

13 May 2003

Dear Sir/Madam,

You are summoned to attend the Annual Meeting of the Borough Council of Newcastle-under-Lyme to be held in the ***COUNCIL CHAMBER, CIVIC OFFICES, MERRIAL STREET, NEWCASTLE***, on ***WEDNESDAY, 21 May 2003 at 7.00pm***.

B U S I N E S S

1. To elect a Mayor for the next Municipal Year.

When the Mayor has declared the result of the election, the new Mayor, Retiring Mayor and the Town Clerk and Chief Executive, preceded by the Mace Bearers will retire to the Mayor's Parlour accompanied by

Retiring Mayoress
Retiring High Constable
Retiring Chaplain
Mayoress/Consort designate
High Constable designate
Chaplain designate

The new Mayor will be robed and invested with the Chain of Office.
They will return to the Council Chamber in the following order:-

Mace Bearers
Mayor
Mayoress/Consort designate
Town Clerk and Chief Executive
High Constable designate
Chaplain designate
Retiring Mayor
Retiring Mayoress
Retiring High Constable
Retiring Chaplain

The Mayor will then take the Chair and make the declaration of acceptance of office.

2. To appoint a Deputy Mayor for the next municipal year including the declaration of acceptance of office.
3. To approve as a correct record the minutes of the Council Meeting held on 26 February 2003 and the Special Meeting of the Council held on 26 March 2003.
4. The Mayor to announce the appointments of:-
Mayoress or Consort
High Constable
Chaplain
Mace Bearers
5. The Mayor to address the Council.

6. Vote of thanks to the retiring Mayor and Mayoress in appreciation of their services during the past year and presentation of badges.
7. Reply of Retiring Mayor.
8. Mayor's announcements (if any).
9. To adopt the Council's Constitution, Standing Orders, Financial Regulations, Terms of Reference of Committees and Scheme of Delegations and Duties for the next Municipal Year subject to the amendments proposed in the attached report.
10. To appoint the members of the Executive including Leader and Deputy for the next Municipal Year. (List of nominations to be circulated at the meeting).
11. (a) In accordance with the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 to review the representation of political groups on Committees, Sub-Committees and Working Parties and to approve and adopt the arrangements and the membership on those bodies as set out (yellow paper) for the next Municipal Year.
(b) To appoint the Chairs and Vice Chairs of Committees in accordance with Standing Order 46(1). (List of nominations to be circulated at the meeting).
12. (a) To confirm the appointment of an independent member and a Parish Council member to the Standards Committee for the next Municipal Year (see attached report):- Mr D Wood and Mr I Ashbolt.
(b) To confirm the arrangements for Parish Council Observers.
(c) To appoint 3 independent members to the Standards Committee (see attached report).
13. To make appointments to Joint Committees and Boards as set out (lavender paper) for the next Municipal year.
14. To consider which duties should be regarded as an approved duty in respect of travelling and subsistence allowances (see attached report).
15. To consider the reports (copies herewith) of the various Committees and to pass thereon such resolutions as may be deemed necessary.
16. To receive the Returning Officer's Statement of the result of the Elections held on 1 May 2003 (copy herewith).
17. To consider any communications which in accordance with Standing Order No 18 are, in the opinion of the Mayor, of an urgent nature and to pass thereon such resolutions as may be deemed necessary.

Town Clerk & Chief Executive

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COUNCIL

26 February 2003

Present:-

The Worshipful the Mayor

(Councillor J MacMillan) in the Chair

COUNCILLORS

Amos, Arthur, JP	Howells, Robert Ashley, JP
Becket, David William	Ince, Colin Norman
Bentley, Martin Kenneth	Johnson, Trevor George
Blaise, Mrs Betty	Jones, William Nigel
Blake, Mrs Elaine Elizabeth	Leech, David Awty, CC
Boden, Edward Michael, CC	Lench, Mrs Mavis
Bowyer, Mrs Sandra Phyllis	Lewis, Brian Alan
Brooks, Colin	Lowndes, Mrs Hortense Hilary
Butler, Mrs Sylvia Teresa	Maddox, Mrs Maureen, CC
Caddy, Mrs Elizabeth, JP	Maxfield, Mrs Mary Cynthia
Cairns, George O’Kane	Meir, Tom
Clarke, Albert Arthur	Moss, Mrs Mary
Clarke, David	Myatt, Mrs Freda Dorothea
Cornes, Mrs Catherine Dylis, JP	Naylon, Mrs Wenslie
Coxon, Edward William	Nixon, David Ernest
Deakin, Mrs Glennis	Patten, Pamela Christine
Evans, John Stanley	Phillips, Mrs Sheila Ann, JP
Fear, Andrew Thomas	Reddish, Miss Marion Lynne
Finnemore, Victor Clifford	Sinnott, William Arthur
Flynn, Michael	Studd, Robin
Fox, Muffi	Tatton, John Arthur
Foy, Michael	Walklate, Miss June
Hailstones, Peter James, JP	Webb, Gavin Geoffrey
Hambleton, Trevor	Wemyss, Andrew Robert
Heames, Mrs Ann	Williams Mrs Gill
Higginson, Colin	Williams, John
Holland, Charles Edward, CC	Worsey, Andrew Nicholas

882. APOLOGIES

Apologies were received from Councillors Mrs Astle, Astle, Dolman, Lawton and Slater.

883. MINUTES OF PREVIOUS MEETING

Resolved:- That the minutes of the meeting held on 4 December 2002 be approved as a correct record.

884. PRESENTATIONS

The Mayor made presentations to the following:-

- (a) Stephen Baddeley – Financial Services - on achieving 5th place nationally in his final examinations of the Chartered Institute of Public Finance and Accountancy.
- (b) Albert Whittaker – Mace Bearer – in recognition of 21 years of service as one of the Council’s Mace Bearers.

Resolved:- That the Council congratulate both Stephen Baddeley and Albert Whittaker on their respective achievements.

885. TREASURY MANAGEMENT STRATEGY 2003/04

A report was submitted outlining the proposed Treasury Management Strategy for 2003/04. The Strategy was prepared in accordance with the Chartered Institute of Public Finance and Accountancy’s Treasury Management Code of Practice. The report further sought approval to amend the previously agreed Strategy to include the placement of deposits in Money Market Funds.

Resolved:- (a) That the Treasury Management Strategy Report for 2003/04 be approved.

(b) That the overall borrowing limit, the short-term borrowing limit and the variable interest rate proportion contained in the Strategy Report be approved.

(c) That Money Market Funds be added to the categories of external borrowers to whom the Council’s surplus money may be lent, the amounts to be placed with individual borrowers or in total, within this category to be £5,000,000 and £10,000,000 respectively.

886. REVENUE ESTIMATES AND COUNCIL TAX 2003/04

A detailed report was submitted outlining the proposed Revenue Estimates and Council Tax for 2003/04.

Resolved:- (a) That the General Fund Revenue Budget for this Council for 2003/04 be £14,002,000 plus parish precepts of £128,450 (£14,130,450 in total).

(b) That £400,000 be transferred from the New Initiatives Fund to a Single Status and Job Evaluation Fund and job evaluation costs of £20,000 included in the 2003/04 budget be met from the New Initiatives Fund.

(c) That £100,000 of the Contingency Fund be set-aside to meet the increased cost of the Council’s insurances.

(d) That a Small Projects Fund be established by a

contribution of £20,000 from the New Initiatives Fund.

(e) That it be noted that at its meeting on 4 December 2002, the Council calculated the following amounts for the year 2003/04 in accordance with regulations made under Section 33(5) of the Local Government Finance Act 1992.

(i) 37,932 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as its Council Tax base for the year.

(ii) Part of the Council's Area

Kidsgrove Town Council	7103
Loggerheads	1860
Audley	2580
Betley, Balterley and Wrinehill	537
Chapel and Hill Chorlton	184
Keele	319
Madeley	1486
Maer	242
Whitmore	789
Silverdale	1386

Being the amounts calculated by the Council, in accordance with Regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.

(f) That the following amounts be now calculated by the Council for the year 2003/04 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992:-

(i) £41,777,130 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(2)(a) to (e) of the Act.

(ii) £27,646,680 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(3)(a) to (c) of the Act.

(iii) £14,130,450 being the amount by which the aggregate at (f)(i) above exceeds the aggregate at (f)(ii) above, calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year.

(iv) £8,652,995 being the aggregate of the sums which the Council estimates will be payable for the year into its general fund in respect of redistributed non-domestic rates, revenue support grant or additional grant reduced by the amount of the sums which the Council estimates will be transferred in the year from its general fund to its collection fund in accordance with Section 97(4) of the Local Government Finance Act 1988 (Council Tax

Deficit) and increased by the amount of any sum which the Council estimates will be transferred from its collection fund to its general fund pursuant to the directions under Section 98(4) of the Local Government Finance Act 1988 made on 7 February, 1994 (Community Charge Surplus).

- (v) £144.40 being the amount at (f) (iii) above less the amount at (f) (iv) above, all divided by the amount at (e) (i) above, calculated by the Council, in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year.
- (vi) £128,450 being the aggregate amount of all special items referred to in Section 34 (1) of the Act.
- (vii) £141.02 being the amount at (f) (v) above less the result given by dividing the amount at (f) (vi) above by the amount at (e) (i) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.
- (viii) Part of the Council's Area

Kidsgrove Town Council	£144.64
Loggerheads Parish Council	£149.08
Audley Parish Council	£150.20
Betley, Balterley and Wrinehill Parish Council	£153.77
Chapel and Hill Chorlton Parish Council	£147.54
Keele Parish Council	£151.99
Madeley Parish Council	£162.89
Maer Parish Council	£148.08
Whitmore Parish Council	£153.69
Silverdale Parish Council	£147.02

Being the amounts given by adding to the amount at (f) (vii) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned, above divided in each case by the amount at (e) (ii) above, calculated by the Council in accordance with Section 34(3) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

(ix)

Part of the Council's Area

Valuation Bands

	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Kidsgrove Town Council	96.43	112.50	128.57	144.64	176.78	208.92	241.07	289.28

Loggerheads Parish Council	99.39	115.95	132.52	149.08	182.21	215.34	248.47	298.16
Audley Parish Council	100.13	116.82	133.51	150.20	183.58	216.96	250.33	300.40
Betley, Balterley and Wrinchill Parish Council	102.51	119.60	136.68	153.77	187.94	222.11	256.28	307.54
Chapel and Hill Chorlton Parish Council	98.36	114.75	131.15	147.54	180.33	213.11	245.90	295.08
Keele Parish Council	101.33	118.21	135.10	151.99	185.77	219.54	253.32	303.98
Madeley Parish Council	108.59	126.69	144.79	162.89	199.09	235.29	271.48	325.78
Maer Parish Council	98.72	115.17	131.63	148.08	180.99	213.89	246.80	296.16
Whitmore Parish Council	102.46	119.54	136.61	153.69	187.84	222.00	256.15	307.38
Silverdale Parish Council	98.01	114.35	130.68	147.02	179.69	212.36	245.03	294.04
Other Parts of Borough Area	94.01	109.68	125.35	141.02	172.36	203.70	235.03	282.04

Being the amounts given by multiplying the amounts at (c)(vii) and (c)(viii) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

(g) That it be noted that for the year 2003/04 the major precepting authorities have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992 for each of the categories of dwelling shown below:-

<u>Precepting Authority</u>	<u>Valuation Bands</u>							
	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Staffordshire County Council	544.77	635.56	726.36	817.15	998.74	1180.33	1361.92	1634.30
Staffordshire Police Authority	84.33	98.39	112.44	126.50	154.61	182.72	210.83	253.00

(h) That having calculated the aggregate in each case of the amounts at (c)(ix) and (d) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2003/04 for each of the categories of dwelling shown below:

<u>Part of the Council's Area</u>	<u>Valuation Bands</u>							
	A	B	C	D	E	F	G	H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p

Kidsgrove Town Council	725.53	846.45	967.37	1088.29	1330.13	1571.97	1813.82	2176.58
Loggerheads Parish Council	728.49	849.90	971.32	1092.73	1335.56	1578.39	1821.22	2185.46
Audley Parish Council	729.23	850.77	972.31	1093.85	1336.93	1580.01	1823.08	2187.70
Betley, Balterley and Wrinehill Parish Council	731.61	853.55	975.48	1097.42	1341.29	1585.16	1829.03	2194.84
Chapel and Hill Chorlton Parish Council	727.46	848.70	969.95	1091.19	1333.68	1576.16	1818.65	2182.38
Keele Parish Council	730.43	852.16	973.90	1095.64	1339.12	1582.59	1826.07	2191.28
Madeley Parish Council	737.69	860.64	983.59	1106.54	1352.44	1598.34	1844.23	2213.08
Maer Parish Council	727.82	849.12	970.43	1091.73	1334.34	1576.94	1819.55	2183.46
Whitmore Parish Council	731.56	853.49	975.41	1097.34	1341.19	1585.05	1828.90	2194.68
Silverdale Parish Council	727.11	848.30	969.48	1090.67	1333.04	1575.41	1817.78	2181.34
Other Parts of Borough Area	723.11	843.63	964.15	1084.67	1325.71	1566.75	1807.78	2169.34

(i) That a 3 year revenue budget be prepared and further consideration be given by the Council to transfer resources from lower to higher priority services, to support the Council's corporate strategy over this period.

(j) That the 9 proposals made by the Liberal/Democrat Group be considered at the meeting of the Scrutiny Committee on 9 April 2003.

887. **CONSULTATION ON REGIONAL GOVERNMENT REFERENDUM**

A detailed report was submitted on the recent consultation carried out by the Council on the Government's proposals for regional government in England.

Resolved:- That the Council does not ask the Office of the Deputy Prime Minister for a referendum at this time.

888. **PETITIONS**

Pursuant to Standing Order No 17, the Mayor received the following petitions:-

- (i) From the residents of Swan Bank, Talke in respect of the loss of parking facilities in Swan Bank.
- (ii) From residents of the Thistleberry/Poolfields area requesting that the public right of way on the pathway between the Poolfields side of Keele Road and the Thistleberry side of Keele Road remain unchanged.
- (iii) From the residents of the Knutton area, also letters from the New Knutton Residents Association and The Honey Pot Mother and Toddler Group requesting that the Council does all in its power to ensure that Knutton Community Centre remains open.
- (iv) From the residents of Dunkirk, Bignall End Requesting a 30mph speed limit be imposed on Dunkirk.

889. **CONFIRMATION OF MINUTES**

Resolved:- That the minutes of the following meetings be adopted:-

General Purposes Committee	27 November 2002
Public Protection Committee	9 December 2002
Public Protection Committee	17 December 2002
Resources Scrutiny Panel	13 January 2003
Democracy & Social Inclusion Scrutiny Panel	14 January 2003
Regeneration and Transport Scrutiny Panel	15 January 2003
Health, the Environment and Community Safety Scrutiny Panel	21 January 2003
Health Scrutiny Sub-Committee	21 January 2003
General Purposes Committee	29 January 2003
Standards Committee	3 February 2003
Scrutiny Committee	5 February 2003

890. **CONFIRMATION OF MINUTES SUBJECT TO AMENDMENT**

Leisure, Amenities and Housing Scrutiny Panel 20 January 2003

Substitute Mrs Blaise for Mrs Blake in the Chair

J MACMILLAN
Chair

COUNCIL

26 March 2003

Present:-

The Worshipful the Mayor

(Councillor J MacMillan) in the Chair

COUNCILLORS

Amos, Arthur, JP	Ince, Colin Norman
Astle, Mrs Margaret	Johnson, Trevor George
Astle, Raymond	Jones, William Nigel
Becket, David William	Lawton, Bertram Cedric
Bentley, Martin Kenneth	Leech, David Awty, CC
Blaise, Mrs Betty	Lench, Mrs Mavis
Blake, Mrs Elaine Elizabeth	Lewis, Brian Alan
Boden, Edward Michael, CC	Lowndes, Mrs Hortense Hilary
Brooks, Colin	Maddox, Mrs Maureen, CC
Butler, Mrs Sylvia Teresa	Maxfield, Mrs Mary Cynthia
Cairns, George O’Kane	Moss, Mrs Mary
Clarke, Albert Arthur	Myatt, Mrs Freda Dorothea
Clarke, David	Naylon, Mrs Wenslie
Cornes, Mrs Catherine Dylis, JP	Patten, Pamela Christine
Coxon, Edward William	Reddish, Miss Marion Lynne
Dolman, Michael John	Sinnott, William Arthur
Evans, John Stanley	Slater, Raymond André
Finnemore, Victor Clifford	Studd, Robin
Foy, Michael	Tatton, John Arthur
Hailstones, Peter James, JP	Walklate, Miss June
Hambleton, Trevor	Webb, Gavin Geoffrey
Higginson, Colin	Wemyss, Andrew Robert
Holland, Charles Edward, CC	Williams Mrs Gill
Howells, Robert Ashley, JP	Williams, John

891. APOLOGIES

Apologies were received from Councillors Mrs Bowyer, Mrs Caddy, Mrs Deakin, Fear, Flynn, Fox, Mrs Heames, Meir, Nixon, Mrs Phillips and Worsey

892. LONG SERVICE AWARDS

The Mayor presented long service awards to Councillors Mrs Blaise, Boden, Cairns and Lawton in recognition of them having completed 21 years service.

Members paid tribute to their hard work for the Borough during this period of service.

893. **COUNCILLOR E M BODEN**

The Mayor made reference to the fact that this would be then last meeting of the Council that Councillor Boden would be attending since he would not be seeking re-election at the forthcoming elections.

Members from all parties paid tribute to the excellent way in which he had carried out his duties, and in particular, as Leader during the past nine years. Councillor Boden thanked his fellow Members and officers for their assistance.

894. **SUMMARY PERFORMANCE INFORMATION TO BE PUBLISHED IN THE REPORTER**

Details were submitted of performance information that was to be published in the April edition of The Reporter. The information was a summary of that to be published in the Best Value Performance Plan at the end of June.

Resolved:- That the performance information be approved subject to an explanation being given where data was unavailable.

895. **FINANCIAL REGULATIONS**

Details were submitted of a review of the Council's Financial Regulations that had recently been carried out and proposed changes to the existing regulations.

Resolved:- (a) That Ds11(a) be deleted from the Financial Regulations and Procedures.

(b) That the revised Financial Regulations and Procedures be adopted and become effective immediately following this meeting.

896. **DIRECT SERVICE TRADING AND HOLDING ACCOUNTS**

Details were submitted of the Direct Service Trading Account budgets for 2003/04.

