

Date of meeting Tuesday, 16th April, 2019
Time 7.00 pm
Venue Astley Room - Castle House
Contact Geoff Durham 742222



**NEWCASTLE
UNDER LYME**
BOROUGH COUNCIL

Castle House
Barracks Road
Newcastle-under-Lyme
Staffordshire
ST5 1BL

Heritage Cabinet Working Group

AGENDA

PART 1 – OPEN AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

To receive Declarations of Interest from Members on items contained within this agenda.

3 TERMS OF REFERENCE

To agree the Terms of Reference for this Working Group

4 WORK PLAN

To agree the Work Plan for this Working Group

5 TIME AND FREQUENCY OF FUTURE MEETINGS

To agree the time and frequency of future meetings.

6 ANY OTHER BUSINESS

Members: Councillors G. Heesom, M. Holland (Chair), H. Maxfield, B. Panter, J. Walklate and S White, 3 Labour Group members to be confirmed

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

NOTE: THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY THROUGH THE FIRE EXIT DOORS.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE FRONT OF THE BUILDING BY THE STATUE OF QUEEN VICTORIA. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.