

Public Document Pack

Date of meeting Thursday, 19th November, 2015
Time 2.30 pm
Venue Committee Room 2, Civic Offices, Merrial Street,
Newcastle-under-Lyme, Staffordshire, ST5 2AG
Contact Geoff Durham - (74)2222

Newcastle-under-Lyme Almshouse Charity

AGENDA

PART 1 – OPEN AGENDA

- 1 Appointment of Chair**
- 2 Apologies**
- 3 DECLARATIONS OF INTEREST**
To receive declarations of interest from Members on items included in the agenda.
- 4 MINUTES OF A PREVIOUS MEETING** (Pages 3 - 4)
To agree as a correct record, the minutes of the meeting held on 8 December, 2014.
- 5 Report of the Clerk** (Pages 5 - 6)
- 6 Report of the Treasurer** (Pages 7 - 8)
- 7 WEEKLY MAINTENANCE CONTRIBUTION**
To agree upon an annual increase for the Weekly Maintenance Contribution.
- 8 Any other Business**

Members: Councillors Williams and Williams

PLEASE NOTE: The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

FIELD_TITLE

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

NEWCASTLE-UNDER-LYME ALMSHOUSE CHARITY

Monday, 8th December, 2014

Present:- – in the Chair

Councillors Butler, Butler, Mrs Williams and Mrs Winfield

1. APPOINTMENT OF CHAIR

Nominations were requested for the appointment of a Chair for the ensuing year.

Councillor Mrs Gill Williams was proposed and seconded. There were no other nominations.

Councillor Mrs Gill Williams in the Chair.

2. DECLARATIONS OF INTEREST

There were no declarations of interest stated.

3. MINUTES OF A PREVIOUS MEETING

Resolved:- That the minutes of the meeting held on 27 November, 2013 be agreed as a correct record.

4. UPDATE FROM THE CHAIR OF THE COMMITTEE

The Trustees received an update from the Chair regarding activities over the past year.

For various reasons, the residents had not received their Christmas gifts last year. Therefore a proposal was made to give the ladies double this time.

The gas fires were to be removed and replaced with electric ones before Christmas.

A site visit had not been undertaken this year as yet, therefore this would be done before Christmas.

Resolved:-

- (i) That the information be received.
- (ii) That the residents receive £40 Christmas gifts (cheques) this year.
- (ii) That a site visit be arranged before Christmas

5. REPORT OF THE TREASURER

Consideration was given to the Financial Report of the Almshouse Charity.

The Trustees were advised that there was funding available and that if there were any projects which required doing, they could be considered.

A couple of years ago, electric fans in the kitchens had been requested by the residents but this had not been possible due to there being gas fires in the properties. However, with electric fires now being fitted, this could be revisited.

In addition, external planters had also been considered, this too could be looked at again.

Resolved:- (i) That the financial report be received.
(ii) That the two projects outlined above be revisited.

6. VACANCIES FOR TRUSTEES

Notification was given of two vacancies for Trustees. Two names were suggested and they would be approached to see if they were interested.

Resolved:- That the information be received.

7. ANY OTHER BUSINESS

(i) WEEKLY MAINTENANCE CONTRIBUTIONS

It was agreed that the Weekly Maintenance Contribution be increased by £1.50 to £58.50 from 1 April 2015.

(ii) SITE VISIT

The Site visit had not taken place in the summer this year so it was agreed to hold it before Christmas, on 22 December at 2.30pm.

Resolved:- That the information be received

Chair

CLERK TO THE TRUSTEE'S REPORT TO THE NEWCASTLE-UNDER-LYME ALMSHOUSE'S CHARITY

1. 19 Mayer Avenue

Mrs Dot Smith sadly passed away in July this year. The bungalow was advertised shortly afterwards and a new resident, Ms Janet Bagguley has moved in.

2. Site Visit

The 2015 site visit was postponed in July as a mark of respect for Dot. The new date has been agreed for either 9 or 16 December to allow Janet time to settle in.

Janet has kindly agreed to host the event.

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The Almshouses Trust of Newcastle-under-Lyme
Income and Expenditure Account for the Period Ended 31st March 2015

<u>Expenditure</u>	<u>2013/14</u>	<u>2014/15</u>	<u>Income</u>	<u>2013/14</u>	<u>2014/15</u>
<u>Running Expenses</u>					
Insurance	£ 131	£ 140	Rent	£ 11,440	£ 14,820
Maintenance of Buildings and Grounds	£ 2,161	£ 4,869	Investment Interest	£ 259	£ 271
Water	£ 728	£ 245	Contributions	£ -	£ 1,000
TV Aerial Licence Fee/Digital Aerials	£ 153	£ 299			
Electricity	£ 178	£ -			
Contributions to External Bodies	£ 445	£ 449			
<u>Gifts</u>					
Birthday, Christmas and Other	£ 41	£ 231			
Excess of Income Over Expenditure	£ 7,862	£ 9,859	Excess of Expenditure Over Income	£ -	£ -
	<u>£ 11,699</u>	<u>£ 16,091</u>		<u>£ 11,699</u>	<u>£ 16,091</u>

Classification: NULBC UNCLASSIFIED

**The Almshouses Trust of Newcastle-under-Lyme
Balance Sheet as at 31st March 2015**

	2013/14		2014/15
Current Assets			
Investment Shares	£ 13,566	<i>(129.61 at £104.6649)</i>	£ 15,615
Income Shares	£ 6,062	<i>(7924.038 at £0.765)</i>	£ 6,327
Newcastle-under-Lyme Borough Council (Cash in Hand)	£ 15,275		£ 25,134
	£ 34,903		£ 47,076
Current Liabilities			
Newcastle-under-Lyme Borough Council (Overdrawn)	£ -		£ -
	£ -		£ -
Non Current Assets			
Land and Buildings	£ 336,054		£ 336,054
	£ 336,054		£ 336,054
Net Assets	<u>£ 370,957</u>		<u>£ 383,130</u>
Represented By			
Accumulated Fund Brought Forward	£ 349,172		£ 357,391
Revaluation of Land and Buildings	£ -		£ -
Less Shares Decrease in Value	£ -		£ -
Plus Shares Increase in Value (Income Shares)	£ 357		£ 265
Extraordinary Repair Fund (Investment Shares)	£ 13,566		£ 15,615
Less Excess Expenditure over Income	£ -		£ -
Plus Excess Income over Expenditure	£ 7,862		£ 9,859
	<u>£ 370,957</u>		<u>£ 383,130</u>

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