Resolved:- That the budgets for the Direct Service Trading Accounts for 2003/04, as set out in the report, be approved.

897. **LOCAL GOVERNMENT ACT 2000
APPROVAL OF COMMUNITY STRATEGY**

Details were submitted on the Community Strategy which had previously been considered by the Cabinet on 26 February 2003.

Resolved:- That the Community Strategy be approved.

898. **PROPOSED AMENDMENTS TO THE CONSTITUTION**

Details were submitted of a proposed amendment to the constitution which had been suggested by a Member and had been considered by the Cabinet and Scrutiny Committee.

Resolved:- That the constitution be amended as detailed below with effect from 21 May 2003:-

Appendix 6

- 16.1 When a decision is made by the Executive the decision shall be recorded in the Record of the Executive meeting at which the decision was taken and published by the Head of Legal and Democratic Services, electronic and, unless requested otherwise, by hard-copied means, to all members of the Council and shall be available for inspection at the Civic Offices, Merrial Street, Newcastle, normally within 24 hours of being made.
- 16.2 The record of the Executive meeting in question will bear the date on which they are published under paragraph 16.1 and will specify whether paragraph 16.13 applies and, if not, that the decision will come into force, and may then be implemented on the fourth working day after the date of the meeting unless it is called in under paragraph 16.3 below.
- 16.3 During the period between such publication and the fourth working day after the meeting, any non-Executive Member of the Council may in writing or by e-mail give notice to the Town Clerk and Chief Executive that he intends to require him to arrange for the decision to be referred to a meeting of the Scrutiny Committee or the Council for consideration.
- 16.4 If a requirement is made under paragraph 16.3 above, then the decision in question shall not be implemented until either the eighth working day after the meeting or until the Scrutiny Committee or the Council have considered the matter of not less than eight non-Executive members of the Council have in writing or by e-mail required the Town Clerk and Chief Executive to arrange for the decision to be referred to a meeting of the Scrutiny Committee or the Council for consideration

899. **FUTURE CONDUCT OF THE OVERVIEW AND SCRUTINY FUNCTION**

A report was submitted giving details of how the overview of scrutiny function was currently carried out and setting out proposals on how it may be carried out in the future.

Resolved:- (a) That in future, the scrutiny function be carried out by the Scrutiny Committee meeting on a four week cycle and that the 5 Scrutiny Panels be discontinued.

(b) That the Scrutiny Committee set a work programme to be carried out through ‘task and finish’ sub groups.

(c) That the scrutiny of health related matters continue to be carried out by the Health Scrutiny Sub-Committee.

(d) That the operation of the above procedures continue to be monitored and reviewed in twelve months.

900. **MEMBERS' ALLOWANCES**

Consideration was given to the report of the Independent Panel set up to review the Members' Allowances Scheme. A schedule was provided for the meeting of a revised allocation of the sums agreed by the Panel which had received the agreement of the Panel Members prior to the meeting.

Resolved:- (a) That the following amounts in respect of Special Responsibility and Basic Allowances be paid for the Municipal Year 2003/04 and increased in line with the RP1 each year for the following two years:-

Role	£
Leader of the Council	12,860
Deputy Leader	9,000
Cabinet Member with Portfolio (5)	5,360
Cabinet Member without Portfolio (3)	2,680
Chair of Scrutiny Committee	3,250
Chair of General Purposes Committee	2,680
Chair of Standards Committee	2,680
Chair of Planning Committee	4,000
Chair of Public Protection Committee	3,250
Vice Chair of Scrutiny Committee	1,070
Vice Chair of Planning Committee	1,335
Vice Chair of Public Protection Committee	1,085
Vice Chair of General Purposes Committee	1,070
Vice Chair of Standards Committee	1,070
Minority Party Leaders *	1,070
Basic Allowance	3,030

* Payable only to groups comprising at least 10% of the total Council membership (i.e. 6 Members).

(b) That the Council continues to pay the maximum nationally agreed rates for travelling and subsistence.

901. **CAPITAL PROGRAMME 2002/03 AND BEYOND**

A detailed report was submitted on the Capital Programme 2002/03 and beyond together with a supplementary report which detailed the abolishment of the Local Authority Social Housing Grant (LASHG) together with details of funding the Jubilee Pool. The report also outlined potential benefits of achieving debt-free status.

Resolved:- (a) That the Head of Financial Services be authorised to repay all outstanding long term external loans before the end of the current financial year in order to achieve “debt free” status.

(b) That the Capital Programme as set in the Appendix to the report be approved.

(c) That officers, the Cabinet and the Scrutiny Committee continue to investigate options for the future of the Jubilee Pool.

(d) That the Office of the Deputy Prime Minister be informed that the Council:-

- (i) is concerned that the abolition of Local Authority Social Housing Grant could result in the reduction of social housing projects.
- (ii) considers the transitional grants offered could represent less money than would be available under the existing scheme.
- (iii) deplores the short time scale provided to obtain alternative sources of money.
- (iv) requests that the Government, at the very least, extends the transitional scheme until April 2004.

J MACMILLAN
Chair

*Printed for information

PLANNING COMMITTEE

28 January 2003

Present:- Councillor J Williams in the Chair

Councillors Amos, Mrs Astle, Astle, Becket, Mrs Blaise, Mrs Bowyer, Brooks, Boden, Mrs Caddy, Cairns, Clarke D, Evans, Fear, Fox, Hailstones, Higginson, Holland, Howells, Jones, Leech, Mrs Maddox, Mrs Maxfield, Mrs Moss, Mrs Myatt, Mrs Patten, Miss Reddish, Slater, Studd and Tatton

Councillor Lawton - Chair of Conservation Advisory Working Party

Councillor Mrs Astle declared a non-pecuniary interest in planning application 02/957/OUT and took no part in the discussion.

902. **NEW HEALTH CENTRE WITH COMBINED HEALTHCARE TRUST
FACILITIES AND PHARMACY
CLAYTON CLINIC, KINGSBRIDGE AVENUE, CLAYTON
DR GRIFFITHS AND PARTNERS. 01/880/FUL (875/02)**

Resolved:- (a) That the period for completion of the previously approved Section 106 Agreement relating to this proposal be extended for 3 months to 28 April 2003 subject to the imposition of an additional condition requiring installation of security lighting.

(b) That the applicant be requested to speak to officers of this Authority's Property Section with a view to seeking temporary permission for use of part of the open space for parking provision whilst construction takes place.

(c) That the applicant be advised of the need to divert the public sewer crossing the site.

(d) That if the Section 106 Agreement is not completed within 3 months the application be refused on the grounds that the development would be unacceptable because of its impact within the surrounding open landscape.

(e) That the applicant be advised of the above resolutions.

903. **RESIDENTIAL DEVELOPMENT (13 DWELLINGS) AND GARAGES
FORMER MICHELIN TYRE, TALKE ROAD, CHESTERTON
MICHELIN TYRE PLC. 02/993/REM**

Resolved:- (a) That reserved matters approval be granted subject to the undermentioned conditions:-

- (i) The approval of reserved matters relates to development for which outline planning permission was granted under reference 96/476/OUT dated 10 December 1996, as amended by permission 99/888/OUT dated 28 March 2000.
- (ii) No access shall subsequently be formed from plots 18 to 20 and plot 104 as shown on the approved layout plan to or from the track to the west of the site.
- (iii) A 2m high close boarded fence (details of which shall be submitted to and approved by the Local Planning Authority prior to the commencement of any part of the development) shall be erected in the position shown by the purple line on the site layout plan. No house within whose curtilage this fence is indicated shall be occupied until the section of fencing within that curtilage has been erected in accordance with the approved details.
- (iv) All dwellinghouses within the development shall be provided with double-glazing in accordance with details to be submitted to, and approved by, the Local Planning Authority prior to the commencement of development.
- (v) No development shall take place until a temporary fence at least 1.5 metres high has been erected to the full extent of the canopy of all trees to be retained on or overhanging the site, or such lesser distance as may be agreed with the Local Planning Authority in writing beforehand. The fence shall be maintained until the development is completed. No materials shall be stored, buildings erected, plant or vehicles parked or fires lit within the fenced areas.
- (vi) No development shall commence until full and precise details of the proposed facing and roofing materials have been submitted to, and approved in writing by, the Local Planning Authority
- (vii) An anti-motorcycle gate (details of which shall be submitted to, and approved by, the Local Planning Authority prior to the commencement of any part of the development) shall be erected on the footpath link shown in orange on the attached site layout plan. No house within plots 19, 20 and 103 shall be occupied until the gate has been erected in accordance with the approved details.
- (viii) No development shall commence until full and precise details of the boundary treatment to the boundaries shown in green on the layout plans. No house within plots 19,20 and 103 shall be occupied until the gate has been erected in accordance with the approved details.
- (ix) No structures, such as gates, posts, fences or walls, or any trees, shrubs or hedges which obstruct visibility shall be placed within any pedestrian visibility or forward visibility splays.

- (x) The design of the drainage system associated with the development hereby permitted shall ensure that there is no discharge of surface water onto the public highway.

(b) That the applicant be advised that this permission does not grant nor imply permission to divert, block or in any way interfere with any public footpath.

904. **VARIATION OF CONDITION ATTACHED TO PLANNING PERMISSION 99/41/OUT & 99/576/OUT TO REQUIRE SUBMISSION OF RESERVED MATTERS APPLICATION WITHIN THREE YEARS OF 2 AUGUST 2002 AND 29 OCTOBER 2002 RESPECTIVELY LAND ADJ SPRINGFIELD CLOSE & FORMER FANNY DEAKIN, BEASLEY AVENUE, CHESTERTON WILLIAM ASHLEY DEVELOPMENT LTD. 02/1090/FUL**

Resolved:- That, subject to there being no representations made by 31 January 2003 which raise new planning issues which cannot otherwise be dealt with by appropriate conditions, the Head of Regeneration and Planning Services be authorised to permit the application subject to the applicant entering, within 3 months, into a Section 106 Agreement to secure a total contribution of £65,000 towards the provision of Public Open Space and the following conditions:-

- (i) Any reserved matters applications to be submitted by 31 December 2003.
- (ii) All relevant conditions attached to outline consents (99/41/OUT & 99/576/OUT) subject to any relevant amendments sought by consultees.
- (iii) Contaminated land conditions as required by the Head of Community Services.
- (iv) Access condition.

905. **ERECTION OF 3 THREE STOREY BUILDINGS FOR CLASS B1 OFFICE USE WITH ANCILLARY STORAGE AND 158 PARKING SPACES LYMEDALE EMPLOYMENT PARK, HOLDITCH GLADMAN DEVELOPMENTS. 02/1031/FUL**

Resolved:- That subject to the receipt of satisfactory amended plans the Head of Regeneration and Planning Services be authorised to permit the application subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) No development shall commence until full and precise details of the following have been submitted to, and approved in writing by, the Local Planning Authority:-
 - (a) the proposed facing and roofing materials;

- (b) the means of disposal of foul and surface water effluent;
 - (c) the finished floor levels and ground levels;
 - (d) the proposed security measures.
- (iii) The overspill parking area shown in orange on the plan attached to the permission shall not be laid out as shown on that plan and shall not be used for car parking.
- (iv) No development shall take place until there has been submitted to, and approved in writing by, the Local Planning Authority a scheme of landscaping, which shall provide indications of all existing trees and hedgerows on the land, and details of any to be retained, together with measures for their protection during the course of development.

All planting, seeding or turfing, comprised in the approved scheme shall be carried out in the first planting and seeding season after completion of the development or within 12 months of the commencement of the development, whichever is the sooner, and any trees or plants which within a period of 5 years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species unless the Local Planning Authority gives written consent to any variation.

- (v) All footpaths within the development shall be a minimum of 1.8m wide, have a maximum gradient of 1 in 12 and include drop crossings and tactile paving.
- (vi) No development shall commence until details of cycle storage facilities have been submitted to, and approved in writing by, the Local Planning Authority. The approved facilities shall be available for use before the buildings hereby permitted are occupied.
- (vii) No development shall commence until details of footpath links between building 1 and building 2 have been submitted to, and approved in writing by, the Local Planning Authority. The approved links shall be available for use before the buildings hereby permitted are occupied.
- (viii) Prior to the occupation of the proposed development a Travel Plan setting out proposals to promote travel by sustainable modes shall be submitted to, and approved in writing by, the Local Planning Authority. The approved Travel Plan shall thereafter be implemented and annual reports demonstrating progress in promoting sustainable transport initiatives shall be submitted to the Local Planning Authority for their approval for a minimum of 5 years from the date of the first occupation of the development. The submitted Travel Plan shall include:-
 - (a) details of proposed implementation dates and phasing;
 - (b) measures to reduce private car dependency of staff/employees/visitors;

- (c) measures to encourage improved access to the site by foot, cycle and public transport;
 - (d) physical measures such as lockers, changing rooms etc.
- (ix) No development shall take place until the applicant has secured the implementation of a programme of archaeological work in accordance with a written scheme of investigation which has been submitted by the applicant and approved by the Planning Authority.

906. **VARIATION OF CONDITION ATTACHED TO PLANNING
PERMISSION 99/204/OUT REQUIRING SUBMISSION AND APPROVAL
OF RESERVED MATTERS APPLICATION BY 19 JULY 2003
FORMER BIRCHENWOOD QUARRY AND BRICKWORKS,
LIVERPOOL ROAD, KIDSGROVE
PARKHILL ESTATES LTD. 02/998/FUL**

Resolved:- That permission be granted subject to the undermentioned conditions:-

- (i) Application for approval of any reserved matters shall be made to the Local Planning Authority before 19 July 2006.
- (ii) Those conditions attached to 99/204/OUT so far as the same are still subsisting and capable of taking effect.

907. **VARIATION OF CONDITION ATTACHED TO PLANNING
PERMISSION 99/632/OUT TO REQUIRE APPROVAL OF RESERVED
MATTERS
FORMER SILVERDALE COLLIERY, SCOT HAY ROAD, SILVERDALE
STAFFORDSHIRE COUNTY COUNCIL THE EXECUTIVE. 02/1087/FUL**

Resolved:- That permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) Application for approval of any reserved matters shall be made to the Local Planning Authority before 31 December 2005.
- (iii) No development of the individual units shall take place until the site access has been completed.
- (iv) No development, other than the construction of the means of access and access road shall take place until the following details have been submitted to, and approved in writing, by the Local Planning Authority:-
 - (a) The amount of waste material to be removed from the site and how it will be disposed of.
 - (b) What opportunities there will be to use recycled materials in the construction of the development.

(c) What waste is likely to arise from the future individual uses and what measures will be taken to encourage occupiers to recycle waste.

(v) The other conditions imposed in planning permission 99/632/OUT so far as the same are still subsisting and capable of taking effect.

908. **CERTIFICATE OF LAWFULNESS
SINGLE STOREY SIDE EXTENSION, TARA, 3 TOWER ROAD,
ASHLEY HEATH. MR J O'DWYER. 02/905/ELD**

Resolved:- That subject to there being no legal objections from Loggerheads Parish Council or third party representations by 31 January 2003 the Certificate of Lawfulness, as applied for, be issued.

909. **EXTENSIONS. 19 SEAGRAVE PLACE, WESTLANDS, NEWCASTLE
MR & MRS FRADLEY. 02/986/FUL**

Resolved:- That permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) The development hereby permitted shall not be brought into use until a 2 metre high boundary fence has been erected at the boundary to No 20 Seagrave Place as indicated by a green line on the approved plan.
- (iii) The windows shown hatched in red on the drawing attached to the permission shall be permanently glazed in obscure/translucent glass.
- (iv) The materials to be used in the construction of the external face of the walls and roof of the development hereby permitted shall match in all respects (size, texture and colour) those of the existing dwelling.
- (v) The hours of construction of the development hereby permitted shall be restricted to between 8.00am and 6.00pm on Monday to Friday and between 8.00am and 4.00pm on Saturdays with no construction work on Sundays, Bank or Public Holidays unless otherwise approved in writing by the Local Planning Authority.

910. **EXTENSION. 59 BOON HILL, BIGNALL END
MRS B HORNE. 02/1011/FUL**

Resolved:- That permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1.

- (ii) No development shall commence until full and precise details of the proposed facing and roofing materials have been submitted to, and approved in writing by, the Local Planning Authority.
- (iii) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 1955 (or any order revoking or re-enacting that Order), no extensions, external alterations or other development to the building which is the subject of this permission shall take place unless it has been subject of a prior express permission from the Local Planning Authority.
- (iv) The windows shown hatched in green on the drawing attached to the permission shall be permanently glazed in obscure/translucent glass.

911. **TELECOMMUNICATIONS MONOPOLE WITH ANTENNAE, DISH AND GROUND LEVEL EQUIPMENT CABIN AND ANCILLARY DEVELOPMENT
OLD GAS WORKS, HARDINGSWOOD ROAD, KIDSGROVE
O2 (UK) LTD. 02/1075/FUL**

It was reported that this application had been withdrawn.

Resolved:- That the information be received.

912. **RETENTION OF SLIMLINE LATTICE TOWER
TELECOMMUNICATIONS DEVELOPMENT WITH GROUND LEVEL EQUIPMENT CABINS
WRINEHILL MILL FARM, WRINEHILL
T-MOBILE (UK) LTD. 02/1045/FUL**

Resolved:- That permission be granted subject to the undermentioned conditions:-

- (i) Full and precise details of the following are to be submitted to, and approved in writing by, Local Planning Authority within 3 months of the date of this approval:-
 - (a) finishing colour of the lattice tower.
 - (b) finishing colour of the equipment cabinet.
 - (c) finishing colour of the fencing.
- (ii) In pursuance of the finishing colour details required by condition (i) above, the approved finishing colour shall be applied to the satisfaction of the Local Planning Authority within 6 months of this permission and thereafter maintained.

913. **DEMOLITION OF DWELLING AND ERECTION OF SEVEN DWELLINGS
NORTON HOUSE, KEELE ROAD, NEWCASTLE
NEWSTEAD PROPERTIES LTD. 02/795/OUT**

Resolved:- That the application be refused for the following reason:-

- (i) The proposed development fails to provide a proper safe access with adequate visibility splays on to Keele Road (A525) which, if permitted, would result in highway danger contrary to Policies T12 and T13 of the Staffordshire and Stoke-on-Trent Structure Plan 1996-2011, Supplementary Planning Guidance on Design Quality in Residential Areas 2000 and guidance found in DETR document "Places, Street and Movement - A companion guide to Design Bulletin 32 - Residential roads and footpaths".

