

Date of meeting **Tuesday, 25th October, 2016**
Time **2.00 pm**
Venue **Committee Room 2, Civic Offices, Merial Street,
Newcastle-under-Lyme, Staffordshire, ST5 2AG**
Contact

Newcastle-under-Lyme Almshouse Charity

AGENDA

PART 1 – OPEN AGENDA

1 APPOINTMENT OF TRUSTEES

To agree the appointment of the following Trustees for the period of four years:

Councillor Gill Williams
Councillor John Willaims
Councillor Joan Winfield

2 APPOINTMENT OF CHAIR

To appoint a Chair for the ensuing year.

3 Declarations of Interest

4 Minutes of previous meeting

(Pages 3 - 4)

5 DISCUSSION REGARDING IMPROVEMENT PROGRAMME

- Proposed project.
- Funding of project.
- Proposed timescales.
- Estimates.

6 Financial position

(Pages 5 - 6)

7 WEEKLY MAINTENANCE CONTRIBUTION

To agree the Weekly Maintenance Contribution for 2017/18.

8 Date for Christmas Site Visit

9 Any other Business

Members: Councillors G Williams and J Williams

PLEASE NOTE: The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

FIELD_TITLE

Officers will be in attendance prior to the meeting for informal discussions on agenda items.