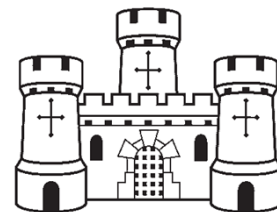


Public Document Pack

Date of meeting Tuesday, 20th March, 2018
Time 6.00 pm
Venue Committee Room 2, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG
Contact Geoff Durham 742222



**NEWCASTLE
UNDER LYME**
BOROUGH COUNCIL

Civic Offices
Merrial Street
Newcastle-under-Lyme
Staffordshire
ST5 2AG

Employment Committee

AGENDA

PART 2 – CLOSED AGENDA

1 DISCLOSURE OF EXEMPT INFORMATION

To resolve that the public be excluded from the meeting during consideration of the following reports, because it is likely that there will be disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972.

2 APOLOGIES

3 DECLARATIONS OF INTEREST

4 MINUTES OF PREVIOUS MEETING (Pages 3 - 4)

5 ESTABLISHMENT OF AN INVESTIGATION AND DISCIPLINARY PANEL (Pages 5 - 6)

6 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B (4) of the Local Government Act 1972.

Members: Councillors Beech, Huckfield, Kearon, Loades, Rout, Sweeney and S Tagg (Chair)

PLEASE NOTE: The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.



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Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

FIELD_TITLE

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

NOTE: THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY FOLLOWING THE FIRE EXIT SIGNS. PLEASE **DO NOT** USE THE LIFTS.

COUNCIL CHAMBER: FIRE EXITS ARE AT THE REAR OF THE CHAMBER AT BOTH SIDES AND THIS IS THE SAME FOR OCCUPANTS OF THE PUBLIC GALLERY.

COMMITTEE ROOMS: EXIT VIA THE WAY YOU ARRIVED AT THE MEETING OR AT THE FAR END OF THE COUNCIL CHAMBER.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE REAR OF THE ASPIRE HOUSING OFFICE OPPOSITE THE CIVIC OFFICES. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.

EMPLOYMENT COMMITTEE

Wednesday, 17th January, 2018
Time of Commencement: 8.20 pm

Present:- Councillor Simon Tagg – in the Chair

Councillors: Beech; Huckfield; Kearon; Loades; Rout and Sweeney

Officers John Tradewell - Acting Chief Executive / Head of Paid Service
Geoff Durham – Member Training and Development Officer

1. **APOLOGIES**

There were no apologies.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3. **DISCLOSURE OF EXEMPT INFORMATION**

Resolved:- That the public be excluded from the meeting during consideration if the following matter because it is likely that there will be disclosure of exempt information as defined in paragraphs contained within Part 1 of Schedule 12A (as amended) of the Local Government Act, 1972.

4. **SETTING UP AN INVESTIGATION AND DISCIPLINARY PANEL**

Consideration was given to a report to set up a Panel to deal with current employment matters. The Panel would consist of three Borough Councillors and would be supported by three officers independent of the Borough Council.

Resolved: That an Investigation and Disciplinary Panel be established comprising Councillors' Tony Kearon, Stephen Sweeney and Gary White.

5. **STANDING ORDER 18 -URGENT BUSINESS**

There was no urgent business.

COUNCILLOR SIMON TAGG
Chair

Meeting concluded at 8.35 pm

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By virtue of paragraph(s) 1, 2, 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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