there is always an Officer available to respond in an emergency. On-call staff have access to records remotely as well as access to the office and other facilities over the weekend and throughout the evening during the week.

Given the reactive nature of Food Alerts it is not possible to predict the likely resources required. A 'Food Alert: For Action' can have large resource implications as they sometimes involve the need for us visit a large number of food businesses. However, due to the risk to Public Health, it is essential that adequate resources are provided to action these Alerts and this area of the service will receive whatever resources are required to fulfil these duties. In serious cases the Team Lead and Service Director will reallocate or obtain additional resources to deal with the incident and maintain other high-risk workload.

In 2025/26 we received:

	2025/26	2024/25	2023/24	2022/23
Food alert for action	4	5	16	5
Food alert for information	*	*	216	90
Food allergy alert	84	61	57	49
Food recall information notice	150**	58	61	52

* Food alert for information no longer sent by FSA

** all are recalls due to incorrect Allergen labelling issues

3.8 Liaison with Other Organisations

The Council is committed to ensuring that the enforcement approach it adopts is consistent with other enforcing authorities.

This is achieved through regular meetings of the Central Food Group North (Staffordshire & Shropshire) Food Liaison Group, which is attended by the Food and Safety Lead. This group comprises of representatives from each of the 9 district and borough councils in the county, alongside Shropshire Unitary Council, the County Council Trading Standards Department and the UKHSA laboratory and Health Protection teams.

This forum provides an opportunity for the authorities to discuss consistency issues both in their approach to enforcement and in the operation of the Food Hygiene Rating Scheme. The group holds regular training and consistency events and has also implemented an inter-authority auditing programme. The group also considers centrally issued guidance and consultations from the Food Standards Agency.

The Council also sends a representative to regular meetings with the health protection team at UKHSA in Birmingham, where communicable disease issues are discussed. These meetings are also attended by the Consultant in Communicable Disease Control (CCDC), local Water companies, DEFRA, AHVLA, Public Health nurses and the Microbiology department.

3.9 Food Safety Promotion

Officers routinely promote food safety issues during their day-to-day contact with Food Business Operators. We will also be participating in campaigns to promote awareness of the Food Hygiene Rating scheme as part of national Food Safety week.

4. Resources

4.1 Financial Allocation

The Food Safety and Regulatory Services budget is published separately on the Council's website at <https://www.newcastle-staffs.gov.uk/finance/spending-plans/2>

4.2 Staffing Allocation

The Food and Safety Team within the Council, employees the following officers:

Food and Safety Lead
2.2 FTE Environmental Health Officers/Food Safety Officers
1.8 Technical Assistant
1 Environmental Health Assistant
1 Support Assistant (Support staff)

These officers do not spend all of their time on Food Law enforcement as they are also responsible for a number of other professional functions such as Health and Safety enforcement, Infectious disease control, Licensing etc. One of the Technical Assistants does not undertake routine food safety work. The Food & Safety Lead is the designated Lead Food Officer.

This resource is deemed sufficient to deliver the demands of the Service Plan with the utilization of the flexibilities allowed by the Code of Practice and Practice Guidance, most notably the use of Alternative Enforcement Strategies for our lowest risk premises (excluding any approved establishments). This allows us to collect information and risk rate the premises without an onsite inspection. At the end of 2025/26 the E rated food businesses accounted for 41% of our total food businesses.

The allocated resource does take into account reactive interventions and programmed sampling interventions. The allocated resource does not take into account resilience planning. In the event of large scale disruption e.g. extended staff sickness or large scale investigations, the Food and Safety Team would prioritise official controls accordingly and potentially seek interim arrangements such as contract or interim staff.

4.3 Staff Development Plan

The council is committed to providing each officer responsible for Food Law enforcement with a minimum of 20 hours Continuing Professional Development (CPD) training each year. 10 hours COD must be on food safety related topics.

All officers undertaking food safety work meet the qualifications and experience requirements detailed in the Food Safety Act Code of Practice.

Officers responsible for inspecting complex manufacturing and formally approved processes have previously received specialist training.

Professional and technical competence is also supported by:

- The council's annual Performance Appraisal system which helps identify training and development needs.
- Membership of the Staffordshire and Shropshire Food Safety Liaison Group.
- In-house training sessions/team briefings.

5. Quality Assessment

The Environmental Health service has systems in place to help ensure that food hygiene interventions are carried out consistently and in accordance with the Food Law Code of Practice. To assist this process a number of procedure notes and templates have been created that are available electronically to all Officers.

A procedure relating specifically to quality monitoring of inspections has been developed and this is further reinforced by:-

- The Food and Safety Lead carrying out a regular review of the paperwork, notices, and reports produced by officers following inspections.
- Consistency exercises.
- Internal and inter-authority audits.
- Regular team meetings.
- Monthly management meetings.
- Annual Performance Appraisal.

5.1 Conflicts of Interest

Article 4(2b) of Regulation 2017/625 requires that staff carrying out official controls are free from any conflict of interest.