914. **DEMOLITION OF GARAGES AND ERECTION OF GUEST ACCOMMODATION
KNUTTON HOUSE, 11 CHERRY HILL LANE, KNUTTON
MRS N C BAILEY. 02/982/FUL**

Resolved:- (a) That, subject to the applicant first entering, within 3 months, a Section 106 Agreement, containing an anti-severance clause preventing the accommodation from being separated from the main dwelling and the separate guest accommodation opposite, the application be permitted subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) Removal of permitted development rights relating to extensions/alterations.
- (iii) Prior approval of external facing materials.
- (iv) Parking provision.
- (v) Obscure glazing of bathroom window on the front elevation.

(b) That the applicant be advised that the adjacent public footpath should not be blocked or obstructed at any time.

915. **THREE DETACHED DWELLINGS WITH INTEGRAL GARAGES
IVYDENE GARAGE, MAIN ROAD, BETLEY
CHESHIRE VILLAGE HOMES. 02/975/FUL & 02/976/FUL**

Resolved:- That, at the request of the applicant, consideration of the above applications be deferred pending further discussions.

916. **SITE VISITS**

- (i) Food Retail Store with 122 Car Parking Spaces
Land off Liverpool Road, Kidsgrove
Lidl UK GMGH. 02/957/OUT

- (ii) Change of Use to Hot Food Takeaway
Beez Neez, 49 London Road, Chesterton
J Millington. 02/1023/COU
- (iii) Extension. 1 King Street, Kidsgrove
Potteries Motor Factors Ltd. 02/1046/FUL

Resolved:- (a) That consideration of the above applications be deferred pending site visits.

(b) That in respect of 02/957/OUT, the applicant be requested to peg out the floor slab level for the proposed development.

917. **BALTERLEY HALL FARM, BACK LANE, BALTERLEY**
01/279/FUL & 01/494/LBC (795/03)

Further consideration was given to the expediency of taking enforcement action in respect of unauthorised works being carried on in connection with the conversion and extension of a range of farm buildings to form six dwellings, garages and a meeting room for which planning permission had been granted in August 2001.

Resolved:- (a) That no enforcement action be taken with regard to the unauthorised development provided it proceeds on the basis of the revised plans received on 10 January 2003 and provided within 28 days a unilateral undertaking to the same effect as the original planning permission is entered into.

(b) That the developer be advised of the foregoing resolution.

918. **LAND AT SUNNYDALE BETWEEN CRACKLEY LANE, LEYCETT AND SCOT HAY ROAD, SILVERDALE**

Resolved:- That consideration of this matter be deferred to a subsequent meeting to enable a more detailed report to be submitted.

919. **APPEAL DECISION**
MILL DALE FARM, BARTHOMLEY ROAD, AUDLEY. 02/119/FUL

It was reported that an appeal lodged against the Council's decision not to grant planning permission for an entrance/wall at this property had been dismissed by the Planning Inspectorate.

Resolved:- That the information be received.

J WILLIAMS
Chair

*Printed for information

CONSERVATION ADVISORY WORKING PARTY

4 February 2003

Present:- Councillor Lawton in the Chair

Councillors Mrs Heames, Sinnott and Williams

Representing Outside Bodies:- Messrs Duffy, Ferrington, Horne & Manning

Apologies were received from Councillors Evans and Webb

920.* **PLANNING APPLICATIONS**

Resolved:- (a) That the decisions on applications previously considered by this Working Party be received.

(b) That the following observations be made on the applications listed below:-

<u>App No</u>	<u>Proposed Development and Name of Applicant</u>	<u>Comments</u>
02/1054/ADV	Illuminated sign on rear elevation at Brassingtons, 115 High Street, Newcastle. M Fallows	No objections to the sign, but request that Officers continue to negotiate over the 'finishing' and air handling unit. Members also requested that Officers check to see if there has been a breach of conditions on the original permission and, if necessary, report to the Planning Committee for authorisation of enforcement action.
02/1068/COU	Change of use from offices to GP Surgery at Rooms 13-16 & 18-22 St Georges Chambers, Merrial Street, Newcastle. Newcastle Primary Care Trust	No objections.
02/1081/FUL	Alterations to ATM to provide disabled access at Halifax plc 13 Ironmarket, Newcastle. Halifax plc	No objections.

02/1093/ADV & 03/10/LBC	Advertisements (1093) and illuminated signage (03/10) at Yates' Wine Lodge, Ironmarket, Newcastle. Yates Group plc	No objections in principle but recommend Planning Officers negotiate the precise detailing of the floodlighting signage positions and fixing arrangements.
02/1100/FUL	Detached dwelling. Land at Eversely, Brampton Road, Newcastle. Mr & Mrs V Higgins	No objections in principle, but recommend that Planning Officers negotiate over 'detailing to side elevation to Wulstan Drive with the possible insertion of a 'dummy' window.
02/13/ADV	ATM signage at Lloyds TSB, High Street, Newcastle. Lloyds TSB Bank plc	No objections
03/16/FUL & 03/26/ADV	Shop front at Unit 26, Castle Walk, Newcastle. Allsports Retail	No objections but recommend that Officers negotiate over minor details on fascia panel.
03/27/FUL & 03/28/ADV	Shop Front (27) & fascia and projecting signs (28) at Unit 11, Castle Walk, Newcastle. Marks & Spencer plc	No objections in principle but recommend that Officers negotiate over minor detailing and position/design of the projecting sign.

Roy Manning declared an interest in the following application and took no part in the discussion.

03/30/COU	Change of use from use for sale of antiques to part use as offices and part use as two flats with external alterations at Windsor House, 5A King Street, Newcastle. Jellyman Holdings Ltd.	No objections in principle but recommend that Officers negotiate over minor 'detailing' issues.
03/35/LBC	Rear conservatory at Park Lodge, Butterson. Mr & Mrs Ambert	No objections.
03/39/FUL	Store extension to bowling club at Audley Bowling Club, Church Street, Audley. Audley Parish Council	No objections.
03/43/FUL	New entrance porch and	No objections.

extension to boundary wall at
The New Smithy Inn,
21 Church Lane, Wolstanton.
Mr M Smith

03/58/CPO	Infill of courtyard to provide teaching area at Betley Primary School, Church Lane, Betley. SCC – The Executive	No objections subject to careful control over materials and detailing.
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921.* **ITEMS OF URGENCY**

(a) Former Cock Inn, Stableford

These applications had previously been refused and were now the subject of appeal to the Planning Inspectorate. Since the issue of the Council's refusal notices on 20 August 2002, the building had been added to the statutory list of buildings of special architectural or historic interest (added on 26 November 2002).

The applications were now presented to this Working Party for comment in terms of the impact that the property would have on the character, appearance and setting of this building now that it is a Listed Building.

Resolved:- That the following observations be made on the applications listed below:-

02/515/FUL	Conversion of pub and stable block buildings to eleven dwellings with partial demolition, extensions and other alterations at the former Cock Inn, Stableford. The Marton Partnership	Recommend refusal. The development would result in the loss of significant historical features within the existing building and the proposed rear extensions are not sympathetic to the character of this building.
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02/516/FUL & 02/560/FUL	Erection of 12 dwellings (516) and construction of one mews type cottage adj stable block (560) at the former Cock Inn, Stableford. The Marton partnership	Recommend refusal. Members felt that the proportions, detailing and scale of the proposed development would be out of keeping with the character of the 17th/18th Century building.
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(b) Guildhall

Resolved:- That the owners of the 'Guildhall' be approached with a view to removing the banners and to replacing some panels missing in the clock.

B LAWTON
Chair

*Resolutions 922 - 928 inclusive, the Committee having or taking power to act

PUBLIC PROTECTION COMMITTEE

10 February 2003

Present:- Councillor Mrs Caddy in the Chair

Councillors Mrs Blaise, Mrs Butler, Mrs Deakin, Mrs Heames, Johnson, Lawton, Mrs Lench, Lewis, Wemyss, Williams and Walklate

922.* **PROPOSED NEW PUBLIC ENTERTAINMENT LICENCE CONDITIONS (702/03)**

Consideration was given to the proposed new Public Entertainment Licence conditions which now included the comments that had been received from Consultees.

Resolved:- That the proposed public entertainment licence conditions be approved and brought into effect on 1 March 2003.

923.* **DISCLOSURE OF EXEMPT INFORMATION**

Resolved:- That the public be excluded from the meeting during consideration of the following items by reason of the likely disclosure of exempt information as defined in paragraphs 4, 7 and 12 in part 1 of Schedule 12A of the Local Government Act 1972.

924.* **TOWN AND COUNTRY PLANNING ACT 1990 S 215
BUILDING ACT 1984 S 79(I)
GARAGE SITE CHEDDAR DRIVE, SILVERDALE**

It was reported that the above garage site was in a poor state of repair, overgrown and being used as a site for dumping refuse. The owner had been contacted on a number of occasions and had carried out some works. It was proposed to serve notice on the owner requiring the demolition of the garages and site clearance and permission was sought to carry out the works in default.

Resolved:- That the execution of the works in default be approved and all costs incurred be recovered from the owner.

925.* **HOUSING ACT 1985 SECTION 352
114 KING STREET, NEWCASTLE**

It was reported that the above property, a house in multiple occupation, had been inspected and failed to achieve adequate means of escape from fire and other fire precautions. Notice under the above Act had been served on the owner requiring necessary works to be carried out. The time allowed for the works had not yet expired but permission was sought to carry out the works in default.

Resolved:- That, if necessary, the works be carried out in default and all costs incurred be recovered from the owner.

926.* **PUBLIC HEALTH ACT 1936, S83 AS AMENDED BY PUBLIC HEALTH ACT 1961, S35
20 HARTINGTON STREET, WOLSTANTON**

It was reported that the above property had been inspected and found to be filthy and verminous. A notice had been served on the owner requiring cleansing of the property. The time allowed for the works had expired and permission was sought to carry out the works in default.

Resolved:- (a) That the execution of works and the recovery of all associated costs from the owner of the house be authorised.

(b) That if the costs cannot be recovered from the owner, they be placed as a charge on the property, 20 Hartington Street, Wolstanton.

927.* **BUILDING ACT 1984 SECTION 76
18 GLOUCESTER ROAD, KIDSGROVE**

It was reported that a defective gas pipe had been located at the above property and the gas supply disconnected. A notice had been served on the owner requiring necessary repairs which had now been complied with.

Resolved:- That the information be noted.

928.* **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976
PRIVATE HIRE DRIVERS' LICENCES**

(a) Mr SLI

The suspension/revocation of Mr SLI's licence was considered.

Resolved:- That Mr SLI be issued with a formal caution.

(b) Mr AMW (740(a)/03)

The suspension/revocation of Mr AMW's licence was considered.

Resolved:- That Mr AMW be issued with a written warning.

(c) Mr DW (740(b)/03)

The suspension/revocation of Mr DW's licences was considered.

Resolved:- That each of Mr DW's operator, driver and vehicle licences be suspended for three months with immediate effect.

(d) Mr PJK

Details of an application by PJK were considered.

Resolved:- That Mr PJK's licence be re-instated with immediate effect.

MRS E CADDY
Chair

*Printed for information

THE CABINET

12 February 2003

Present:- Councillor Boden in the Chair

Councillors Bentley, Mrs Cornes, Finnemore, Holland, Mrs Maxfield, Mrs Phillips and Studd

929.* **STEPHEN BADDELEY - TRAINEE AUDITOR**

The Head of Financial Services reported that Stephen Baddeley a Trainee Auditor in the Department had achieved 5th place nationally in passing the CIPFA examinations.

Resolved:- That the best wishes of the Cabinet be passed to Stephen Baddeley on his achievement.

930.* **MINUTES OF PREVIOUS MEETINGS**

Resolved:- That the minutes of the previous meetings of the Cabinet held on 18 December 2002 and 8 January 2003 be approved.

931.* **CARNIVAL WORKING PARTY**

Resolved:- That the report of the Carnival Working Party held on 3 December 2002 be approved (printed as Appendix).

932.* **CORPORATE PLAN, PRIORITIES AND BUDGET
CORPORATE SELF-ASSESSMENT AND IMPROVEMENT PLAN**

Consideration was given to a detailed report on the self assessment undertaken in Autumn 2002 together with proposals for the timetable for the production of a new Corporate Plan and the establishment of linkages between corporate objectives, priorities, the setting of budgets and an improvement plan for the Council.

Resolved:- (a) That the timetable for production of a new Corporate Plan be agreed.

(b) That the corporate objectives be used to guide a review of all the Council's services so as to establish priorities.

(c) That the allocation of resources and the setting of future budgets be linked to corporate objectives, priorities, and in delivering an improvement plan for the Council.

(d) That further reports be brought to the Cabinet, including an analysis and review of the EFQM draft improvement plan and progress against the timetable for carrying it out.

933.* QUARTERLY PERFORMANCE MONITORING TO 31 DECEMBER 2002

Consideration was given to a report outlining performance for the third quarter of 2002/03 against the relevant targets.

Resolved:- That the information be received.

934.* GENERAL FUND BUDGET - EXPENDITURE MONITORING STATEMENT

Consideration was given to a budget monitoring report for the third quarter of 2002/03.

Resolved:- That the report be received and Members identify any additional information required for future meetings.

935.* REVENUE ESTIMATES 2003/04 AND COUNCIL TAX (813/03)

Further to the above resolution consideration was given to the Revenue Estimates for 2003/04 together with proposals for the level of Council Tax in 2003/04.

Details of the final settlement received from the government were submitted but it was indicated that the precept for the Policy Authority and County Council had not yet been received and the details of Parish Council precepts were excluded.

Consideration to this matter had been given by the Scrutiny Committee and its comments and recommendations were considered.

It was indicated that in order to set a Council Tax of no more than £141.02 (a 7.5% increase) budget reductions of some £388,000 needed to be identified. This figure included £100,000 to cover the potential increase in the cost of the Council's insurance.

As a result savings had been identified as follows:-

- (i) Transfer of management of 4 remaining Council controlled Community Centres - £50,000.
- (ii) Cleaning of parks toilets - £40,000.
- (iii) Review of grounds maintenance - £40,000.
- (iv) Service improvements/efficiency - £50,000.
- (v) Allotments - £6,000.
- (vi) Asset Finance - £45,000.
- (vii) Temporary Posts - £43,000.

This gave savings in the sum of £274,000.

Resolved:- (a) That the Cabinet agree adjustments to enable General Fund Revenue Estimates of no more than £14,002m to be set for 2003/04.

(b) That the Revenue Estimates for 2003/04 (original) be approved.

(c) That the full Council Tax recommendations, including the element for this Council only of £141.02 per Band D property be submitted to the full meeting of the Council on 26 February 2003 and the Head of Financial Services be authorised to make technical amendments, if necessary, to achieve this and to submit a Revenue Forecast for subsequent years.

(d) That £400,000 be transferred from the New Initiatives Fund to a new Single Status and Job Evaluation Fund to provide for some of the anticipated transitional costs.

(e) That the identified savings of £274,000 be approved and the remainder of the budget reduction required in the sum of £14,000 be met from the New Initiatives Fund.

(f) That a Special Contingency Fund be established to meet the increased cost of the Council's insurances of approximately £100,000.

(g) That a three-year contingency programme be considered for all other services.

936.*

CAPITAL PROGRAMME - SMALL PROJECTS FUND

Consideration was given to a proposal to establish a Small Projects Fund which had previously been considered by the Scrutiny Committee.

The Scrutiny Committee had recommended the establishment of such a fund of £20,000 and the extension of the Terms of Reference of the Grants Assessment Panel to allow it to consider applications for projects from individual Members where match funding has been obtained from other sources.

Resolved:- (a) That a Small Projects Fund be established by a contribution of £20,000 from the New Initiatives Fund.

(b) That a report be submitted to the next meeting of the Grants Assessment Panel establishing arrangements for applications to the Fund to be considered.

937.*

INVESTMENT FUND MANAGERS

Consideration was given to a report proposing the re-appointment of external fund managers to manage the investment of the capital receipts arising from the sale of the Council's housing stock. The present contracts were due to expire on 31 March 2003.

It was indicated that, following a review, it was considered the present managers were performing well and they had indicated their willingness to continue the present contracts on the same terms as currently apply.

It was therefore recommended that the contracts of the present managers be renewed for a further two years.

Resolved:- That Investec and CDCM be re-appointed to manage the funds arising from housing stock transfer on the same terms as apply currently with the funds managed remaining at the current level for a further period of two years commencing on 1 April 2003.

938.* **WAR MEMORIALS AND OTHER PUBLIC MONUMENTS (92/03)**

Consideration was given to a report in respect of the condition and maintenance of War Memorials and other public monuments including the Market Cross.

A sum of £2,200 was included in the General Fund Revenue Estimates for the maintenance of war memorials. However there was no budget allowance for the maintenance of other public monuments.

Quotations had been obtained to carry out cleaning and repair work to the Market Cross which was in the region of £3,000 but this did not include work required to the paving around the base of the cross which was estimated to cost £10,000.

Resolved:- (a) That the position regarding War Memorials be noted and consideration be given to the action required in respect of Public Memorials and in particular the Market Cross.

(b) That tenders be invited to repair and improve the setting of the Market Cross, the cost of the work to be met from the New Initiatives Fund.

939.* **FARMERS MARKET (576/03)**

Further to the above resolution consideration was given to the future of the Farmers Markets in Newcastle together with the costs involved in continuing the markets on a regular basis.

The capital costs involved would be some £7,500 whilst the revenue costs would be some £7,000 per annum.

Resolved:- (a) That the Officers be authorised to take the necessary action to arrange the Farmers Markets regularly on the third Friday of every month commencing on 21 February 2003.

(b) That the Officers, in consultation with the Resources Portfolio holder, secure the most appropriate funding mechanism to enable the capital works identified in the report to be undertaken together with the annual revenue costs detailed in the report.

940.* **NULINKS PROJECT (745/03)**

Further to the above resolution consideration was given to the proposed addition of Libraries, the Reading Room, Betley and the Lower Milehouse Tenants Management Organisation to the network of NuLinks Community based contact points.

Resolved:- That, subject to the completion of formal agreements, the extension of the NuLinks network of contact points be extended to libraries, the Reading Room, Betley and the Lower Milehouse Tenants Management Organisation as detailed in the report.

941.* **LIVERPOOL ROAD, RED STREET - BUS SHELTER**

Consideration was given to the situation involving the bus shelter sited in Liverpool Road, Red Street which was due for renewal as part of the upgrade works for the 'Quality Bus Partnership' route.

Details of the options available were submitted.

Resolved:- That consideration be deferred pending a site visit by the Cabinet.

