

## CABINET

Wednesday, 6th June, 2018  
Time of Commencement: 2.00 pm

**Present:-** Councillor Simon Tagg – in the Chair

Councillors Holland, Johnson, Northcott, Sweeney and J Waring

Officers Executive Director (Resources and Support Services) - Kelvin Turner, Executive Director (Regeneration and Development) - Neale Clifton, Geoff Durham - Mayor's Secretary / Member Support Officer, John Tradewell - Acting Chief Executive / Head of Paid Service and Phil Jones - Head of Communications

### 1. **APOLOGIES**

There were no apologies.

### 2. **MINUTES**

**Resolved:** That the Minutes of the meeting held on 21 March, 2018 be agreed as a correct record.

### 3. **DECLARATIONS OF INTEREST**

There were no declarations of interest stated.

### 4. **FINANCIAL AND PERFORMANCE MANAGEMENT REPORT TO END OF QUARTER FOUR (JANUARY - MARCH) 2017-18**

A report was submitted to Cabinet updating Members on the performance of individual Council services along with related financial information.

The Portfolio Holder for Finance and Efficiency thanked the Executive Director – Resources and Support Services and his team for the work that they had done.

Members' attention was drawn to Appendix A of the report.

Monthly monitoring reports would continue to be sent to all Members. The Chair requested that the next report contain background information to assist the new Members.

The Leader/Portfolio Holder for Corporate and Service Improvement, People and Partnerships drew members' attention to Appendix B.

Paragraph 2.1 – The Town Centre Vacancy Rate was higher than the previous year. This was a problem being faced by all town centres. Newcastle's town centre was being focussed on in a number of ways including the economy and tackling Anti-Social Behaviour.

Members were advised that work needed to be carried out on increasing the stall occupancy rate for markets and that the average number of days per employee lost to sickness needed to be monitored.

**Resolved:** That the contents of the attached report be noted that the recommendation that the Council continues to monitor performance alongside the latest financial information for the same period be agreed.

5. **KEELE CONSERVATION AREA APPRAISAL AND MANAGEMENT PLAN SUPPLEMENTARY PLANNING DOCUMENT**

A report was submitted to Cabinet seeking adoption, as a Supplementary Planning Document – the Keele Conservation Area Appraisal and Management Plan.

Following a consultation, the Planning Committee had recommended to Cabinet that the Plan be adopted.

**Resolved:** That the Supplementary Planning Document relating to Keele Conservation Area Appraisal and Management Plan be adopted.

6. **NEWCASTLE ECONOMIC DEVELOPMENT STRATEGY: YEAR ONE ACTION PLAN**

A report was submitted to Cabinet seeking approval of the Council's Economic Development Strategy 2018-2023 Draft Year One Action Plan.

Following consultation, amendments and inclusions have been added and members were advised that it was now a living document.

The key priorities for year one were listed at paragraph 1.6 of the report.

**Resolved:** That the Economic Development Strategy 2018-2023 Draft Year One Action Plan be approved and that officers be authorised to take the necessary actions to progress the approved actions.

7. **DUTY TO COOPERATE STATEMENT OF COMMON GROUND BETWEEN NEWCASTLE-UNDER-LYME BOROUGH COUNCIL, STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL, STOKE ON TRENT CITY COUNCIL AND STAFFORD BOROUGH COUNCIL**

A report was submitted to Cabinet advising Members that a Statement of Common Ground had been agreed and signed, demonstrating a Duty to Cooperate.

Members were advised that this had been at the request of Staffordshire Moorlands District Council. Attention was drawn to paragraph 1.3 of the report.

**Resolved:** (i) That Cabinet note that the Executive Director for Regeneration and Development has taken urgent action to agree and sign a Statement of Common Ground, countersigned by the Portfolio Holder for Planning and Growth, with Staffordshire Moorlands District Council, Stoke on Trent City Council and Stafford Borough Council.

(ii) That Cabinet note that the Statement of Common Ground has

been submitted to SMDC for inclusion in their Duty to Cooperate Statement to form part of the evidence supporting the Submission version of the Staffordshire Moorlands Core Strategy Review at its Examination in Public.

**8. ASB POLICY AND PROCEDURE**

A report was submitted to Cabinet seeking approval of an Anti-Social Behaviour Policy for the Council.

**Resolved:** That the ASB Policy and accompanying procedure for delivery in the Borough be approved.

**9. URGENT BUSINESS**

There was no Urgent Business.

**COUNCILLOR SIMON TAGG**  
**Chair**

Meeting concluded at 2.30 pm