

Date of meeting Thursday, 19th September, 2019
Time Immediately following the Call in meeting
Venue Lancaster Buildings, - Ironmarket, Newcastle, Staffs
Contact Jayne Briscoe 2250



**NEWCASTLE
UNDER LYME**
BOROUGH COUNCIL

Castle House
Barracks Road
Newcastle-under-Lyme
Staffordshire
ST5 1BL

Finance, Assets & Performance Scrutiny Committee

AGENDA

PART 1 – OPEN AGENDA

- 1 APOLOGIES**
- 2 MINUTES OF THE LAST MEETING - 27 JUNE 2019** (Pages 3 - 6)
- 3 DECLARATIONS OF INTEREST**
- 4 UPDATE FROM CABINET** (Pages 7 - 8)
- 5 IMPACT OF UNIVERSAL CREDIT ROLLOUT IN NEWCASTLE UNDER LYME** (Pages 9 - 12)
- 6 ICT STRATEGY AND DEVELOPMENT PROGRAMME** (Pages 13 - 44)
- 7 DIGITAL STRATEGY OUTLINE BUSINESS CASE** (Pages 45 - 84)
- 8 DATE OF NEXT MEETING - 16 DECEMBER 2019**
- 9 WORK PROGRAMME** (Pages 85 - 88)
- 10 PUBLIC QUESTION TIME**

Any member of the public wishing to submit a question must serve two clear days' notice, in writing, of any such question to the Borough Council

11 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B (4) of the Local Government Act 1972

Members: Councillors G. Burnett, A. Fear, G.Hutton, T. Kearon, H. Maxfield (Chair), S. Pickup, B. Proctor (Vice-Chair), K. Robinson, A. Rout, M. Stubbs, J Tagg and P Waring

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums: - 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

NOTE: THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY THROUGH THE FIRE EXIT DOORS.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE FRONT OF THE BUILDING BY THE STATUE OF QUEEN VICTORIA. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.