942.* **STAFFORDSHIRE RURAL ECONOMIC FORUM**

Consideration was given to a report seeking support for the Staffordshire Rural Economic Forum Strategic Action Plan.

The Forum had been formed in 2001 with the objective of promoting the economic regeneration and wellbeing of the County's rural areas.

The Action Plan had been prepared to assist the work of the Forum and to help in Co-ordinating the work of local partners.

Resolved:- (a) That the Staffordshire Rural Economic Forum Strategic Action Plan be supported.

(b) That the nomination of a Council Member to represent the Council on the Forum be made to a subsequent meeting of the Cabinet.

943.* **NORTH STAFFORDSHIRE REGENERATION ZONE PILLAR 4
(REGENERATING COMMUNITIES) STRATEGIC FRAMEWORK**

A report was submitted informing Members of the completions of the North Staffordshire Regeneration Zone Pillar 4 (Regenerating Communities) Strategic Framework, details of which were considered.

Resolved:- That the information be received and continued Officer involvement in the NSRZ Pillar 4 Working Group be agreed.

944.* **UPDATING THE INDICES OF DEPRIVATION 2000**

Notification was reported from the Office of the Deputy Prime Minister Neighbourhood Renewal Units of a decision to update the Indices of Deprivation 2000, the reasons for which were considered.

These indices had a significant effect on government policy towards funding regeneration.

Resolved:- That the information be received and Members endorse the Officers comments on the Indices of Deprivation 2000 when required.

945.* **THE THREE DALES VISION: FRAMEWORK STRATEGY**

Consideration was given to the above strategy to co-ordinate regeneration proposals in Lymedale, Silverdale and Apedale for the period to 2008.

The strategy had been endorsed by the County Council and endorsement was now sought from other partners in the Three Dales Vision Group.

Resolved:- (a) That the Three Dales Vision be supported as the strategy to co-ordinate regeneration proposals in the Three Dales Area for the period up to 2008.

(b) That the Three Dales Vision be referred to the Planning Committee to enable it to be considered as part of the planning context in the determination of planning applications.

946.* **STAFFORDSHIRE 'MEET THE BUYER' EVENT**

A report was submitted updating Members on the continuing success of the above event which aimed to 'actively increase the sales of small to medium enterprises within Staffordshire to major local, regional and national purchasers and in addition seeking approval to continued participation in the next event to be held in May 2003.

Resolved:- That the 2003 Staffordshire ‘Meet the Buyer’ event be supported both financially and through the attendance by appropriate Members/Officers at the pre-event dinner and the event itself.

947.* PARKS AND OPEN SPACES USER CONSULTATION

Consideration was given to a report outlining the results of the recent consultation exercise with regular users of a range of outdoor parks and open space community facilities.

It was indicated that overall there was a good level of satisfaction.

Resolved:- (a) That the information be used to focus expenditure on areas for improvement and bids for external funding.

(b) That the consultation exercise be repeated annually to enable comparisons to be made.

948.* **ADDITIONAL BURIAL LAND - AUDLEY (674/02)**

Further to the above resolution consideration was given to a report updating Members on the position in respect of the provision of additional burial land in Audley.

A number of sites had been considered against the relevant criteria and the site at Nantwich Road adjoining Audley Cricket Club was considered to have the most potential.

The land was currently in the ownership of the County Council under an agricultural tenancy agreement and an initial approach had been made to the County Council.

Resolved:- (a) That the report be received and the progress made towards achieving a successful outcome to this issue be noted.

(b) That approval be given to the Head of Technical and Amenity Services to negotiate access to the land off Nantwich Road and carry out ground investigations to determine the suitability for burial purposes.

(c) That the sum of up to £5,000 be made available for undertaking ground investigations, to be met from the provision within the approved Capital Programme.

(d) That a copy of the report be forwarded to the Parish Council.

949.* **LOCAL CULTURAL STRATEGY (CONSULTATION DRAFT) (36/02)**

A report was submitted advising Members of the publication of the Cultural Strategy for the Borough, the details of which were considered.

Resolved:- That the Cultural Strategy for the Borough be approved and further reports be submitted to future meetings of the Cabinet in respect of the implementation of the Strategy.

950.* **FOOTBALL DEVELOPMENT STRATEGY (968/02)**

Further to the above resolution consideration was given to the adoption of the Football Development Strategy for the Borough for the period 2003/08.

Resolved:- That the Football Development Strategy for 2003/08 be adopted and implemented throughout the Borough.

951.* **HOUSING ACT 1985 PART XI**

POLICY ON HOUSES IN MULTIPLE OCCUPATION

Consideration was given to the approval of a policy on Houses in Multiple Occupation. This policy would have linkages to the development of Environmental Health Strategy and the Enforcement Policy for Environmental Health Services together with Corporate Objectives set out in the Council's Community Plan 1999/2003.

Details of the legal responsibilities of local authorities together with the reasons for a formal policy and its objectives were considered.

- Resolved:-**
- (a) That the policy as outlined in the report be adopted.
 - (b) That the policy be circulated to all interested parties for comment on the content.

952.* **HOUSING STOCK CONDITION SURVEY 2002**

Consideration was given to a report outlining the key findings of the Housing Stock Condition Survey, details of which were submitted.

It was indicated that overall some 89.6% of dwellings were in a satisfactory condition whilst the remainder were unsatisfactory due to unfitness and/or poor repair. In general housing conditions were better than the national average. The survey results were now being fully appraised and would be used to develop a new Private Sector Renewal Strategy and Housing Renewal Assistance Policy.

- Resolved:-**
- (a) That the report be received.
 - (b) That approval be given in principle to future surveys to be commissioned at maximum intervals of five years and the next survey be conducted in the 2007/08 financial year.
 - (c) That the results of the survey be used to inform future housing strategy and a range of the Council's cross cutting corporate strategies.

953.* **JOINT APPOINTMENT OF DIRECTOR OF PUBLIC HEALTH AND LSP CO-ORDINATOR**

Consideration was given to the role of specific Primary Care Trust staff together with a request to formally recognize the posts as 'joint appointments' between the Borough Council and the NHS Primary Care Trust.

Resolved:- That the Director of Public Health and Local Strategic Partnership Co-ordinator be recognised as 'joint appointments' between the Borough Council and the NHS Primary Care Trust.

954.* **STATEMENT OF ENFORCEMENT POLICY AND SERVICE SPECIFIC ENFORCEMENT POLICIES FOR ENVIRONMENTAL HEALTH**

Consideration was given to a report seeking approval to the general Statement of Enforcement Policy for the Council's Environmental Health functions and seeking endorsement to a series of service specific Enforcement Policies for Environmental Health for publication, distribution and consultation.

Resolved:- (a) That the Statement of Enforcement Policy for Environmental Health be approved.

(b) That the content of the service specific Enforcement Policies be endorsed.

(c) That publication and distribution of the policies be approved and the consultation process commenced.

(d) That the Statement and Policies be referred to the Public Protection Committee for information.

955.*

WASTE MANAGEMENT - LEGISLATIVE CHANGES

Consideration was given to a report outlining the recommendations of the recent report of the Office of the Deputy Prime Minister 'Waste Not, Want Not' together with details of recent consultations and other legislative measures likely to have an impact on waste management practices and strategy.

The overall theme of the report produced by the Strategy Unit was to support a greater concentration on waste reduction, reuse and recycling/composting in order to move away from the current dependence on landfill to more sustainable alternatives.

In addition DEFRA had issued a consultation paper requiring comments by 12 February 2003, on a draft Statutory Instrument setting out new controls on catering waste from premises handling meat, which would allow such material to be used in composting and biogas processing plants subject to minimum treatment and hygiene standards.

It was indicated further that the Waste and Emissions Trading Bill had been introduced in the House of Lords, Part 1 of which was intended to give legal effect to the obligations imposed by the Landfill Directive. A Private Members Bill had also been introduced which would require local authorities to provide kerbside collections for every household.

Resolved:- (a) That the recommendations of the PIU report 'Waste Not, Want Not' be noted.

(b) That the Animal By-Products (Amendment) (England) Order 2002 be noted and the Head of Community Services authorised to forward comments to the Secretary of State.

(c) That the passage through Parliament of the Waste Recycling Bill and the Waste Emissions Trading Bill be noted.

(d) That further reports be submitted when the precise implications of the proposals are determined.

956.* RAPID RESPONSE SERVICE - PROGRESS REPORT (39/03)

Further to the above resolution a report was considered detailing the work of the 'Rapid Response' street cleansing service together with proposals for the continuation of funding of the service.

Resolved:- (a) That the Rapid Response Service be included as a permanent element of the Street Cleansing and Associated Works Service.

(b) That the Street Cleansing DSO target for 2003/04 and later years until the current arrangement is revised continue to be to achieve a surplus of £50,000 and that a contribution to the General Fund up to this amount be paid to meet the cost of the Rapid Response Team.

957.* NORTH STAFFORDSHIRE REGENERATION ZONE (582/03)

Further to the above resolution consideration was given to a report outlining progress with the North Staffs Regeneration Zone and the Zone Implementation Plan for 2003/06.

Details of projects included in the Plan were submitted together with a number of projects at a very early development stage.

Resolved:- (a) That the information in respect of the Regeneration Zone Implementation Plan be received.

(b) That approval be given in principle to developing proposals for Newcastle Town Centre Public Realm and further reports be submitted when the studies outlined have been completed.

(c) That the Council supports in principle the County Council's plans to develop and enhance the Apedale Heritage Centre.

958.* COMPREHENSIVE PERFORMANCE ASSESSMENT (CPA) - INSPECTION OF PUBLIC SPACE

Consideration was given to progress on the Council's Corporate self-assessment in relation to Public Space - Clean, Green, Safe and Active.

The CPA methodology had now been adopted by the Audit Commission for District Councils and the District Audit had recommended that the Council commences the process of self-assessment.

It was indicated that the peer assessment by the WMLGA would take place in early September 2003 with the SPA inspection taking place on 8 December 2003.

Resolved:- (a) That the results of the Public Space - CPA Clean, Green, Safe and Active self-assessment be noted.

(b) That the Cabinet considers the draft improvement plan and comments as appropriate.

959.* **REGIONAL GOVERNMENT REFERENDUM (768/03)**

Further to the above resolution consideration was given to the results of the recent consultation undertaken on the Government's proposals for regional government in England.

Resolved:- That the results of the People's Panel and other consultations carried out on regional government be considered at the Council meeting on 26 February 2003 and forwarded to the Office of Deputy Prime Minister prior to the March 3 deadline.

960.* **DISCLOSURE OF EXEMPT INFORMATION**

Resolved:- That the public be excluded from the meeting during consideration of the following items by reason of the likely disclosure of exempt information as defined in paragraphs 1, 5 and 7 of Schedule 12A of the Local Government act 1972.

961.* **LOCAL GOVERNMENT FINANCE ACT 1988
APPLICATIONS FOR DISCRETIONARY RATE RELIEF**

(a) Father Hudson Society, Holy Trinity Community Centre, London Road, Newcastle.

Resolved:- That 5% discretionary relief be granted in this case.

(b) St James Parochial Church Council, 36/38 Church Street Audley

Resolved:- That 5% discretionary relief be granted in this case.

(c) Apedale Heritage Centre, Lower Road, Chesterton

Resolved:- That 20% discretionary relief be granted from 1 April 2001.

962.* **NEWCASTLE MARKET - ANTIQUE FORUM GROUP**

Consideration was given to a request from the Antique Forum Group for an amendment to their existing licence to include provision for a food vender on a permanent basis.

Details of the terms provisionally agreed were submitted.

Resolved:- That the licence granted to Antique Forum Group be amended to include the use of a food vendor subject to the conditions detailed in the report.

963.* KIDSGROVE MARKET - NEW LICENCE

Receipt was reported of a request from Countryside Leisure Group Plc for a further licence in respect of the operation of the market in Kidsgrove.

The current licence was due to expire on 31 March 2003 and details of the factors that needed to be taken into consideration were submitted.

Resolved:- (a) That Countrywide Leisure plc be offered an extension of 6 months to the present Licence subject to the payment of a £2500 fee, subject to the completion of the viability study by 1 August 2003.

(b) That investigations be commenced in respect of the partial closure of Market Street on Tuesdays only during Market trading hours and its use as the market site with full consultation with relevant "partners" e.g. Kidsgrove Town Council, occupiers of commercial premises in Market Street etc.

(c) That a further report be submitted within 3 months to consider the outcome of these recommendations and if necessary the remaining options.

(d) That a further report be submitted at the appropriate time to consider the outcome of these recommendations and if necessary the remaining options.

964.* LAND, CORNER CHURCH LANE/MOW COP ROAD, MOW COP (481/03)

Further to the above resolution consideration was again given to the disposal of approximately 275 sq metres of land at the above location.

Details of representations received were submitted.

Resolved:- That consider be deferred pending a site visit.

965.* IRRECOVERABLE ITEMS

Resolved:- That the items detailed in the report (green paper) of the Officers which are considered to be irrecoverable for the reasons stated be written off.

966.* SINGLE STATUS AND JOB EVALUATION (805/03)

Consideration was given to the recommendations of the Resources Scrutiny Panel in respect of the proposed introduction of the Single status/job evaluation scheme.

Resolved:- (a) That the Council proceed with the introduction of single status and job evaluation within the Authority.

(b) That Standing Order 59 be waived as stated in the report.

(c) That the WMLGA be retained to assist in the implementation as outlined in the report.

(d) That the appropriate PILAT software be purchased as outlined in the report.

(e) That future provision be made to cover any anticipated pay protection following implementation.

(f) That further reports be submitted as appropriate during the development of the evaluation exercise.

967.* **NEWCASTLE WESTERN URBAN VILLAGES COMMUNITY PARTNERSHIP - RESTRUCTURING OF PROGRAMME TEAM**

Consideration was given to a report seeking approval, on behalf of the Council as the Accountable Body, to a restructuring of the Programme Team to ensure the effective and efficient administration of the SRB3 in its remaining 14 months, the reasons for which were submitted.

Resolved:- (a) That the proposals outlined in the report be approved.

(b) That the proposals be submitted to the General Purposes Committee for consideration.

968.* **NORTH STAFFORDSHIRE REGENERATION ZONE - NEWCASTLE DESIGN STUDIES PROJECT**

Consideration was given to proposals for the above project, details of which were submitted.

Resolved:- (a) That the Officers be authorised to continue project development work as outlined in the report.

(b) That the Officers be authorised to commission a pre-feasibility study into the project.

(c) That a further report be submitted on completion of the pre-feasibility study.

969.* **KNUTTON ENTERPRISE CENTRE**

Consideration was given to a report detailing progress with the development of a new enterprise centre at Knutton.

Resolved:- (a) That the progress report on the detail of this project be noted.

(b) That officers be authorised to negotiate with the landowner, St Modwen, for the purchase of approximately 1.6 acres (0.65 ha) of land on which to build the Enterprise Centre.

(c) That officers be authorised to jointly appoint architects once land and funding is secured, to design, tender and project manage the scheme.

(d) That further detailed progress reports be made as appropriate.

E M BODEN
Chair

Appendix to Res 930/03

CARNIVAL WORKING PARTY

3 December 2002

Present:- Councillor Finnemore in the Chair

Councillors Mrs Butler, Hambleton, Johnson, Mrs Lench, Mrs Patten and Miss Walklate

Representing Outside Bodies:- Chief Inspector Mark Bates, Inspector Paul Giannassi and Superintendent David Holdway – Staffordshire Police

970. **APOLOGIES**

Apologies were received from Councillor Worsey, Mr G Shaw and Mr I Bannister – First

971. **FAIR**

- (i) The Head of Technical and Amenity Services handed out a report to Members regarding the fairground location. Possible sites and their suitability were discussed.
- (ii) Staffordshire Police recommended that the fair should not be in or near the town centre and that it be for one day only.

Resolved:- (a) That the only suitable site lay in the Lyme Valley.
(b) That the chair and Head of Technical and Amenity Services meet with the fairground operator to agree its precise location within the Lyme Valley.

972. **MINUTES OF PREVIOUS MEETING**

Resolved:- That the minutes of the meeting held on 4 November 2002 be agreed as a correct record subject to item 5 (ii) being amended to the following:-

“Officers are aware of the temporary halting of the procession and will bear this in mind when organising the parade next year.”

973. **OFFICER’S REPORT**

- (i) The siting of the fair needs to be decided before anything can be sorted around it with Health and Safety as a primary issue.
- (ii) The theme for the next carnival is to be “Back to the Seventies”.
- (iii) Sponsorship has been obtained for the ‘Pop Idols’ Contest.

974. **DATE OF NEXT MEETING**

Resolved:- That the next meeting take place on Thursday 23 January 2003.

V C FINNEMORE
Chair

*Printed for Information

PLANNING COMMITTEE

18 February 2003

Present:- Councillor J Williams in the Chair

Councillors Amos, Mrs Astle, Astle, Becket, Mrs Blaise, Mrs Bowyer, Brooks, Boden, Mrs Caddy, Cairns, Clarke D, Evans, Fear, Fox, Foy, Hailstones, Higginson, Holland, Ince, Jones, Leech, Mrs Lowndes, Mrs Maddox, Mrs Moss, Mrs Myatt, Slater, Studd and Tatton.

Councillor Lawton – Chair of Conservation Advisory Working Party

975.* **MINUTES OF PREVIOUS MEETINGS**

Resolved:- That the minutes of the meetings of this Committee held on 12 November and 10 December 2002 respectively be approved as correct records.

976.* **LIVESTOCK BUILDING AND EXTENSION TO SILAGE CLAMPS,
ASSOCIATED YARD AND RETAINING WALL
CHURCH HOUSE FARM, CHAPEL CHORLTON
SWINCHURCH FARMS LTD. 02/1094/FUL**

Resolved:- That permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1
- (ii) No development shall commence until full and precise details of the following have been submitted to, and approved in writing by, the Local Planning Authority:-
 - (a) Details of roofing materials which shall be of a dark recessive colour.
 - (b) The external finishing colour of the blockwork.
- (iii) No development shall take place until there has been submitted to, and approved in writing by, the Local Planning Authority, a scheme of landscaping, which shall provide indications of all existing trees and hedgerows on the land, and details of any to be retained, together with measures for their protection during the course of development.

All planting, seeding or turfing comprised in the approved scheme shall be carried out in the first planting and seeding season after completion of the development or within 12 months of the commencement of the development, whichever is the sooner and any trees or plants which within a period of 5 years from the completion of the development die,

are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species unless the Local Planning Authority gives written consent to any variation.