All officers are aware of potential conflicts of interest that may arise in an enforcement situation through promotion of the Food Authority's services. Officers do not provide their own services, e.g. training, in their own time within the borough. We also ensure that potential or actual conflicts of interest do not arise as a result of Home or Originating Authority responsibilities and contracting in services for enforcement purposes.

Our officers do not promote the Borough Council's services exclusively if other providers of those services exist in the area. Pest control is an example of a Council service that may be provided in competition with those supplied by other organisations. In such circumstances customers will be made aware of the availability of alternative service providers.

5.2 Enforcement within local authority-run establishments

The Service has arrangements in place for ensuring compliance with food law in establishments where the Authority is itself the food business operator, and that steps are taken to ensure enforcement decisions are free from any conflict of interest.

If serious breaches of food law are detected in borough Council establishments, this will be brought to the attention of the Chief Executive, without delay.

Contract caterers that operate within local authority establishments will be registered and inspected in the normal way. In some Council buildings, café's and vending machines are provided by outside contractors who register their businesses independently.

In some Council buildings small amounts of confectionary and ice cream are occasionally sold. In such circumstances the relevant Service Manager is responsible for registering the operation with the Food and Safety team and the operation will receive an inspection in the usual way.

6 Review

6.1 Review against the Service Plan

Each quarter performance data on key performance indicators is reported to Cabinet.

The first indicator measures the percentage of food premises that have a zero or one national food hygiene rating, where following each Food Hygiene Inspection, a food business is awarded a rating of between zero (Urgent improvement necessary) and Five (Very good). These ratings are published on the website at <https://www.food.gov.uk/> and <http://ratings.food.gov.uk/>. Those premises that are rated zero (urgent improvement necessary) or one (major improvement necessary) have been found to be not complying with Food Hygiene Regulations and will be subjected to enhanced business support visits/revisits (and in the most serious cases enforcement action) to help them raise their compliance and protect public health.

The second indicator measures our performance in meeting the inspection timescales for the highest risk premises (i.e. those which are category A or B). 100% of these inspections were completed in 2025/26 with 100% of A's and 91% of B's inspected within target. The remaining one premises was inspected within 2 months following the due date. On occasion some unrated premises will become a priority due to intelligence or past experiences with the premises/operator.

6.2 Local Authority 6 monthly returns

Every 6 months we submit performance data to the Food Standards Agency which is reviewed by the food standards agency. The return for 2025/26 has been submitted, which includes the performance data included in this report.

The data from all Local Authorities submitted is no longer published on the Food Standards Agency website.

6.3 Identification of any variation from the Service Plan

Key performance indicators listed in the above tables are reviewed on a regular basis. Results are reported to the Service Director along with reasons for any significant variation, and where necessary an action plan is agreed to prioritise workload. Where issues relate to the delivery of the Service Plan, these will be communicated to Cabinet. Issues will include incidents and outbreaks, concerns with handling of complaints as well as concerns with progress with the inspection program, including official controls at approved premises.

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Appendix B: Food Sampling Plan 2026-2027

UK Health Security Agency National Studies (UKHSA) 2026-2027

UKHSA Study	Aim	Food businesses	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27
Study 86 - Rice, Noodles & Pasta	Pre cooked, point of sale rice, noodles & pasta. To be tested for <i>Listeria</i> , <i>E coli</i> , <i>Staph</i> , <i>B cereus</i> , <i>ACC</i> , <i>Enteros</i> & <i>Salmonella</i>	Catering premises												
Study 87 - Raw Fish & Shellfish	RTE Raw Fish. To be tested for <i>Listeria</i> , <i>Vibrio</i> , <i>E coli</i> , <i>Staph</i> , <i>Enteros</i> & <i>Salmonella</i>	Distributor, supplier, retail OR Catering Premises												
Study 88 - TBC														

