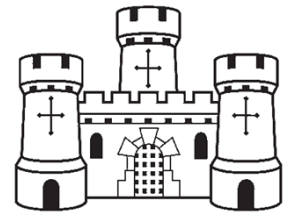


# Public Document Pack

**Date of meeting** Tuesday, 16th May, 2017  
**Time** 6.00 pm  
**Venue** Committee Room 1, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG  
**Contact** Geoff 01782 742222



**NEWCASTLE  
UNDER LYME**  
**BOROUGH COUNCIL**

Civic Offices  
Merrial Street  
Newcastle-under-Lyme  
Staffordshire  
ST5 2AG

## Parish Council Forum

### AGENDA

#### PART 1 – OPEN AGENDA

- 1 APOLOGIES**
- 2 DECLARATIONS OF INTEREST**  
To receive Declarations of Interest from Members on items included in this agenda.
- 3 MINUTES OF PREVIOUS MEETING** **(Pages 3 - 6)**  
To consider the Minutes of the previous meeting.
- 4 THE LYME LOTTERY** **(Pages 7 - 8)**  
To receive a presentation on the Lyme Lottery – How it will work and how it will replace the Community Chest.
- 5 ENFORCEMENT**  
To receive an update on enforcement matters including details of any prosecutions.
- 6 PLANNING WEBSITE**  
To receive an update on how it is functioning.
- 7 PLANNING APPLICATIONS**  
To discuss whether Planning applications and decisions are being conveyed satisfactorily to Parish Councils.
- 8 PLANNING COMMITTEE GUILLOTINE**

To discuss the planning Committee's guillotine on late representations to Parish Council submissions.

**9 CESSATION OF HARD COPIES OF PLANNING APPLICATION DOCUMENTS IN CONSULTATIONS BY THE PLANNING SERVICE**

**10 FLY TIPPING**

To discuss the tracking down of perpetrators.

**11 FUNDING**

To discuss funding methods to replace Lengthsman payments. (Possibly a County matter?)

**12 JOINT LOCAL PLAN**

To receive an update on the Joint Local Plan and new Strategic Housing Assessment. Including the need for a Special meeting in July

**13 PARISH NEIGHBOURHOOD PLAN**

To receive an update on the Parish Neighbourhood Plan

**14 ANY OTHER BUSINESS**

**Members:** Councillors Rout and J Williams

**PLEASE NOTE: The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.**

**Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.**

**Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.**

**FIELD\_TITLE**

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

**PARISH COUNCIL FORUM**

Monday, 17th October, 2016  
Time of Commencement: 6.30pm

- Present:-** Parish Councillor H Proctor – in the Chair
- Councillor(s) Rout
- Parish Council Representatives H Adamczuk – Silverdale Parish Council  
G Bibby – Keele Parish Council  
Mrs N Hassall – Chapel and Hill Chorlton Parish Council (clerk)  
M Kelly – Maer and Aston Parish Council  
Mrs W Kinson – Whitmore Parish Council (clerk)  
Mrs E Sudlow – Maer and Aston Parish Council (clerk)  
J Vallings – Loggerheads Parish Council  
Mrs K Watkins – Loggerheads Parish Council (clerk)  
I Webb – Whitmore Parish Council  
G White – Madeley Parish Council
- Officers G Benson and Geoff Durham
- Also in attendance Ms E Turner
- Apologies Councillor J Williams, Mrs J Simpson and Mrs C Withington

1. **COUNCILLOR BILLY WELSH**

A minute's silence was held in tribute to Councillor Billy Welsh who had recently passed away.

The Chair said that Billy had contributed so much to the Parish of Madeley and to the Borough and would be sadly missed.

2. **APOLOGIES**

Apologies were received from Mrs Simpson, Mrs Withington and Councillor John Williams.

3. **DECLARATIONS OF INTEREST**

There were no Declarations of Interest stated.

4. **MINUTES OF PREVIOUS MEETING**

**Resolved:** That the minutes of the meeting held on 18 July, 2016 be agreed as a correct record subject to the following amendments:

Agenda item 6: amend second paragraph to read ' last year, applications for the designation of Neighbourhood Planning Areas were received from Loggerheads, Whitmore, Aston and Maer. Keele would be submitting theirs by the end of the week.

Third paragraph: remove Keele and insert the word 'perhaps' before Kidsgrove, and replace the word 'submitting' with 'preparing'.

**5. HERITAGE LOTTERY FUND**

Elise Turner from the Heritage Lottery talked to members about funding which was available for local authorities and groups.

A leaflet, entitled 'For Heritage. For People. For Communities' was handed round which showed funded projects and also listed the types of grants available. There are three grants: 'Sharing Heritage' – giving grants from £3,000 to £10,000; 'Our Heritage' giving grants of £10,000 to £100,000 and 'Heritage Grants' for projects over £100,000. Members were advised that projects under £100,000 did not require match funding.

Special grants are also available for funding places of worship and projects led by young people.

Any type of new heritage project could be funded provided they were from 'not for profit' organisations.

The Chair thanked Ms Turner for coming along and sharing this information.

**6. UPDATE ON PLANNING ENFORCEMENT**

Members were updated on the current position regarding Planning Enforcement and were advised that authority had yet to progress the appointment of a Senior Planning Officer to deal with enforcement due to the post being considered for the application of a market supplement. Before the post could be advertised, it would as with any vacant posts, require to be cleared by the Council's Executive Management team.