977.* **FOUR BUSINESS UNITS FOR B1, B2 AND B8 USES
PLATEAU 4, HIGH CARR BUSINESS PARK, TALKE ROAD,
CHESTERTON
LANGTREE GROUP PLC. 03/37/FUL**

Resolved:- That, subject to the applicant first entering into a Section 106 Agreement, within 3 months, to secure provision of a Green Travel Plan and a financial contribution to monitor it, permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) Prior approval of facing brick.
- (iii) Prior approval of means of enclosure.
- (iv) No outdoor storage
- (v) Any relevant conditions thought necessary by the Head of Regeneration and Planning Services as a result of receipt of outstanding consultee responses.
- (vi) Contamination conditions
- (vii) Prior approval of any further provision of additional internal floorspace

978.* **FOOD RETAIL STORE WITH 122 CAR PARKING SPACES
LAND OFF LIVERPOOL ROAD, KIDSGROVE
LIDL UK GMBH. 02/957/OUT**

Resolved:- That consideration of this matter be deferred pending discussions/consultation on the amended plans.

979.* **CLASS B1 (BUSINESS), B2 (GENERAL INDUSTRIAL) AND B8
(STORAGE AND DISTRIBUTION)
LEONI WIRING SYSTEMS UK LTD, LOWER MILEHOUSE LANE,
NEWCASTLE
DEUSTCHE BANK CUSTODIAL SERVICES AND STRALO LTD.
02/430/OUT**

Resolved:- (a) That the previously approved period for completion of the Section 106 Agreement be extended by 3 months from the date of this meeting.

(b) That subject to the completion of the Section 106 Agreement within the above period, outline planning permission be granted subject to the terms and conditions approved on 12 November 2002.

980.* **DISTRIBUTION WAREHOUSE WITH ASSOCIATED OFFICES,
LOADING YARD AND ACCESS ROAD
LEONI WIRING SYSTEMS UK LTD**

02/843/FUL

Resolved:- (a) That the previously approved period for completion of the Section 106 Agreement be extended by 3 months from the date of this meeting.

(b) That subject to the completion of the Section 106 Agreement within the above period, planning permission be granted subject to the terms and conditions approved on 12 November 2003.

981.*

DWELLING

**7 POOLFIELDS AVENUE, POOLFIELDS, NEWCASTLE
MR M SALEEM. 02/1002/OUT**

Resolved:- That the application be refused for the following reason:-

(i) The proposed development would provide an unsatisfactory level of residential amenity by reason of the close passage of vehicles to it and of its backland location and limited plot size, would be out of keeping with and detrimental to the form and character of the area contrary to Policy D2 of the Staffordshire and Stoke-on-Trent Structure Plan 1996-2011, policy R4 of the Newcastle-under-Lyme 1986-2001, Policy H5 of the Newcastle-under-Lyme Local Plan revised Deposit Draft 2011 and the aims and objectives of PPG1.

982.*

**CHANGE OF USE FROM RETAIL TO HOT FOOD TAKEAWAY
BEEZ NEEZ, 49 LONDON ROAD, CHESTERTON
J MILLINGTON. 02/1023/COU**

Resolved:- That the application be refused for the following reasons:-

(i) The proposed development would result in additional vehicles parking on the highway which would cause nuisance and danger to other highway users contrary to Policy T15 of the emerging revised deposit draft of the Newcastle-under-Lyme Local Plan.

(ii) The proposal would be detrimental to the reasonable living conditions of the adjacent residential occupiers, by virtue of nuisance, anti-social behaviour and litter generated by users of the development contrary to Policy D2 of the Staffordshire and Stoke-on-Trent Structure Plan and Policies S11 and S12 of the emerging revised deposit draft of the Newcastle-under-Lyme Local Plan.

(iii) The development, if permitted, would result in an over intensification of Class A3 uses in the area, the cumulative effects of which would be damaging to the amenities of the area contrary to the Borough Council's adopted supplementary planning guidance on hot food take-aways, Policy E18 of the Newcastle-under-Lyme Local Plan and Policy S10 of the emerging revised deposit draft of the Newcastle-under-Lyme Local Plan.

983.* **RETENTION OF SEPTIC TANK AND VARIATION OF CONDITION ATTACHED TO 95/728/COU TO INCREASE THE NUMBER OF HORSES TO A MAXIMUM OF 6 AND INSTALLATION OF HARDSTANDING LAND OFF MAERWAY LANE (OPPOSITE YEW TREE COTTAGES) MRS C CORKHILL. 02/946/FUL**

Resolved:- That permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1
- (ii) Within three months of this permission, a scheme of landscaping shall have been submitted to, and approved in writing by, the Local Planning Authority, which shall provide indications of all existing trees and hedgerows on the land and details of nay to be retained.

All planting, seeding or turfing comprised in the approved scheme shall be carried out within 12 months of the date of this permission and any trees or plants which within a period of 6 years from the date of this permission die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species unless the Local Planning Authority gives written consent to any variation.
- (iii) No livery use shall be undertaken from the building or the associated adjoining land.
- (iv) Within three months of this permission, full and precise details of the means of disposal of waste material from the site shall have been submitted to, and approved in writing by, the Local Planning Authority. Such disposal shall be undertaken in accordance with the aforesaid approved details.
- (v) No burning of material shall take place from the site.
- (vi) Notwithstanding the submitted details, this permission relates to the extent of hardstanding as existing on the date of this permission.

984.* **FIRST FLOOR EXTENSION FOR STORAGE OF MOTOR PARTS 1 KING STREET, KIDSGROVE POTTERIES MOTOR FACTORS LTD. 02/1046/FUL**

Resolved:- (a) That permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) The hours of incoming and outgoing deliveries relating to the premises shall be restricted to between 7.30am and 6.00pm on Mondays to Fridays

and between 8.00am and 4.00pm on Saturdays and Sundays unless otherwise agreed in writing by the Local Planning Authority.

- (iii) The materials to be used in the construction of the side walls and roof of the development hereby permitted shall match in all respects (size, texture and colour) those of the existing building.

(b) That the applicant be advised that this permission does not grant nor imply permission to erect any signs.

985.*

**CHANGE OF USE TO CONVENIENCE STORE
GROUND FLOOR (PART) OF 35 HIGH STREET, SILVERDALE
MR H SINGH. 02/1077/COU**

Resolved:- That the application be refused for the following reasons:-

- (i) The proposed development does not provide a sufficient parking area for staff and customers resulting in additional vehicles parking on the highway, which would cause nuisance and danger to other highway users contrary to the aims and objectives of PPG13.
- (ii) The proposal would be detrimental to the reasonable living conditions of the adjacent residents, as it would be likely to lead an increase in nuisance and anti-social behaviour.

986.*

**CONVERSION OF BARN TO HOLIDAY ACCOMMODATION
HILLSIDE FARM, HEIGHLEY LANE, BETLEY
MR S NEILD. 02/791/FUL**

Resolved:- (a) That subject to the applicant entering into a Section 106 Agreement, within 3 months, to prevent the severance of the building from the remaining land and buildings, the application be permitted subject to the following conditions:-

- (i) Standard condition 1.
- (ii) The use being limited to holiday accommodation only with occupation by any person for no more than 4 weeks in any one year period, with register to be kept.
- (iii) Approval of drainage details.
- (iv) Notwithstanding the submitted details prior approval for the new window openings.
- (v) Prior approval of all new facing materials.
- (vi) Prior approval of all external joinery.
- (vii) Approval of parking and turning facilities.

(b) That the applicant be informed that it is an offence to disturb any protected species.

987.*

THREE DETACHED DWELLINGS WITH INTEGRAL GARAGES

**IVYDENE GARAGE, MAIN ROAD, BETLEY
CHESHIRE VILLAGE HOMES. 02/975/FUL & 7 02/976/FUL**

Resolved:- (a) That in respect of 02/975/FUL permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) No development shall commence until full and precise details of the following have been submitted to, and approved in writing by, the Local Planning Authority:-
 - (a) the proposed facing and roofing materials;
 - (b) revised external detailing of the dwellings;
 - (c) finished floor levels and existing and proposed ground levels;
 - (d) the proposed means of boundary treatment;
 - (e) the means of disposal of foul and surface water effluent.
- (iii) All planting, seeding or turfing comprised in the landscaping scheme shown on the approved plan No 1961.04 shall be carried out in the first planting and seeding season after completion of the development or within 12 months of the commencement of the development, whichever is the sooner and any trees or plants which within a period of 5 years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species unless the Local Planning Authority gives written consent to any variation.
- (iv) Other than those permitted to be cut down topped or lopped in order to carry out the proposed development, (as shown on the approved landscaping plan No 1961.04) no trees shall be cut down, topped or lopped and no shrubs or hedges shall be cut down without the prior written approval of the Local Planning Authority and effective means shall be taken to protect all the remaining trees, shrubs and hedges from damage during the carrying out of this development.
- (v) Before development commences, a phasing plan and related detailed plans shall have been submitted to, and approved by, the Local Planning Authority to demonstrate the safe, secure and comprehensive development of the site in the manner shown on the approved plans. Such a phasing plan should pay particular regard to the following matters:-
 - (a) The carrying out of any off-site highway works.
 - (b) The removal of existing garage, workshop, hardstanding structures and other related items along with clear proposals for landscaping the proposed domestic curtilage of Ivydene and effectively treating any ground contamination.

- (c) The protection measures for the trees, shrubs and bushes shown on the plan No 1961.04 to be retained as part of this development.
- (d) The construction of the proposed internal access road.
- (vi) Notwithstanding the requirements of Condition (v), none of the new dwellings hereby permitted shall be brought into occupation until such time as both the on and off-site highway works, shown on the approved plans (Drawing 1961.04 and 1179F/04) and described in the attached Highway Report have been fully implemented, unless the Local Planning Authority has given its written consent to any variation of such details.
- (vii) Notwithstanding the requirements of Condition (v), no work shall commence on the construction of the new dwellings until such time as detailed proposals have been received and approved by the Local Planning Authority for the treatment/remediation of the site, as may be necessary, in the vicinity of the present garage, workshop and hardstanding areas. Such proposals will need to be supported by a comprehensive site investigation report that should identify the extent of any ground contamination and buried structures along with clear recommendations for site remediation.

988.* **SITE VISITS**

- (i) Extension. 40 Hassam Parade, Wolstanton.
Mr & Mrs D Gater. 02/1079/FUL.
- (ii) Day Nursery and Additional Accommodation.
Bradwell Hall Nursing Home, Old Hall Drive, Bradwell.
Bradwell Hall Nursing Home Ltd. 02/1044/OUT

Resolved:- That consideration of the above applications be deferred pending site visits.

989.* **MID YEAR DEVELOPMENT CONTROL AND ENFORCEMENT PERFORMANCE REPORT**

Consideration was given to a detailed report giving the mid-year position on the performance recorded for the Development Control and Enforcement Services between 1 April 2002 and 30 September 2002.

Resolved:- (a) That the Head of Regeneration and Planning Services continues to operate mechanisms to maintain and improve the level of service provided.

(b) That the Committee confirms the targets set for 2003/04, 2004/05 and 2005/06 for those indicators in the Council's Service and Financial Plan at the next annual Best Value Performance Plan

990.* **APPEAL DECISIONS**

<u>Ref</u>	<u>Proposed Development and Name(s) of Appellant(s)</u>	<u>Decision</u>
01/605/OUT	Dwelling. Dimsdale Hall Farm, Wolstanton. James Bowden.	Appeal dismissed.
01/759/FUL	Telecommunications Apparatus. Adderley Green Farm, Heighley Lane, Betley. Hutchinson 3G (UK) Ltd.	Appeal allowed subject to conditions.
01/925/TDET	Telecommunications Apparatus. Alexandra Road, May Bank. T-Mobile (UK) Ltd	Appeal allowed subject to conditions

Resolved:- That the information be received.

991.* **DISCLOSURE OF EXEMPT INFORMATION**

Resolved:- That the public be excluded from the meeting during consideration of the following item by reason of the likely disclosure of exempt information as defined in paragraph 7 of part 1 of Schedule 12A of the Local Government Act 1972.

992.* **LAND AT SUNNYDALE BETWEEN CRACKLEY LANE, LEYCETT AND SCOT HAY ROAD, SILVERDALE**

Consideration was given to a further report asking the Committee how it wished to proceed in this matter.

Resolved:- That a report on this matter be referred to Cabinet for discussion.

J WILLIAMS
Chair

*Printed for information

CONSERVATION ADVISORY WORKING PARTY

25 February 2003

Present:- Councillor Lawton in the Chair

Councillors Evans, Mrs Heames, Mrs Naylor, Sinnott, Webb and Williams

Representing Outside Bodies:- Messrs Davies, Horne and Tribbeck

Apologies were received from Mr Duffy

993. **MINUTES OF PREVIOUS MEETINGS**

Resolved:- That the minutes of the previous meeting held on 4 February 2003 be agreed as a correct record and signed by the Chair.

994. **PLANNING APPLICATIONS**

Resolved:- (a) That the decisions on applications previously considered by this Working Party be received.

(b) That the following observations be made on the applications listed below:-

<u>App No</u>	<u>Proposed Development and Name of Applicant</u>	<u>Comments</u>
03/03/FUL	Refurbishment of existing multi-storey office including new entrance, roof plant and glazing at Blackburn House, The Midway, Newcastle. UK Estates Ltd.	No objections subject to careful control of materials and adequate replacement landscaping.
03/55/LBC & 03/56/FUL	Pitched roof to existing flat roof of double garage, extension to utility room and increase in width to existing access gates by approximately 600mm at Bourne College, The Avenue, Kidsgrove. W Elliott.	No objections in principle subject to careful control over materials and detailing to ensure that historic features are retained.
03/26/ADV	Shop fascia sign at Unit 26 Castle Walk, Newcastle. Allsports Retail.	Dealt with at meeting of 4 February with 03/16/FUL

03/76/FUL	Single storey rear extension at Chimes Cottage, Main Road, Betley. Mr & Mrs Brassington.	No objections subject to careful control over materials and detailing.
03/60/FUL & 03/116/FUL	Single storey rear extension and single storey rear extension with dormer at 13 Ladygates, Betley. Mr & Mrs B Ratcliffe.	No objections subject to materials matching existing.
03/67/FUL	Formation of vehicular access at Ravens Court House, Ravenshall, Betley. Mr J Paton.	Members felt that there was not enough detail to assess the impact on the Conservation Area. Request for more information and a possible planting scheme to reduce the impact of the wall.
03/128/FUL	Two storey rear extension at White Gates, Main Road, Betley. A Turner.	No objections subject to careful control of materials to match existing.
03/117/LBC & 03/89/FUL	Replacement ground floor windows, signage and alterations to the front elevation including installation of concertina doors at The Wine Vaults, 36 High Street, Newcastle. On The Square, Newcastle Ltd.	No objections but concerns were raised regarding the Concertina doors opening onto the pavement which would encourage drinking outside.
03/95/FUL	Telecommunications base station including monopole and ground level equipment cabin at ‘Old Gas Works’, Hardingswood Road, Kidsgrove. 02(UK) Ltd.	No objections subject to integrated security fencing and planting on west side of site. Concerns were raised about the number of masts and the question was raised about the possibility of companies sharing them.

995. HISTORIC BUILDING APPLICATIONS

(i) St John’s Church, Church Bank, Keele

Refurbishment of Lych Gate

- (ii) 9 King Street, Newcastle

Sash windows refurbishment and restoration works

- (iii) Flat 1 – 35 Princess Street, Newcastle

Window replacement

Resolved:- That the Planning Committee be informed that the Working Party supports these applications for financial assistance and recommends that grants in accordance with the approved formula are appropriate for these applications.

B C LAWTON
Chair

*Printed for information

THE CABINET

26 February 2003

Present:- Councillor Boden in the Chair

Councillors Bentley, Mrs Cornes, Finnemore, Mrs Maxfield, Mrs Phillips and Studd

996.* **LOCAL GOVERNMENT ACT 2000
APPROVAL OF COMMUNITY STRATEGY**

Consideration was given to the Community Strategy which had been drawn up by the Local Strategic Partnership together with the implications for the Council's priorities including Community Safety.

Resolved:- That the matter be referred to the Scrutiny Committee with a recommendation that the Strategy be approved.

997.* **ICT SUPPORT SERVICES – RESULTS OF TENDER EVALUATION**

Consideration was given to a report previously considered by the ICT Advisory Group detailing the results of the tender evaluation exercise in respect of ICT Support Services.

It has been resolved that the contract be awarded to NVIRON to commence on 1 April 2003 for a period of three years with an option for a two year extension.

Resolved:- That the award of the contract to NVIRON as detailed be approved.

998.* **YOUTH HOMELESSNESS FUNDING**

Consideration was given to a report seeking approval to extend the contract with ARCH North Staffs Ltd to provide the youth homelessness services, the reasons for which were submitted.

Resolved:- That the current contract with ARCH North Staffs Ltd be extended for three months with effect from 1 April 2003 and the officers authorised to waive the relevant Standing Orders.

999.* **DISCLOSURE OF EXEMPT INFORMATION**

Resolved:- That the Public be excluded from the meeting during consideration of the following item by reason of the likely disclosure of exempt information as defined in paragraphs 7 and 9 in Part 1 of Schedule 12A of the Local Government Act 1972.

1000.* **RENEWAL OF INSURANCE 2003/04**

A report was submitted detailing the results of the insurance tender exercise in respect of insurance renewal, details of which were considered.

Resolved:- (a) That the quotation supplied by Norwich Union for the material damage class of business in the sum of £60,926 with a £25,000 deductible be accepted.

(b) That the quotation supplied by Norwich union for terrorism in the sum of £5974 be accepted.

(c) That the quotation supplied by RMP for the combined liability class of business in the sum of £200,199 plus £6100 for claims handling with a £5000 deductible be accepted.

(d) That the quotation supplied by AIG Europe for the Group Personal Accident class of business in the sum of £5444 be accepted inclusive of all discounts.

(e) That the quotations supplied by Zurich Municipal for the following classes of business, subject to an existing long-term agreement be accepted.

- Money £1,017
- All Risks £3,330
- Motor Commercial £50,862
- Motor Leased Cars £26,268
- Engineering £4,403
- Fidelity Guarantee £2,035

E M BODEN
Chair

*Printed for information

PLANNING COMMITTEE

11 March 2003

Present:- Councillor J Williams in the Chair

Councillors Amos, Astle, Becket, Mrs Blaise, Mrs Bowyer, Brooks, Mrs Caddy, Cairns, Clarke A A, Clarke D, Evans, Fear, Foy, Hailstones, Higginson, Holland, Howells, Jones, Leech, Mrs Lowndes, Mrs Maddox, Mrs Maxfield, Mrs Moss, Mrs Myatt, Mrs Patten, Miss Reddish, Studd and Tatton

1001.* **MINUTES OF PREVIOUS MEETING**

Resolved:- That the minutes of the meeting of this Committee held on 6 January 2003 be approved as a correct record.

