

NEWCASTLE-UNDER-LYME ALMSHOUSE CHARITY

Wednesday, 28th November, 2018

Time of Commencement: 2.30 pm

Present:-

Councillors G Williams and J Williams

Trustees: Mrs S Butler, Mr N Butler, Mr A Rushton and Mrs Winfield

Officers Geoff Durham – Mayor’s Secretary/Member Support Officer
Andrea Roe – Principal Accountant

Apologies Councillor(s) M. Olszewski

1. APPOINTMENT OF CHAIR

Resolved: That Councillor Gill Williams be appointed as Chair for the ensuing year.

Councillor Gill Williams in the Chair

2. APPOINTMENT OF TRUSTEE

Resolved: That Mrs Sylvia Butler be appointed as a Trustee for a period of five years.

3. APOLOGIES

Apologies were received from Councillor Olszewski

4. DECLARATIONS OF INTEREST

There were no declarations of interest stated.

5. MINUTES OF PREVIOUS MEETING

Resolved: That, subject to Messrs Rushton and Butler and Mrs Butler being recorded not as Councillors, the Minutes of the meeting held on 28 November, 2017 be agreed as a correct record.

6. REPORT OF THE CHAIR

The Chair, Councillor Gill Williams raised concerns about one of the bungalows not being updated through lack of access.

The welfare of one of the residents was also discussed. Councillors Gill and John Williams would visit the resident to do an informal assessment of the situation. Councillors’ Gill and John Williams would also meet with The council’s Partnerships Manager, Sarah Moore and Housing Manager, Jo Halliday to discuss a way forward.

In addition, a letter would be sent, requesting access to carry out the bathroom refurbishment.

Resolved: That the information be received and the comments noted

7. REPORT OF THE TREASURER

The Council's Principal Accountant, Andrea Roe advised the Trustees that funding was available for specific projects, including the final bathroom upgrade.

A written summary of the accounts was handed round at the meeting.

Resolved: That the information be received.

8. DISCUSSION ON FUTURE PROJECTS

The Trustees agreed that the boilers could be upgraded, depending upon their age and condition. The Clerk to the Trustees, Geoff Durham would acquire the information and pass it on to the Trustees.

The fifth bathroom upgrade would be completed.

Resolved: That the information be received.

9. WEEKLY MAINTENANCE CONTRIBUTION

The Trustees discussed the annual increase of the Weekly Maintenance Contribution and agreed that it be raised by £2.50 to £65.00 per week.

Resolved: That, from 1 April, 2019 the Weekly Maintenance Contribution be increased to £65.00 per week.

10. ANNUAL SITE VISIT

Resolved: That the Annual Site Visit take place on Wednesday 23 January, 2019 at 2.30pm

11. ANY OTHER BUSINESS

Garden Waste

A resident had approached the Clerk regarding garden waste bins. Two were currently in use at the Almshouses and a request had been made if the Almshouse charity could cover the annual cost.

Resolved: That the Newcastle Almshouse Trust be responsible for the annual payment for two bins at the Almshouses location.

Gifts

As cheques were no longer produced by the Council it was agreed that the residents would receive a £30 Sainsbury's gift voucher.

Resolved: That the residents each receive a £30 Sainsburys gift voucher for Christmas.

Chair

Meeting concluded at 3.25 pm