

Date of meeting Wednesday, 28th November, 2018
Time 2.30 pm
Venue Garden Room - Castle House
Contact Geoff Durham (74)2222



**NEWCASTLE
UNDER LYME**
BOROUGH COUNCIL

Castle House
Barracks Road
Newcastle-under-Lyme
Staffordshire
ST5 1BL

Newcastle-under-Lyme Almshouse Charity

AGENDA

PART 1 – OPEN AGENDA

- 1 APPOINTMENT OF CHAIR**
To appoint a Chair for the year 2018/19.
- 2 APPOINTMENT OF TRUSTEE**
To agree the appointment of the following Trustee for the period of five years:

Mrs Sylvia Butler
- 3 APOLOGIES**
- 4 DECLARATIONS OF INTEREST**
To receive Declarations of Interest on items contained within this agenda.
- 5 MINUTES OF A PREVIOUS MEETING** **(Pages 3 - 4)**
To agree as a correct record, the minutes of the meeting held on 28 November, 2017.
- 6 REPORT OF THE CHAIR**
To receive a verbal update form the Chair.
- 7 Report of the Treasurer** **(Pages 5 - 8)**
- 8 DISCUSSION ON FUTURE PROJECTS**
- 9 WEEKLY MAINTENANCE CONTRIBUTION**

To discuss any possible increase in the Weekly Maintenance Contribution for 2019-20.

10 ANNUAL SITE VISIT

11 ANY OTHER BUSINESS

Members: Councillors M. Olszewski, G Williams and J Williams

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

NOTE: THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY THROUGH THE FIRE EXIT DOORS.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE FRONT OF THE BUILDING BY THE STATUE OF QUEEN VICTORIA. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.