Approved Premises Sampling

Food business	Approval Number	Activity (FSA website)	Sampling (Food)	Samples for analysis	Frequency of sampling	Number of samples (planned)
BURMA BACON SUPPLIES LTD	NQ005	Processing Plant (Meat) Processing Plant (Dairy)	Food	Cured bacon Cured ham (note: sliced vacuum packed)	12 months	2
			Environmental	Preparation area	12 months	as required
			Water	Incoming supply	12 months	*
JT BLAKEMAN SERVICES LTD	NQ006	Processing Plant (Meat) Mince Meat Establishment Meat Preparation Establishment	Food	Cooked: Sausages, burgers and meatballs Raw: Sausage meat and sausages. Third party cooked and frozen: pork sausages , burgers,	12 months	8+
			Environmental	Preparation area	12 months	as required
			Water	Incoming supply	12 months	*
JT BLAKEMAN & CO LTD	NQ015	Processing Plant (Meat) Mince Meat Establishment Meat Preparation Establishment	Food	Raw: Sausage meat and sausages. Third party fresh and frozen: pork sausages , burgers,	12 months	8+
			Environmental	Preparation area	12 months	as required
			Water	Incoming supply	12 months	*
BUTTERCROSS BUTCHERS LTD	NQ008	Processing Plant (Meat) Mince Meat Establishment Meat Preparation Establishment Re-Wrapping and repackaging establishment	Food	Cooked ham Black puddings (not RTE) Fresh meat cuts Gammon Bacon Pastrami/Cured (not RTE) Cold smoked meats (not RTE) Pork, beef and lamb mince Sausages: pork/ beef and lamb (variety of flavours) Burgers: pork, beef and lamb burgers Stuffing: pork (variety of flavours) Pulled pork	12 months	8+
			Environmental Swabs	Preparation area	12 months	as required
			Water	Incoming supply	12 months	*
BRI-TON FINE FOODS LTD	NQ012	Cold Store	Food	Prepacked	Reactive samp	0
			Environmental	Hand contact points	Reactive samp	0
			Water	Incoming supply	Reactive samp	0
BROCKLEYS PUDDINGS	NQ014	Processing Plant (Meat)	Food	Cooked filling in a raw pastry case (frozen) Fillings; Steak Steak and Ox Kidney Steak and Stilton Steak and onion Steak and mushroom	12 months	5
			Environmental	Preparation areas	12 months	as required
			Water	Incoming supply	12 months	*

Reactive Sampling

Will be undertaken as required to support food hygiene inspections, the investigations of food complaints and outbreaks of foodborne disease.

Public Document Pack Agenda Item 8

Public Protection Sub-Committee - 11/03/26

PUBLIC PROTECTION SUB-COMMITTEE

Wednesday, 11th March, 2026
Time of Commencement: 2.32 pm

[View the agenda here](#)

Present: Councillor David Hutchison (Chair)

Councillors: G Williams Wright

Apologies: Councillor(s) Johnson

Officers: Julie Moore Licensing Enforcement Officer
Anne-Marie Pollard Solicitor
Claire Ryles Licensing Enforcement Officer

1. **APOLOGIES**

Apologies were shared as listed above.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest stated.

3. **DISCLOSURE OF EXEMPT INFORMATION**

Resolved: That the public be excluded from the meeting during consideration of the following matter because it was likely that there would be disclosure of exempt information as defined in paragraphs 1, 2 and 7 contained within Part 1 of Schedule 12A of the Local Government Act, 1972.

4. **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT - 1976 - APPLICANT 1**

The Sub-Committee considered a relevant matter which fell outside of Council Policy. The applicant failed to attend for the second time and there was no representative present to speak on their behalf.

After careful consideration of the officers' report, the Department for Transport's Statutory Standards and the Council's policy and guidelines, the Sub-Committee agreed as follows.

Resolved: That the Dual Driver Licence be revoked.

5. **URGENT BUSINESS**

There was no urgent business.

Public Protection Sub-Committee - 11/03/26

**Councillor David Hutchison
Chair**

Meeting concluded at 3.08 pm

Public Document Pack

Public Protection Sub-Committee - 22/04/26

PUBLIC PROTECTION SUB-COMMITTEE

Wednesday, 22nd April, 2026
Time of Commencement: 6.15 pm

[View the agenda here](#)

Present: Councillor David Hutchison (Chair)

Councillors: Dymond Wilkes

Apologies: Councillor(s) Barker MBE and Whieldon

Substitutes: Councillor Stephen Sweeney

Officers: Anne-Marie Pollard Solicitor
Melanie Steadman Licensing Enforcement Officer
Gareth Harvey Environmental Health Manager
Eleanor Binks Environmental Health Apprentice

1. **APOLOGIES**

Apologies were received as listed above.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest stated.

3. **DISCLOSURE OF EXEMPT INFORMATION**

Resolved: That the public be excluded from the meeting during consideration of the following matter because it was likely that there would be disclosure of exempt information as defined in paragraphs 1, 2 and 7 contained within Part 1 of Schedule 12A of the Local Government Act, 1972.

4. **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT - 1976 - APPLICANT 1**

The Sub-Committee considered a relevant matter which fell outside of Council Policy. The applicant was in attendance.

After careful consideration of the officers' report, the Department for Transport's Statutory Standards and the Council's policy and guidelines, the Sub-Committee agreed as follows.

Resolved: That the Dual Driver Licence be revoked.

Public Protection Sub-Committee - 22/04/26

5. LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT - 1976 - APPLICANT 2

The Sub-Committee had been informed of a relevant matter which fell outside of Council Policy. The applicant requested that the discussion be deferred so to allow their legal representative to attend.

The Sub-Committee agreed as follows.

Resolved: That the decision be deferred and a date be agreed after the elections to allow the applicant to attend with their legal representative.

6. URGENT BUSINESS

There was no urgent business.

**Councillor David Hutchison
Chair**

Meeting concluded at 7.05 pm