1002.* **RESIDENTIAL DEVELOPMENT
39-81 CHARTER ROAD, CROSS HEATH
NEWCASTLE-UNDER-LYME HOUSING LTD. 02/815/OUT**

Resolved:- (a) That the period previously allowed for completion of the Section 106 Agreement be extended to 31 March 2003.

(b) That subject to the completion of the Section 106 Agreement within the above period, outline planning permission be granted subject to the following conditions:-

- (i) Standard outline conditions.
- (ii) Condition regarding levels.
- (iii) Contamination conditions.
- (iv) Density to be at least 33 dwellings per hectare.
- (v) Reserved matters application to include details of parking provision, turning facilities, drainage and pedestrian and vehicular visibility splays.
- (vi) All vehicular access to be from Charter Road.

1003.* **NEW BUILDING TO ACCOMMODATE DAY NURSERY AND
ADDITIONAL ACCOMMODATION FOR EXISTING NURSING HOME
BRADWELL NURSING HOME, OLD HALL DRIVE, BRADWELL.
BRADWELL NURSING HOME LTD. 02/1044/FUL**

Resolved:- That the application be refused for the following reasons:-

- (i) The proposed development, by virtue of its scale, siting and the intended day nursery use, would result in an overdevelopment and overintensification in use, both in relation to the existing nursing home and in relation to adjoining properties which would unacceptably harm the quality of life of the occupiers of the existing nursing home and

surrounding residential properties contrary to Policy S10 of the revised deposit draft Newcastle-under-Lyme Local Plan.

- (ii) The proposed development does not provide for adequate parking facilities thereby potentially resulting in harm to highway safety on Old Hall Drive due to on-street parking contrary to Policy T15 of the revised deposit draft Newcastle-under-Lyme Local Plan.
- (iii) Old Hall Drive has insufficient capacity to accommodate the additional traffic generated by the proposed development thereby potentially resulting in harm to highway safety.

1004.* **CHANGE OF USE TO SALE OF MOTOR VEHICLES WITH
ANCILLARY OFFICES
UNIT 35 ROSEVALE ROAD, PARKHOUSE INDUSTRIAL ESTATE,
CHESTERTON
DIRECT AUTO FINANCE LTD. 02/1091/COU**

Resolved:- That the application be refused for the following reason:-

- (i) The loss of this property to non-Class B use would reduce the availability of good quality and well located units contrary to Policy E8 of the Staffordshire and Stoke-on-Trent Structure Plan 1996-2011 and policy E12 of the revised deposit draft Newcastle-under-Lyme Local Plan 1996-2011.

1005.* **COLOUR STAINING PLANT BUILDING
JOHNSON MATTHEY, LIVERPOOL ROAD EAST, KIDSGROVE
JOHNSON MATTHEY PLC. 02/730/FUL**

Resolved:- (a) That the previously approved period for completion of the Section 106 Agreement be extended for a further 2 months from 11 March 2003.

(b) That subject to completion of the Section 106 Agreement within the above period, planning permission be granted subject to the following conditions:-

- (i) Prior approval of external facing materials.
- (ii) Landscaping of the site frontage and 5-year aftercare.
- (iii) Relevant Highway conditions.
- (iv) Phasing of the development.
- (v) Submission of a green transport plan.

1006.* **INSTALLATION OF AUTOMATIC TELLER MACHINE
ALLDAYS, UNIT 3, HIGH STREET, WOLSTANTON
ALLDAYS STORE. 02/782/FUL**

Resolved:- That the application be refused for the following reasons:-

- (i) The provision of the ATM in the proposed location has the potential to induce vehicles to park in the High Street fronting the development and obstruct the free flow of traffic using the High Street and therefore increasing the potential for the conflict between vehicles.
- (ii) The provision of the ATM in the proposed location has the potential to induce vehicles to park in the High Street fronting the development resulting in the restriction of visibility for vehicles leaving Keeling Street and Pitgreen Lane, therefore increasing the potential for conflict between vehicles.

**1007.* EXTERNAL ROLLER SHUTTER AND ASSOCIATED HOUSING AND
'TRELLIDOR' SECURITY DOORS
101 HIGH STREET, WOLSTANTON
N A & M H YOUD. 02/1059/FUL**

Resolved:- That permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) No development shall commence until full and precise details of the external finishing colour of the roller shutters and housings have been submitted to, and approved in writing by, the Local Planning Authority.

**1008.* EXTENSION. 40 HASSAM PARADE, WOLSTANTON
MR & MRS GATER. 02/1079/FUL**

Resolved:- That permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) The development hereby permitted shall proceed wholly in accordance with the amended plan(s) received 31 January 2003 and attached to the permission
- (iii) The materials to be used in the construction of the sidewalls and roof of the development hereby permitted shall match in all respects (size, texture and colour) those of the existing building.
- (iv) No development shall commence until the existing garage that serves the property has been removed, unless otherwise agreed in writing by the Local Planning Authority.

**1009.* TELECOMMUNICATIONS EQUIPMENT
ADDERLEY GREEN FARM, HEIGHLEY LANE, BETLEY
ORANGE PERSONAL COMMUNICATIONS SERVICE LTD.
03/47/TDET**

Resolved:- That approval be granted for the siting and appearance of the telecommunications compound, ground based cabinet and replacement antennae/additional dishes.

1010.* **PALISADE BOUNDARY FENCE AND MAIN GATE
ALLOTMENTS, PARK ROAD, SILVERDALE
NEWCASTLE BOROUGH COUNCIL. 03/77/DEEM3**

Resolved:- (a) That permission be granted subject to the undermentioned conditions:-

(i) No development shall commence until full and precise details of the following have been submitted to, and approved in writing by, the Local Planning Authority:-

- (a) Colour of the fence.
- (b) The design and colour of the entrance gate.

(ii) This consent shall endure for the benefit of Newcastle Borough Council only.

(b) That the applicant be requested to improve the visibility at the entrance of the site for vehicles exiting the site.

1011.* **STEEL CONTAINER
NORTH STAFFS SKI CLUB, BATHPOOL PARK, KIDSGROVE
NORTH STAFFS SKI CLUB. 03/79/FUL**

Resolved:- (a) That permission be granted subject to the undermentioned conditions:-

(i) Standard condition 1.

(ii) The container hereby permitted shall be regularly maintained and painted in a suitable colour, the details of which shall have been submitted to, and agreed and in writing by, the Local Planning Authority beforehand.

(iii) The container hereby permitted shall be removed from the site when it is no longer required in connection with the Ski Slope use.

(b) That the applicant be advised that the present colour of the container is acceptable.

1012.* **TELECOMMUNICATIONS EQUIPMENT
PARKHOUSE GARAGE, TALKE ROAD, CHESTERTON
VODAFONE. 03/65/TDET**

Resolved:- That approval for the siting and appearance of the replacement monopole, additional antennas and relocation of existing equipment be granted.

1013.* **DWELLING**
63 WHITMORE ROAD, NEWCASTLE
MRS J JOVANOVIC. 03/46/OUT

Resolved:- That the application be refused for the following reasons:-

- (i) The proposed development, by virtue of its backland location and plot size, would be out of keeping with the form and character of the area contrary to policy R4 of the adopted Newcastle-under-Lyme Local Plan and Policy H5 of the revised draft deposit Local Plan.
- (ii) The proposed development, by virtue of the limited separation distance between the existing dwelling and the site boundary, and the existence of principal windows on the side elevation of the dwelling, would result in an unsatisfactory relationship between the new drive and the existing dwelling. The resultant development would unacceptably reduce the reasonable living standards of the occupiers of the existing dwelling by virtue of disturbance from vehicles accessing the new dwelling.

Councillor Brooks declared an interest in the following application and took no part in the discussion on it.

1014.* **TELECOMMUNICATIONS EQUIPMENT**
OLD GAS WORKS, HARDINGSWOOD ROAD, KIDSGROVE
02 (UK) LTD. 03/95/FUL

Resolved:- That permission be granted subject to the undermentioned conditions:-

- (i) The development hereby permitted shall proceed wholly in accordance with the amended plan(s) received 3 March 2003 and attached to the permission.
- (ii) No development shall take place until there has been submitted to, and approved in writing by, the Local Planning Authority a scheme of landscaping, which shall provide indications of all existing trees and hedgerows on the land and details of any to be retained, together with measures for their protection during the course of development, whichever is the sooner, and any trees or plants which within a period of 5 years from the completion of the development die, are removed or become seriously damaged or diseased, shall be replaced in the next planting season with others of a similar size and species unless the Local Planning Authority gives written consent to any variation.

1015.* **THREE DWELLINGS AND ASSOCIATED ROAD WORKS.**
THE PADDOCK, NEWCASTLE ROAD, LOGGERHEADS
MR C BOW. 02/1067/OUT

Resolved:- That consideration of this application be deferred pending a site visit and to enable further discussions to be held with the applicant.

1016.* **DECISIONS ISSUED UNDER DELEGATED POWERS**

Consideration was given to a report advising of those decisions made by the Head of Regeneration and Planning Services using his delegated authority on planning and other applications.

Resolved:- That the information be received.

1017.* **APPEAL DECISIONS**

The following appeal decisions were reported:-

<u>Ref</u>	<u>Proposed Development and Name(s) of Appellant(s)</u>	<u>Decision</u>
01/681/TDET	Telecommunications Equipment. Corner of Minton Street and High Street, Wolstanton. BT Cellnet.	Appeal allowed subject to conditions.
01/938/TDET	Telecommunications Equipment. Grass Verge, Whitmore Road, Newcastle. BT Cellnet.	Appeal allowed subject to conditions.
02/266/COU	Change of use to Hot Food Takeaway. 80A High Street, May Bank. Starwood Services Ltd.	Appeal allowed subject to conditions.
01/853/FUL	Dwelling. Eversley, Brampton Road, Newcastle.	Appeal allowed subject to conditions.

Resolved:- That the information be received.

1018.* **SMALL FIRMS CENTRE.
FORMER SILVERDALE COLLIERY, SCOT HAY ROAD, SILVERDALE
STAFFORDSHIRE COUNTY COUNCIL. 02/1063/REM**

Resolved:- (a) That reserved matters approval be granted subject to the undermentioned conditions:-

- (i) The site layout shall take place wholly in accordance with the amended plan No 01B.
- (ii) No part of the development hereby permitted shall be occupied until a Travel Plan has been submitted to, and approved in writing by, the Local Planning Authority. The Travel Plan shall set out the proposals (including a timetable) to promote travel by sustainable modes which are

acceptable to the Local Planning Authority. The Travel Plan shall be implemented in accordance with the timetable set out in that plan, unless otherwise agreed in writing by the Local Planning Authority. Reports demonstrating progress in promoting sustainable transport initiatives shall be submitted annually to the Local Planning Authority for approval for a period of five years from first occupation of the development hereby permitted.

- (iii) Prior to construction work commencing a road link from Scot Hay Road shall be provided to a standard which shall have been agreed in writing by the Local Planning Authority beforehand. The road link shall thereafter be brought up to adoptable prior to occupation of the units.
- (iv) The footpath return across the access of the car park shall incorporate tactile paving with dropped crossings.
- (v) The design of the drainage system associated with the development hereby permitted shall ensure that there is no discharge of surface water onto the public highway.
- (vi) Suitable land drainage shall be provided to prevent private water from the plateau batters discharging onto the main carriageway.
- (vii) The maximum access gradient shall be 1:10 for private vehicles and 1:12 for pedestrians.
- (viii) There shall be no outdoor storage within the site unless otherwise agreed in writing by the Local Planning Authority.

(b) That the applicant be advised of the responsibility to ensure the safe development of the site.

(c) That the applicant be reminded of the need to comply with conditions attached to 99/632/OUT.

1019.* URGENT ITEM

The Chairman expressed the view that the following item be treated as urgent business in accordance with Section 100B(4) of the Local Government Act 1972

Councillor Cairns declared an interest in the following item and took no part in its discussion.

**1020.* STORE EXTENSION
SAFEWAY, BROOK LANE, NEWCASTLE. 01/438/FUL**

Consideration was given to a detailed report recommending withdrawal of the two reasons for refusal of planning permission 01/438/FUL and that no evidence thereon be presented at the forthcoming Local Inquiry on the grounds that such

reasons were unsustainable in the light of advice recently given by expert consultants.

Resolved:- (a) That the two reasons for refusal of planning permission 01/438/FUL be withdrawn as indicated above and substituted by the following reason:-

“The applicant has failed to demonstrate need contrary to National Policy and Policy R1 of the revised deposit draft Newcastle-under-Lyme Local Plan 1996-2011 and the applicant has failed to demonstrate that the sequential test is met contrary to National Policy, Policy R1 of the revised deposit draft Newcastle-under-Lyme Local Plan 1996-2011 and Policy TC3A of the Staffordshire and Stoke-on-Trent Structure Plan 1996-2011.”

(b) That the officers take steps, if the Local Inquiry takes place, to ensure that appropriate conditions are attached to any permission and a planning obligation is entered into by the applicant to ensure that the highway works/mitigation package agreed with the Highway Authority is implemented subject to such package including proposals to retain the subway and to provide CCTV cameras and upgraded lighting to improve public safety under such subway.

J WILLIAMS
Chair

*Printed for information

THE CABINET

12 March 2003

Present:- Councillor Boden in the Chair

Councillors Bentley, Mrs Cornes, Finnemore, Holland, Mrs Maxfield, Mrs Phillips and Studd

1021.* **MINUTES OF PREVIOUS MEETING**

Resolved:- That the minutes of the previous meeting of the Cabinet held on 15 January 2003 be approved as a correct record.

1022.* **DISCRETIONARY PAYMENTS – LOCAL GOVERNMENT PENSION SCHEME AND REDUNDANCY**

A detailed report was submitted on the Council's current policy regarding the discretion relating to the early retirement and redundancy scheme in the light of current legislation and regulations.

Resolved:- That the current voluntary early retirement/redundancy policy and award of discretionary payments be reaffirmed.

1023.* **CAPITAL PROGRAMME 2002/03 AND BEYOND**

A report was submitted outlining progress on the General Fund Capital Programme for 2002/03 and beyond in the light of available resources.

To date expenditure was £2,106,400 out of a total programme of £8,292,700 and a reserve list of schemes which may be added to the programme if additional resources became available.

It was indicated that currently there were sufficient resources to complete the Capital Programme to 2002/03 but, based on existing capital receipts, there would be a shortfall of approximately £382,000 during 2003/04 rising to £428,000 by 2004/05.

If no further receipts became available before then the Capital Programme would have to be reduced accordingly or other funds such as the New Initiatives Fund used.

Resolved:- (a) That the Capital Programme be approved.

(b) That a report be submitted to an early meeting of the Cabinet detailing a method by which priorities can be set for the reserved schemes.

(c) That the item 'Jubilee Pool Refurbishment' (£1,000,000) be transferred from the Reserve List of General Capital Schemes to the Capital Programme (Projected Schemes Section) thereby increasing the approved Capital Programme total by £1,000,000, this to be included in the 2003/04 Estimated Expenditure Column.

1024.* **STAFFORDSHIRE LOCAL PUBLIC SERVICE AGREEMENT (LPSA)
(746/03)**

Further to the resolution details were submitted of a change to the cost effectiveness indicators included in the LPSA.

Resolved:- That the change in cost effectiveness indicators be noted.

1025.* **CHANGES TO THE ROLES AND RESPONSIBILITIES OF CHIEF
OFFICERS (773/03)**

Further to the above resolution consideration was given to a report detailing changes within certain departments to take effect from 1 April 2003.

Resolved:- (a) That the changes to responsibilities and roles of Chief Officers previously approved by Cabinet be implemented in accordance with the details contained in the report.

(b) That further reports be brought to the Cabinet in relation to cross-cutting issues including social inclusion, young people, the elderly, equalities and ICT including a review of the linkages between Chief Officers and Cabinet Portfolios.

1026.* **CENTRAL DEPOT AND CIVIC OFFICES – SPACE PREVIOUSLY
OCCUPIED BY THE HOUSING COMPANY (579/03)**

Further to the above resolution a report was submitted detailing progress with negotiations in respect of the occupation of accommodation previously occupied by the Housing Company together with details of additional interest received.

Resolved:- (a) That, in principle, the lease arrangements as detailed in the report be approved.

(b) That a licence be agreed for early occupation of the accommodation pending agreement of the lease.

(c) That the works necessary to accommodate the tenants be financed from the Renewals and Repairs Fund up to a maximum of £50,000 reimbursable by rental income.

(d) That a report be brought to a subsequent Cabinet for formal approval of the lease.

1027.* **COMPREHENSIVE PERFORMANCE ASSESSMENT – UPDATE ON METHODOLOGY, TIMING AND PREPARATION**

Consideration was given to a report updating Members on likely changes to the CPA methodology, proposed inspection dates and the Council's preparation for CPA.

- Resolved:-**
- (a) That the changes to the methodology be noted.
 - (b) That the actions taken by the Officers be noted.

1028.* **AUDIT OF BEST VALUE PERFORMANCE PLAN 2002/03**

Consideration was given to a report on the outcome of the audit of the Best Value Performance Plan for 2002/03 together with a series of recommendations and the comments of the Officers in respect of initiatives and new methods of working.

Resolved:- That the responses of the Officers detailed in Appendix 'M' to the Chief Officers report be agreed together with the actions necessary to achieve them.

1029.* **JAMES STREET, WOLSTANTON – TRAFFIC CONCERNS**

Receipt was reported of a petition from residents of James Street in respect of concerns over the number of both heavy and light vehicles using the road to service a number of industrial units situated in the street.

A preliminary traffic calming assessment had indicated a low priority which would have little success in attracting funding.

Resolved:- That the petition be noted but no further action taken at the present time.

1030.* **BASFORD AND MAY BANK AREA TRAFFIC STUDY**

Consideration was given to the above study and supplementary report on proposals for traffic improvements in the study area.

Resolved:- That the measures proposed as part of the Basford and May Bank Area Traffic Study including the supplementary report be approved and the Head of Technical and Amenity Services authorised to seek funding through the Staffordshire County Council's Local Transport Plan.

1031.* **11/11A KING STREET, NEWCASTLE – PROPOSED SALE OF SITE OF WALL (1089/02)**

Further to the above resolution consideration was given to an application from the owner/occupier of No 11 King Street, Newcastle to purchase the site of the wall contiguous to the property.

