

**Date of meeting** Wednesday, 5th June, 2019  
**Time** 2.00 pm  
**Venue** Astley Room - Castle House  
**Contact** Geoff Durham 01782 742222



**NEWCASTLE  
UNDER LYME**  
**BOROUGH COUNCIL**

Castle House  
Barracks Road  
Newcastle-under-Lyme  
Staffordshire  
ST5 1BL

# Cabinet

## AGENDA

### PART 1 – OPEN AGENDA

**1 APOLOGIES**

**2 DECLARATIONS OF INTEREST**

To receive declarations of interest from Members on items included in the agenda.

**3 MINUTES**

**(Pages 5 - 8)**

To consider the minutes of the previous meeting.

There is an amendment to Minute item 6, which should read:

*That the Chief Executive be authorised to enter into a contract by direct award (and inform the Cabinet member for Environment and Recycling), to a known and previously used supplier for the delivery of technical consultancy work required to meet Ministerial Directive relating to Air Quality deadline of 31<sup>st</sup> October 2019.*

**4 NEWCASTLE-UNDER-LYME TOWN CENTRE MARKET**

**(Pages 9 - 30)**

**5 ATTENDANCE MANAGEMENT POLICY**

**(Pages 31 - 48)**

**6 MUTUALLY AGREED RESIGNATION SCHEME (MARS)**

**(Pages 49 - 60)**

**7 SINGLE USE PLASTICS**

**(Pages 61 - 76)**

**8 FINANCIAL AND PERFORMANCE MANAGEMENT REPORT TO  
END OF QUARTER FOUR (January-March) 2018-19**

**(Pages 77 - 86)**

**9 FORWARD PLAN**

**(Pages 87 - 92)**

**10 URGENT BUSINESS**

To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972.

## 11 DISCLOSURE OF EXEMPT INFORMATION

To resolve that the public be excluded from the meeting during consideration of the following reports, because it is likely that there will be disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972.

## 12 ATTENDANCE AT CABINET MEETINGS

### **Councillor attendance at Cabinet meetings:**

- (1) The Chair or spokesperson of the Council's scrutiny committees and the mover of any motion referred to Cabinet shall be entitled to attend any formal public meeting of Cabinet to speak.
- (2) Other persons including non-executive members of the Council may speak at such meetings with the permission of the Chair of the Cabinet.

### **Public attendance at Cabinet meetings:**

- (1) If a member of the public wishes to ask a question(s) at a meeting of Cabinet, they should serve two clear days' notice in writing of any such question(s) to the appropriate committee officer.
- (2) The Council Leader as Chair of Cabinet is given the discretion to waive the above deadline and assess the permissibility of the question(s). The Chair's decision will be final.
- (3) The maximum limit is three public questions at any one Cabinet meeting.
- (4) A maximum limit of three minutes is provided for each person to ask an initial question or make an initial statement to the Cabinet.
- (5) Any questions deemed to be repetitious or vexatious will be disallowed at the discretion of the Chair.

**Members:** Councillors S Tagg (Chair), M. Holland, T. Johnson, P. Northcott, S. Sweeney and J Waring

**Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.**

**Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.**

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

**NOTE:** THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY THROUGH THE FIRE EXIT DOORS.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE FRONT OF THE BUILDING BY THE STATUE OF QUEEN VICTORIA. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.