

NEWCASTLE-UNDER-LYME ALMSHOUSE CHARITY

Tuesday, 25th October, 2016
Time of Commencement: Time Not Specified

Present:-

Councillors	G Williams and J Williams
Co-optees	N Butler, S Butler and A Rushton
Officers	G Durham and C Roberts
Apologies	Councillor(s) Winfield

1. APPOINTMENT OF TRUSTEES

Resolved: That Councillors Gill Williams, John Williams and Joan Winfield be appointed as Trustees for a period of four years.

2. APPOINTMENT OF CHAIR

Resolved: That Councillor Gill Williams be appointed as Chair for the ensuing year.

Councillor Gill Williams in the Chair.

3. MR ALAN RUSHTON

The Chair welcomed Mr Alan Rushton to his first meeting as a Trustee of the Newcastle Almshouse Charity.

4. DECLARATIONS OF INTEREST

There were no Declarations of Interest stated.

5. MINUTES OF PREVIOUS MEETING

Resolved: That the minutes of the meeting held on 19 November, 2015 be agreed as a correct record.

6. MATTERS ARISING

The Trustees requested that Councillor Mark Olszewski be contacted as the County Councillor covering the Cross Heath area to ask if he would like to take on the vacant Trustee position for the Almshouse Charity.

Resolved: That the Clerk to the Trustees contact Councillor Olszewski.

7. DISCUSSION REGARDING IMPROVEMENT PROGRAMME

Newcastle-under-Lyme Almshouse Charity - 25/10/16

The Chair advised the Trustees that consideration had been put into upgrading the bathrooms at the Almshouses. Two residents had already expressed a preference for wet rooms.

A local firm had been contacted and had given a reasonable quote for carrying out the works including decorating, flooring and fixings. A further quote from another source was awaited.

The Trustees agreed that upon receipt of an acceptable quote, one bathroom be upgraded at first with the other four following on.

Trustees were advised that once the second quote was received, a further meeting would be called to discuss the project.

The Chair informed the Trustees that the resident of number 19 had requested for repairs to her three internal doors. Following completion of the work, they still wouldn't fit and paint was peeling off them already. The resident had requested permission to have the works done and had stated that she would pay the costs. However, the Trustees stated that there was enough funding to cover the project.

The Chair also informed the Trustees that there was now enough money to purchase two planters following a donation from County Councillor Mark Olszewski. One planter was currently being looked at.

- Resolved:
- (i) That the information be received and the comments noted.
 - (ii) That a further meeting be arranged upon receipt of the second quote.
 - (iii) That one bathroom upgrade be carried out in the current financial year.
 - (iv) That the resident of number 19 be advised to go ahead with arranging repairs to her internal doors.

8. FINANCIAL POSITION

Consideration was given to the Financial Report of the Almshouse Charity.

The Trustees were advised that funding was available for specific projects and were advised that one or two of the bathroom projects could be carried out within this financial year with the others being done next year.

Councillor John Williams queried the maintenance charges and asked if they could be broken down. The Council's Principal Accountant, Craig Turner agreed that this could be done and that the figures would be emailed out to the Trustees.

Resolved: That the information be received and the comments noted.

9. WEEKLY MAINTENANCE CONTRIBUTION

The Trustees discussed the annual increase of the Weekly Maintenance Contribution and agreed that it be raised by £1.50 to £61.00 per week.

Resolved: That, from 1 April, 2017 the Weekly Maintenance Contribution be increased to £61.00 per week.

10. **DATE FOR CHRISTMAS SITE VISIT**

Resolved: That the site visit to the Almshouses be held on 9 December, 2016 at 2pm.

11. **ANY OTHER BUSINESS**

Chair

Meeting concluded at Time Not Specified