The reasons for the proposed purchase and terms provisionally agreed with the owner/occupier were submitted.

Resolved:- That the site of the wall be sold on the terms indicated.

1032.* **NEWCASTLE WESTERN URBAN VILLAGES COMMUNITY
PARTNERSHIP DELIVERY PLAN 2003/04**

Consideration was given to the above Delivery Plan which had been approved by the Community Programme Management Board.

Resolved:- (a) That the final draft of the Delivery Plan for 2003/04 be approved.

(b) That any necessary amendments to the Delivery Plan be made following consultation between Advantage West Midlands, the Town Clerk and Chief Executive and the Programme Management Board Chair or her nominee.

1033.* **FORMER KNUTTON/SILVERDALE MINERAL LINE GREENWAY
EXTENSION**

Consideration was given to a report outlining details of the funding for the above work together with tenders received for the scheme, the lowest being submitted by Horticon Ltd in the sum of £43,195.67 which was within the approved budget previously approved.

Resolved:- That the information be received.

1034.* **HASELL STREET CYCLE ROUTE**

Consideration was given to proposals for the introduction of a cycle route between Ryecroft and George Street as part of the improvement of the cycle network.

Details of the actual route proposed were submitted and it was indicated that funding for the scheme in the total sum of £50,000 was available through a Section 106 contribution from the Town Centre development.

Resolved:- That the proposals for a cycle lane between Ryecroft and George Street as detailed be approved as part of the improvement to the cycle network subject to a satisfactory safety audit.

1035.* **NORTH STAFFORDSHIRE STRATEGIC FRAMEWORK AND
STOKE-ON-TRENT CENTENARY REGENERATION STRATEGY**

Consideration was given to a report seeking support to the preparation of two strategy documents namely the North Staffordshire Strategic Framework and the Stoke-on-Trent Centenary Regeneration Strategy. Details of both strategic documents were submitted.

Resolved:- (a) That formal support be given to the Stoke-on-Trent Centenary Regeneration Strategy.

(b) That continued Officer support be given in shaping the sub-regional strategic framework document prepared by SQW Ltd and a further report be submitted on completion of the final strategy and any accompanying action plan.

1036.* BRADWELL LANE, BRADWELL – SPEED REDUCTION MEASURES

Receipt was reported of representations by residents concerning vehicle speeds along the above highway and upon investigations undertaken by the County Council into this matter.

As a result of these investigations funds had been allocated to undertake some traffic management measures to reduce vehicle speeds.

Resolved:- That Cabinet approves the proposal by Staffordshire County Council to install the on-street parking measures which will reduce the width of the effective carriageway and assist with the reduction of vehicle speeds along Bradwell Lane.

1037.* TREES NOT TURF – INVEST TO SAVE WOODLAND SCHEMES PHASE II (36/03)

Consideration was given to a report seeking approval to continue a scheme to plant and establish new woodland at various sites in the Borough and seeking authorisation to accept offers of funding from the Forestry Commission and to obtain tenders for the works.

The total cost of the scheme was £38,600 inclusive of fees towards which an offer of grant in the sum of £16,100 had been received from the Forestry Commission.

It was suggested that the outstanding sum of £22,500 could be met by way of an internal leasing arrangement to be repaid from revenue savings achieved from the cessation of grass cutting operations on the areas of land to be planted.

Resolved:- (a) That the scheme be approved.

(b) That the internal leasing arrangement of the Capital Sum of £22,500 be made available for the scheme and this sum be repaid in accordance with the annual savings achieved in the revenue programme.

(c) That the Head of Technical and Amenity Services be authorised to accept the offer of external funding following successful appraisal of the bids, to obtain tenders for the works and, in consultation with the Portfolio Holder to accept the lowest tender within the financial limits indicated.

1038.* BEREAVEMENT SERVICES – BEST VALUE IMPROVEMENT PLAN (914/03)

The above resolution of the Scrutiny Committee was submitted detailing a series of recommendations to the Cabinet in respect of the Bereavement Services Best Value Improvement Plan, details of which were considered.

Resolved:- (a) That recommendations (a), (b), (c), (d) and (f) of the Scrutiny Committee be approved.

(b) That recommendation (e) of the Scrutiny Committee be approved in principle and referred to the General Purposes Committee for approval of the terms and conditions of the post indicated.

1039.* **SILVERDALE YOUTH RECREATIONAL FACILITIES (826/03)**

Further to the above resolution it was reported that tenders had been received for the above scheme, the lowest being submitted by Landscape Contract Services Ltd in the sum of £63,902.50 for construction costs plus a contingency sum of £6,390.25. In addition details of funding already achieved towards the scheme were submitted.

In order to implement the entire scheme in one phase it was proposed that the contingency sum be reduced to £1,597.50 to give a revised total cost of £65,500.

Additional funding was being sought from Silverdale Parish Council which, if successful, would reduce the existing funding gap.

Resolved:- (a) That the funding achieved be welcomed and the contract awarded to Landscape Contract Services Ltd.

(b) That, if additional funding is offered by Silverdale Parish Council, the offer be accepted and the funding gap reduced accordingly.

1040.* **WILMOT DRIVE HOMEZONE CHALLENGE FUND
ROGERS AVENUE CHILDREN'S PLAY AREA (961/02)**

Further to the above resolution it was reported that tenders had been received for the Rogers Avenue Play Area, the lowest being submitted by Messrs County Landscape Development in the sum of £66,233.93.

As the project funding total was only £60,000 it had been agreed to omit a provisional item and the contingency sum from the tender and to accept further savings the Contractor was prepared to offer to give a revised contract total £59,558.36.

Resolved:- That the contract be awarded to Messrs County Landscape Development in the sum of £59,558.36.

1041.* **ASSESSMENT OF COUNCIL'S HOUSING STRATEGY**

Consideration was given to the recent assessment of the Council's housing strategy and its implications for future work. This strategy statement was required to be submitted to Government Office each July.

Resolved:- That the Council works towards meeting the 'Fit for Purpose' standard by producing a Housing Strategy Statement in July 2003.

1042.* **COUNCIL'S HOUSING CAPITAL PROGRAMME 2003/04 (SINGLE CAPITAL POT)**

A report was submitted detailing the Council's Capital Allocation under the Single Capital Pot (SCP) arrangements and seeking approval to the proposed Housing Investment Programme for 2003/04, details of which were submitted.

The allocation letter from the Government Office for West Midlands had assessed the Council's housing service performance as average compared with other local authorities in the West Midlands region. As a result the Council had been allocated a Basic Credit Approval (BCA) of £75,000 for 2003/04.

Resolved:- (a) That the discretionary BCA received for 2003/04 be used to fund the existing General Fund Capital Programme.

(b) That the proposed programme of housing activities for 2003/04 be approved and that for 2004/05 be agreed for planning purposes, funded by earmarking the remaining pool of HIP Capital Receipts and further net receipts from the sale of former council houses.

1043.* **STAFFING REQUIREMENTS AND STRUCTURE FOR STAFFORDSHIRE SUPPORTING PEOPLE AFTER APRIL 2003**

Consideration was given to a report detailing progress on the implementation of the Supporting People Programme together with proposals on the future staffing arrangements including the Supporting People Project Officer's post following implementation of the programme.

The implementation of the Programme was being co-ordinated by the County Council in partnership with all District Councils.

Resolved:- That the County Council be informed that this Council:-

(a) Agrees the proposed staffing structure as detailed at Appendix 'N' to the Chief Officer's report.

(b) Agrees to the Newcastle and Staffordshire Moorlands catchment areas for the Review and Development Officer Posts.

(c) Supports the TUPE for the Supporting People Project Officer's Post (F58) to the County Supporting People team from 1 April 2003.

1044.* **INTEGRATING WASTE SERVICES – PILOT GARDEN WASTE PROJECT**

Consideration was given to a report outlining proposals for a pilot Garden Waste Collection Scheme to be submitted to the Staffordshire Joint Waste Board for funding.

The proposal was in respect of green waste collection to generate additional quantities of recyclable materials to help achieve both Borough Council and County stretched targets.

The scheme would involve alternate weekly collections of green waste and household waste.

It was suggested that the areas included in the pilot project would ideally be located in close proximity to the composting facility and with the properties generating the greatest quantities of garden waste namely the Westbury Park and Clayton areas,

Resolved:- That a bid be made to the Staffordshire Joint Waste Board for funding for the Garden Waste Collection Pilot as detailed in the report.

1045.* **AUDIT OF ACCOUNTS 2001/02**

Receipt was reported of the management letter from the District Auditor concerning the 2001/02 Audit of Accounts.

Resolved:- (a) That the District Auditor Management letter be received.

(b) That, where necessary, further reports dealing with the specific issues raised be submitted to future meetings.

1046.* **DIRECT SERVICE TRADING AND HOLDING ACCOUNTS**

A receipt was submitted seeking approval to the Direct Service Trading and Holding Accounts budget for 2003/04, details of which were considered.

Resolved:- That the budgets for the Direct Service Trading Accounts for 2003/04 as detailed be approved and referred to the Resources Scrutiny Panel and then to Council for approval.

1047.* **HIGHWAYS AGENCY TERMINATION – NEW ARRANGEMENTS**

Consideration was given to a report outlining the new arrangements for highways following the termination of the Highway Agency Agreement.

Resolved:- (a) That the Head of Legal and Democratic Services be authorised to enter into a contract with the County Council and the County Term Contractor relating to the TUPE transfer of employees to the Term Contractor.

(b) That the arrangement for the Council to continue to maintain highway verges be agreed.

(c) That a further report be brought in relation to the maintenance of other amenity features.

1048.* ALLOCATION OF PRIORITY GRANTS 2003/04

Consideration was given to the recommendations of the Grants Assessment Panel for grants to priority bodies.

Resolved:- That grants be approved as follows:-

	£
Newcastle & Kidsgrove CAB	83,740
Council for Voluntary Service	9,000
Volunteer Bureau	5,520
Women's Rape & Sexual Violence Service (Rape Crisis)	2,080
Relate	2,060
Samaritans	1,730
Mind	2,460
 Newcastle & North Staffs Play Council	 21,740
Newcastle Sports Council	5,210

1049.* ALLOCATION OF NON-PRIORITY GRANTS 2002/03

Consideration was given to a recommendation of the Grants Assessment Panel in respect of an application by the Council for Voluntary Service for a grant towards a conference to be held on the theme of 'Developing Partnerships' at Keele University together with a recommendation of the Panel to carry forward any unallocated balance on the grant budget to 2003/04.

Resolved:- (a) That a grant of £1000 be made to the Council for Voluntary Service to stage the conference as detailed.

(b) That the unallocated balance on the grant budget be carried forward to 2003/04.

1050.* NEW VICTORIA THEATRE – REVENUE SUPPORT 2003/04

Consideration was given to a recommendation of the Grants Assessment Panel in respect of grant aid for the New Victoria Theatre in 2003/04.

Resolved:- (a) That, subject to a Service Level Agreement for a period of 3 years reviewable annually, a grant of £107,689 be made to the New Victoria Theatre for 2003/04.

(b) That the Service Level Agreement be considered at a subsequent meeting of the Cabinet.

1051.* **PRIORITY GRANTS TO VOLUNTARY ORGANISATIONS**

Consideration was given to recommendations of the Grants Assessment Panel in respect of priority grants to voluntary organisations providing homelessness related services.

Resolved:- (a) That grants be approved as follows:-

	£
Arch Advice Service	4,100
Ark	4,600
Domestic Violence Helpline	4,100
Elizabeth House	2,050
Furniture Mine	12,000
Gingerbread	1,750
Homeless Community Trust	1,200
The Lyme Trust	1,000
Potteries Housing Association – Outreach	8,920
Potteries Women’s Refuge (Bluebell)	1,500
Salvation Army	2,500
Shelter	300
YMCA	2,000

(b) That representatives of the Furniture Mine be invited to a future meeting of the Cabinet to outline their work and Members of the Grants Assessment Panel be invited to attend the meeting.

(c) That the grant to the Homeless Community Trust be subject to the organisation providing satisfactory information about the procedures followed in deciding whether applicants are eligible for assistance.

1052.* **BEST VALUE PERFORMANCE PLAN – SUMMARY PERFORMANCE INFORMATION**

Consideration was given to the summary performance information in respect of the Best Value Performance Plan to be published in the April edition of ‘The Reporter’.

Resolved:- That the summary performance information be approved.

1053.* **DISCLOSURE OF EXEMPT INFORMATION**

Resolved:- That the public be excluded from the meeting during consideration of the following items by reason of the likely disclosure of exempt information as defined in paragraphs 5, 7 and 9 in Part 1 of Schedule 12A of the Local Government Act 1972.

1054.* **LAND ABUTTING ROWLINSON BUILDERS (NORTH STAFFS) LTD
BRAMPTON SIDINGS, NEWCASTLE**

Consideration was given to a report requesting consideration to the sale, in principle, of approximately 0.227 hectares (0.56 acres) of land at the Brampton Recreation Area, Newcastle to Rowlinson Builders (North Staffs) Ltd, the reasons for which were submitted.

Details of terms provisionally agreed with the Company were also considered.

Resolved:- That the Officers be authorised to advertise the proposed disposal on the terms indicated subject to the necessary planning permission being granted.

1055.* **FUTURE OF HOMELESSNESS, HOUSING ADVICE AND HOUSING
REGISTER**

Consideration was given to proposals to put out to tender the Homelessness, Housing Advice and Housing Register Services, the present contract being able to be terminated in March 2004.

Details of the present practice were submitted together with the reasons and options available to carry out a tender exercise.

Resolved:- (a) That the Homelessness, Housing Advice and Housing Register Services be put out to tender.

(b) That a notice be placed in the Official Journal of the European Community and an advertisement in Inside Housing seeking expressions of interest.

(c) That the core and higher level of services which will be used as a menu approach in the tendering process be approved.

(d) That, in respect of the tendering process the Council does not submit an in-house bid.

E M BODEN
Chair

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RESOURCES SCRUTINY PANEL

17 March 2003

Present:- Councillor Mrs Butler in the Chair

Councillors Mrs Blake, Mrs Bowyer, Clarke D, Fox, Ince, Meir and Mrs Patten

1056.* **MINUTES OF PREVIOUS MEETING**

Resolved:- That the minutes of the previous meeting held on 13 January 2003 be agreed as a correct record and signed by the Chair.

1057.* **ITEMS PREVIOUSLY CONSIDERED BY CABINET**

Details were submitted of reports, which had been considered by Cabinet under the Resources Portfolio on 15 January, 12 February and 12 March 2003 as follows:-

1. Revenue Estimates 2003/04
 - Report referred to Scrutiny Committee for comments.
2. Extension of Use of Council Internet Facilities
 - Further report on any costs arising and issues from the pilot programme be reported to Members at the end of the pilot.
3. Financing of Purchase of Grounds Maintenance Equipment
 - (a) The internal leasing proposal as detailed be approved and the vehicle be purchased for the Grounds Maintenance fleet.
 - (b) A further internal leasing facility of up to £70,000 be agreed for 2002/03 and 2003/04.
 - (c) Repayments be based for the time being as follows:
 - Interest rate 7% fixed (or greater to reflect market rates at the time).
 - Repayment period of 7 years.
 - Repayments be made annually in advance (as would apply with an external lease).
4. William Meadon Charity
 - (a) Information regarding distribution of funds be noted.
 - (b) Accounts for year ending 31 March 2002 be approved.

5. Land off Grove Avenue, Kidsgrove
 - (a) Planning consent for residential development be sought and site advertised for disposal.
 - (b) Land sold for residential development subject to terms being agreed following consultation with the Resources Portfolio holder.
6. Newcastle Market - Stall Fees
 - No increase be made in present level of stall fees.
7. Staffordshire Parish Council Association (SPCA) - Financial Support
 - Grant of £1000 be made subject to receipt of regular reports on the work of the Association.
8. Corporate Plan, Priorities and Budget Corporate Self-Assessment and Improvement Plan
 - (a) The timetable for production of a new Corporate Plan be agreed.
 - (b) The corporate objectives be used to guide a review of all the Council's services so as to establish priorities.
 - (c) The allocation of resources and the setting of future budgets be linked to corporate objectives, priorities, and in delivering an improvement plan for the Council.
 - (d) Further reports be brought to the Cabinet, including an analysis and review of the EFQM draft improvement plan and progress against the timetable for carrying it out.
9. Quarterly Performance Monitoring to 31 December 2002
 - Report be received.
10. General Fund Budget - Expenditure Monitoring Statement
 - Report be received and Members identify any additional information they require for consideration at future meetings.
11. Revenue Estimates 2003/04 and Council Tax
 - (a) The Cabinet agree adjustments to enable General Fund Revenue Estimates of no more than £14,002 million to be set for 2003/04.
 - (b) The Revenue Estimates for 2003/04 (original) be approved.
 - (c) The full Council Tax recommendations, including the element for this Council only of £141.02 per Band D property be submitted to the full meeting of the Council on 26 February 2003, and the Head of Financial Services be authorised to make technical amendments, if necessary, to achieve this and to submit a Revenue Forecast for subsequent years.
 - (d) £400,000 be transferred from the New Initiatives Fund to a new Single Status and Job Evaluation Fund to provide for some of the anticipated transitional costs.
 - (e) The identified savings of £274,000 be approved and the remainder of the budget reduction required in the sum of £14,000 be met from the New Initiatives Fund.

- (f) A Special Contingency Fund be established to meet the increased cost of the Council's insurances of approximately £100,000.
 - (g) A 3 year contingency programme be considered for all other services.
12. Small Projects Fund - Capital Programme
- (a) That a Small projects Fund be established by a contribution of £20,000 from the New Initiatives Fund
 - (b) That a report be submitted to the next meeting of the Grants Assessment Panel establishing the arrangements for applications to the Fund to be considered.
13. Investment Fund Managers
- Investec and CDCM be re-appointed to manage the funds arising from housing stock transfer on the same terms as apply to their present contracts, with the funds managed remaining at the current level, for a further period of two years, to commence on 1 April 2003.
14. War Memorials and Other Public Monuments
- (a) Cabinet note the position regarding War Memorials and consider what action, if any, they wish to take regarding the Public Memorials and in particular the Market Cross.
 - (b) Tenders be sought to repair and improve the setting of the cross funded from the New Initiatives Fund.
15. Newcastle Farmers Market
- (a) Officers be authorised to take the necessary action to arrange farmers' markets regularly on the third Friday of every month commencing 21 February 2003.
 - (b) Officers, in consultation with the Resources Portfolio Holder, secure the most appropriate funding mechanism to enable the capital works identified in this report to be undertaken along with the annual revenue costs also identified in this report.
16. NuLinks Project
- Subject to completion of formal agreements the extension of the NuLinks network of contact points be extended to libraries, the Reading Room, Betley and the Tenants Management Organisation, Lower Milehouse as detailed in the report.
17. Comprehensive Performance Assessment (CPA) - Inspection of Public Space
- (a) Cabinet notes results of Public Space - CPA Clean, Green, Safe and Active self-assessment and make additional comments as appropriate.
 - (b) Draft improvement plan be considered and commented on as appropriate.
18. ICT Support Services - Tender Evaluation
- Report be approved.