The post would be dedicated to dealing with retrospective applications and would provide support for the Council's planning enforcement officer. It was hoped that that the post would be filled as soon as possible.

Information was provided on the number of retrospective applications and Whitmore Parish council thanked the officers for providing, in correspondence, additional information about the criteria used to determine when planning enforcement action would or would not be taken.

**Resolved:** That the information be received.

**7. UPDATE ON NEIGHBOURHOOD PLANNING AND THE JOINT LOCAL PLAN**

Members were informed that there were now four approved Neighbourhood Planning Area applications, with the latest being from Keele.

With regard to the Local Plan, it is a joint document with Stoke on Trent City Council and will replace the Core Spatial Strategy. Newcastle went to the issues consultation stage between February and March this year and eighty two representations were received.

The next stage will be the Strategic Options stage. Members were advised that this process is running behind by approximately six months.

Members were updated on the four neighbourhood Plans. Loggerheads Parish Council had produced a report, done a business survey and housing needs assessment and had made a submission to the Borough Council.

Whitmore Parish Council stated that a steering group had drawn up a housing needs assessment and had submitted it to Newcastle. Results from a questionnaire were currently being analysed.

Keele had been designated and had appointed a consultant and had drafted a questionnaire and were currently holding a series of open sessions.

Betley had some ex local authority staff who had commenced discussions/consultation with the Planning Policy Team.

**Resolved:** That the information be received and the comments noted.

8. **ANY OTHER BUSINESS**

HS2

A question was raised about HS2 and what affect it would have on the Borough. Members had several concerns regarding the scheme .

The Chair agreed that in order to inform its response to the current HS2 Phase 2A consultation on HS2's Working Draft Environmental Impact Assessment, and enable officers to have a better understanding of the local issues, officers should agree to meet with representatives from Whitmore, Madeley and Loggerheads Parish Councils.

**Resolved:** That arrangements be made as a matter of urgency for a meeting between officers and the Parish Councils of Whitmore, Madeley and Loggerheads to be arranged.

Staffordshire Parish Councils Association Bulletin

Members attention was brought to an issue mentioned in a bulletin produced last week which outlined referendum principles : the threat to precepts. The query was with regard to such referendum costs being recharged to the Parish Council and what this was likely to be.

Members were advised that this would be in the region of five to six thousand pounds.

**Resolved:** That the information be received.

British Telecom – Removal of Payphones

Members were informed of a proposal by British Telecom to remove approximately thirty telephone boxes from locations around the Borough.

**Parish Council Forum - 17/10/16**

Clerks to Parish Councils would be receiving a copy of the consultation letter and their views should be fed back to the Borough Council. There would also be an opportunity for Parish Councils to consider 'adopting' redundant telephone boxes.

**Resolved:** That the information be received.

The Future of the Parish Council Forum

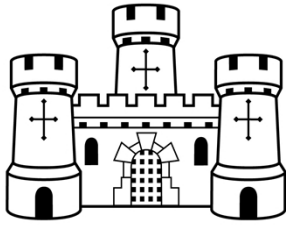
The Chair advised members that future meetings of the Forum would not be clerked by the Borough Council's Democratic Services team and suggested that Parish Clerks perform the role on a rota basis in order for the Forum to take 'ownership'.

The Clerks were not in agreement with this and therefore an alternative solution to minuting of the meetings would have to be sought.

**Resolved:** That the information be received.

**PARISH COUNCILLOR H PROCTOR**  
**Chair**

Meeting concluded at Time Not Specified



**NEWCASTLE·UNDER·LYME**  
**BOROUGH COUNCIL**

## **N E W S R E L E A S E**

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20 April, 2017

1...Lyme lottery

### **LYME LOTTERY GOES LIVE**

A new online lottery is set to be launched by Newcastle-under-Lyme Borough Council to support local good causes.

In October 2016 the Council's Cabinet agreed that the Council will be among the first local authorities in the country to launch its own online community lottery to benefit good causes.

Tickets will go on sale in July and will cost £1 with 60p going towards local organisations compared to just 28p in the pound for the National Lottery.

The first draw will be made later in the summer and then weekly. The jackpot prize will be £25,000 for a matching sequence of six numbers and other prizes include £2000, £250, £25 or three free tickets.

There are two parts to the Lyme Lottery scheme. Local charities will be able to set up their own lottery page and will receive 50p in every pound spent by players using this method. A further 10p in every pound will go into a general good causes fund, with the remainder being put towards prizes, operating costs and VAT.

Players who do not wish to support a specific cause can still take part in the Lyme Lottery, with 60p of their ticket price going into the general good cause's fund, which will be distributed by the Council.

Councillor Elizabeth Shenton, Leader of the Council, said: "With our budgets under increasing pressure from central government cuts, and local good causes also needing a boost, the Lyme Lottery provides a great opportunity to help local good causes raise additional money."

A handful of councils across the country are now running local lotteries including Aylesbury Vale, Portsmouth and Corby, and several others have followed suit.

Regular updates on the progress of Lyme Lottery will be posted on the Borough Council's website and through social media.

Local voluntary, community and charitable organisations will be invited to register as good causes to benefit from the scheme and further information can be obtained from Irene Lee, Locality Action Partnerships Co-ordinator by e-mailing [irene.lee@newcastle-staffs.gov.uk](mailto:irene.lee@newcastle-staffs.gov.uk).

ENDS

Media contact Nick Moore 01782 742235/[nick.moore@newcastle-staffs.gov.uk](mailto:nick.moore@newcastle-staffs.gov.uk)

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