19. Youth Homelessness Funding
 - Contract with ARCH North Staffs Ltd be extended for three months and officers authorised to waive relevant Standing Orders.
20. Local Government Act 2000 - Approval of Community Strategy
 - Consideration be referred to the Scrutiny Committee with a recommendation that the Strategy be approved.
21. Discretionary Payments - Local Government Pension Scheme and Redundancy
 - Present policy in respect of voluntary early retirement/redundancy and the award of discretionary payments be reaffirmed.
22. Capital Programme 2002/03 and Beyond
 - (a) Capital Programme be approved.
 - (b) Report to an early Cabinet meeting detailing a method by which priorities can be set for reserve schemes.
23. Staffordshire Local Public Service Agreement (LPSA)
 - The change in cost-effectiveness indicators be noted.
24. Changes to the Roles and Responsibilities of Chief Officers
 - (a) Changes to responsibilities approved by Cabinet on 18 December 2002 be implemented in accordance with details included in the report.
 - (b) Further reports be submitted in relation to cross-cutting issues including social inclusion, young people, the elderly, equalities and ICT including a review of the linkages between Chief Officers and Cabinet Portfolios.
25. Central Depot and Civic Offices - Space Previously Occupied by Housing Company
 - (a) Approval given in principle to the proposed lease arrangements.
 - (b) Licence agreed for early occupation of the buildings pending agreement of the lease.
 - (c) Works necessary to accommodate the tenants be financed from the Renewal and Repairs Fund up to a maximum of £50,000 reimbursable by rental income.
26. Comprehensive Performance Assessment - Update on Methodology, Timing and Preparation.
 - (a) Changes to methodology be noted.
 - (b) Action by Officers be noted.
27. Audit of Best Value Performance Plan 2002/03
 - Responses detailed at Appendix 'M' and actions taken to achieve these be agreed.
28. Audit of Accounts

- (a) District Auditor's Management letter be received.
- (b) Where necessary, further reports dealing with the specific issues raised be submitted to future meetings.

29. Direct Service Trading and Holding Accounts
- The budgets for the Direct Service Trading Accounts for 2003/04 as set out in the report be agreed and submitted to the Resources Scrutiny Panel and then to Council for approval.

30. Highways Agency Termination - New Arrangements
- (a) Head of Legal and Democratic Services authorised to enter into contract with the County Council and the County Term Maintenance Contractor relating to the TUPE transfer of employees and the Term Contractor.
 - (b) Arrangement for the Borough Council to continue to maintain highway verges be agreed.
 - (c) Further report be brought in relation to the maintenance of other amenity features.

31. Allocation of Priority Grants 2003/04
- Approved as follows:-

	Grant Paid 2002/03	Grant Requested 2003/04	Grant Approved +2.5%
	£	£	£
Newcastle & Kidsgrove CAB	81,700	85,500	83,740
Council for Voluntary Service	6,900	30,000	9,000
Volunteer Bureau	5,380	8,633	5,520
Women's Rape & Sexual Violence Service (Rape Crisis)	2,030	2,100	2,080
Relate	2,010	9,519	2,060
Samaritans	1,690	2,500	1,730
Mind	2,400	4,500	2,460
Newcastle & N. Staffs Play Council	21,210	27,200	21,740
Newcastle Sports Council	5,080	5,200	5,210
TOTAL	£128,400	£175,152	£133,514

32. Allocation of Non-Priority Grants 2002/03
- Grant of £1000 be made to the Council for Voluntary Service in respect of a conference to be held at Keele University.

33. New Victoria Theatre - Revenue Support 2003/04
- (a) Subject to Service Level Agreement for 3 years, reviewable annually a grant of £107,689 be made for 2003/04.
 - (b) The Service Level Agreement to be considered at a subsequent meeting of the Cabinet.

34. Priority Grants to Voluntary Organisations Providing Homelessness Related Services

- (a) Approval to Grants as follows:-
 - Arch Advice Service - £4100
 - ARK - £4600
 - Domestic Violence Helpline - £4100
 - Elizabeth House - £2050
 - Furniture Mine - £12000
 - Gingerbread - £1750
 - Homeless Community Trust - £1200
 - Lyme Trust - £1000
 - Potteries Housing Association - £8920
 - Outreach
 - Potteries Women's Refuge (Bluebell) - £1500
 - Salvation Army - £2500
 - Shelter - £300
 - YMCA - £2000

35. Best Value Performance Plan - Summary Performance Information
- Summary Performance information be approved.

Resolved:- That the decisions taken by Cabinet (1) to (35) be noted.

1058.* **DIRECT SERVICE TRADING AND HOLDING ACCOUNTS**

A detailed report was submitted setting out the Direct Service Trading and Holding Account budgets for year 2003/04.

The proposed budgets for each of the activities was shown in an appendix to the report.

Resolved:- That the budgets for the Direct Service Trading Accounts for 2003/04, as set out in the report be noted and submitted to Council for approval.

1059.* **CAPITAL PROGRAMME 2002/03 AND BEYOND**

Members discussed the General Fund Capital Programme 2002/03 and beyond and considered the report which had been discussed by Cabinet on 12 March 2003.

Resolved:- (a) That the Capital Programme, as amended by Cabinet, be noted.

(b) That Cabinet be requested to re-assess the list of projected schemes and schemes noted on the reserve list and that the schemes be prioritised.

1060.* **DISCLOSURE OF EXEMPT INFORMATION**

Resolved:- That the public be excluded from the meeting during consideration of the following items by reason of the likely disclosure of exempt

information as defined in paragraphs 1, 3, 5, 7, 9 and 11 in Part 1 of Schedule 12A of the Local Government Act 1972.

1061.* **CONFIDENTIAL REPORTS PREVIOUSLY CONSIDERED BY CABINET**

Details were submitted of confidential reports considered by Cabinet under the Resources Portfolio at its meetings on 8 January, 15 January, 12 February, 26 February and 12 March 2003 as follows:-

1. Review of Temporary Posts
 - Matter be deferred to a subsequent meeting of the Cabinet when the General Fund Budget for 2003/04 is considered.
2. Restrictive Covenant – 52 Dartmouth Avenue
 - Deed be entered into on terms set out in the report
3. Local Government Finance Act 1988
Applications for Rate Relief
 - (i) Father Hudson Society, Holy Trinity Community Centre, London Road, Chesterton
 - 5% discretionary relief
 - (ii) St James Parochial Church Council, 36-38 Church Street, Audley
 - 5% discretionary relief
 - (iii) Apedale Heritage Centre, Loomer Road, Chesterton
 - 20% discretionary relief granted from 1 April 2001
4. Newcastle Market – Antique Forum Group Licence
 - Licence be granted to Antique Forum Group and be amended to include use of a food vendor subject to the provisos included in the report.
5. Kidsgrove Market – New Licence
 - (a) Countrywide Leisure plc be offered an extension of 6 months to the present Licence subject to the payment of a £2500 fee, subject to the completion of the viability study by 1 August 2003.
 - (b) Investigations be commenced in respect of the partial closure of Market Street on Tuesdays during market trading hours and its use as the market site with full consultation with relevant ‘partners’ e.g. Kidsgrove Town Council, occupiers of commercial premises in Market Street etc.
 - (c) A further report is submitted within 3 months to consider the outcome of these recommendations and if necessary the remaining options.
 - (d) A further report be submitted at the appropriate time to consider the outcome of these recommendations and if necessary the remaining options.
6. Land, Corner Church Lane/Mow Cop Road. Mow Cop
 - Consideration be deferred pending a site visit.

7. Irrecoverable Items
 - Amount shown be written of a recoverable.
8. Single Status Job Evaluation
 - (a) The Council proceed with the introduction of single status and job evaluation within the Authority.
 - (b) Standing Order 59 be waived as stated in the report.
 - (c) The WMLGA be retained to assist in the implementation as outlined in the report.
 - (d) The appropriate PILAT software be purchased as outlined in the report.
 - (e) Future provision be made to cover any anticipated pay protection following implementation.
 - (f) Further reports be submitted as appropriate during the development of the evaluation exercise.
9. NWUV SRB3 – Staffing
 - (a) Proposals authorised in the report be approved.
 - (b) Proposals be submitted the General Purposes Committee for consideration
10. Renewal of Insurance 2003/04
 - (a) That the quotation supplied by Norwich Union for the material damage class of business in the sum of £60,926 with a £25,000 deductible be accepted.
 - (b) That the quotation supplied by Norwich Union for terrorism in the sum of £5,974 be accepted.
 - (c) That the quotation supplied by RMP for the combined liability class of business in the sum of £200,199 plus £6,100 for claims handling with a £5,000 deductible be accepted.
 - (d) That the quotation supplied by AIG Europe for the Group Personal Accident class of business in the sum of £5,444 be accepted inclusive of all discounts.
 - (e) That the quotations supplied by Zurich Municipal for the following classes of business, subject to an existing long-term agreement be accepted.
 - Money £1,017
 - All Risks £3,330
 - Motor Commercial £50,862
 - Motor Leased Cars £26,268
 - Engineering £4,403
 - Fidelity Guarantee £2,035
11. Land Abutting Rowlinson Builders (North Staffs) Ltd, Brampton Sidings, Newcastle
 - Officers authorised to advertise proposed disposal of land to Rowlinson Builders (North Staffs) Ltd for £100,000 subject to necessary planning permission being granted.

Resolved:- That the decisions taken by Cabinet (1) to 11) be noted.

MRS S BUTLER
Chair

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**DEMOCRACY & SOCIAL INCLUSION
SCRUTINY PANEL**

18 March 2003

Present:- Councillor Howells in the Chair

Councillors Astle, Fox, Hambleton, Jones, Lewis and Mrs Lowndes

1062.* **MINUTES OF LAST MEETING**

Resolved:- That the minutes of the meeting of this Scrutiny Panel held on 14 January 2003 be approved as a correct record.

1063.* **ITEMS PREVIOUSLY CONSIDERED BY CABINET**

Details were submitted of the reports which had been considered by Cabinet under the Democracy and Social Inclusion Portfolio on 15 January, 12 and 26 February 2003 as follows:-

- (a) Proposed Amendment to Constitution
That it be recommended to the Scrutiny Committee and Full Council that:-
 - (i) A 'two-stage' call-in procedure as suggested by the officers and detailed in the report be accepted.
 - (ii) The number of Members required to sign a call-in be reduced to 8.
 - (iii) The changes be adopted with effect from the Annual Council Meeting
- (b) Consultation on Regional Government Referendum
 - Consultations carried out on regional government be considered by the Council at its meeting on 26 February and forwarded to the Office of the Deputy Prime Minister in advance of the 3 March deadline.
- (c) Local Government Act 2000
Community Strategy
 - Consideration referred to Scrutiny Committee with recommendation that the Strategy be approved.

Resolved:- That the decisions of the Cabinet (a) - (c) above be noted.

1064.* **REVIEW OF THE QUALITY OF LIFE OF SENIOR CITIZENS**

Members considered the minutes of the meeting of the Sub-Group set up to review the quality of life of senior citizens held on 27 February 2003.

The Panel wished to highlight the key areas that had evolved from the review and to make the following recommendations to Cabinet:-

- (i) That the suggestion of the Age Concern Befriending Scheme be actively taken forward.
- (ii) That the Local Strategic Partnership Senior Citizens Group was looking at strategies for senior citizens and was looking at the establishment of a consultation mechanism be supported.
- (iii) That the Council promotes the development of better disabled public access to new and existing sites including shops.
- (iv) That the Council provides more convenient disabled parking facilities and carries out more effective policing of misuse.
- (v) That the Council promotes the expansion of the voluntary driving scheme and assists with funding research
- (vi) That the Council investigates with local bus operators the possibility of a 'stop on demand' or 'dial-a-ride' service.
- (vii) That the Council investigates the use of a local handyman scheme in conjunction with the local housing associations.
- (viii) That the Council promotes a publicity campaign to remind senior citizens to keep their windows closed.
- (ix) That a list of approved contractors be maintained at Council offices and one stop shops.
- (x) That the work of street wardens be praised.
- (xi) That the Age Concern and N.Staffs Carers Association information folders be made available at Council offices.

Resolved:- (a) That the minutes of the meeting of the Sub-Group held on 27 February 2003 be agreed.

(b) That the key areas identified above be supported and referred to the Cabinet.

(c) That a future Scrutiny Committee be asked to reconvene the Sub-Group in 6 months time to review progress.

A HOWELLS
Chair

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REGENERATION & TRANSPORT SCRUTINY PANEL

19 March 2003

Present:- Councillor Mrs Astle in the Chair

Councillors Becket, Brooks, Johnson, Mrs Maddox and Wemyss

Councillor Bentley – Portfolio Holder

Councillor Holland – Cabinet Member

1065.* MINUTES OF PREVIOUS MEETING

Resolved:- That the minutes of previous meeting of the panel held on 15 January 2003 be approved as a correct record.

1066.* ITEMS PREVIOUSLY CONSIDERED BY CABINET

Details were submitted of reports which had previously been considered by Cabinet under the Regeneration and Transport Portfolio on 15 January, 12 and 26 February and 12 March 2003 as follows:-

- (i) Town and Country Planning Summer School
- (ii) ‘Real Level of Unemployment 2002’
- (iii) Underwood Road, Silverdale
- (iv) Liverpool Road, Silverdale
- (v) Liverpool Road, Red Street – Bus Shelter
- (vi) Staffordshire Rural Economic Forum
- (vii) North Staffordshire Regeneration Zone Pillar 4 (Regenerating Communities) Strategic Framework
- (viii) Updating the Indices of Deprivation 2000
- (ix) Three Dales Vision: Framework Strategy
- (x) Staffordshire ‘Meet the Buyer’ Event
- (xi) North Staffs Regeneration Zone
- (xii) Local Government Act 2000 – Community Strategy

- (xiii) James Street, Wolstanton – traffic Environmental Concerns
- (xiv) Basford and May Bank Area Traffic Study
- (xv) 11/11A King Street, Newcastle – Proposed Sale of Site of Wall
- (xvi) Newcastle Western Village Urban Villages Community Partnership – Delivery Plan
- (xvii) Former Knutton/Silverdale Mineral Line Extension
- (xviii) Hassell Street Cycle Route
- (xix) North Staffs Strategic Framework and Stoke-on-Trent Centenary Regeneration Strategy
- (xx) Bradwell Lane Speed Reduction Measures

1067.* **ISSUES RAISED BY A MEMBER**

Consideration was given to a number of issues raised by a Member relating to Statutory Undertakers, street works and the Highways Agency which was due to end on 31 March 2003.

Resolved:- That the issues together with the responses given be noted

1068.* **WORK PROGRAMME – MARKETING FOR INWARD INVESTMENT AND UPGRADING OF EXISTING INDUSTRIAL ESTATES (844/03)**

Consideration was given to a report updating Members on the current and proposed activities of the Economic Regeneration Service and in particular the attraction of inward investment in the Borough and improving the setting and security of older industrial estates.

Resolved:- That the report be received.

1069.* **DISCLOSURE OF EXEMPT INFORMATION**

Resolved:- That the public be excluded from the meeting during consideration of the following item by reason of the likely disclosure of exempt information as defined in paragraphs 3, 7 and 9 of part 1 of Schedule 12A of the Local Government Act 1972.

1070.* **CONFIDENTIAL REPORT PREVIOUSLY CONSIDERED BY CABINET**

Details were submitted of reports previously considered by Cabinet under the Regeneration and Transport Portfolio on 12 February 2003 as follows:-

- (i) North Staffs Regeneration Zone – Newcastle Design Studies Project

- (ii) Knutton Enterprise Centre

MRS M ASTLE
Chair

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CONSERVATION ADVISORY WORKING PARTY

20 March 2003

Present:- Councillor Lawton in the Chair

Councillor Sinnott

Representing Outside Bodies:- Messrs Davies, Duffy and Horne

Apologies were received from Councillor Mrs Naylon

1071.* **PLANNING APPLICATIONS**

Resolved:- (a) That the decisions on applications previously considered by this Working Party be received.

(b) That the following observations be made on the applications listed below:-

<u>App No</u>	<u>Proposed Development and Name of Applicant</u>	<u>Comments</u>
03/12/FUL	Conversion of barn to dwelling at Manor Farm, Manor Road, Madeley. Mr & Mrs J Furnival.	No objections subject to careful control over materials and detailing.
03/42/FUL	Rear extension to provide new kitchen and change of use from A1 to A3 use. Foddermonger, 28 Ironmarket, Newcastle. Mr P Sharp.	No objections subject to careful control over materials and detailing.
03/52/FUL	Retention of roof top air handling unit and enclosure. Brassingtons, 115 High Street, Newcastle. Mr M Fallows.	Recommend refusal. Members felt that the air handling unit and enclosure are out of character with the Conservation Area and is visually obtrusive to the roofscape. Negotiations should be entered into to reduce the height of the air handling unit and to use more suitable materials with the possible inclusion of a pyramid roof.

03/93/FUL	External roof plant and acoustic screen. Unit 11 Castle Walk, Newcastle. Marks & Spencer plc.	Members objected to the screen as it is visually obtrusive to the roofscape. Negotiations should be entered into for a more suitable design.
03/118/ADV	Internally illuminated fascia signs and projecting sign. The Wine Vaults, 36 High Street, Newcastle. On the Square Newcastle Ltd.	Members felt that there was not enough detail to reach a decision on this proposal. Request additional details.
03/152/FUL	Vehicle access at 142 Liverpool Road, Kidsgrove. Mr G Burnett	No objections.
03/157/CON & 03/154/FUL	Demolition of single storey rear extension at The Albion Inn, 99 High Street, Newcastle. Union Pub Co.	No objections subject to careful control over materials and detailing and to ensuring that no air conditioning units etc are added which would protrude above the wall.
03/176/FUL	Pedestrian access associated with proposed electricity sub-station. Studley Farm, Mucklestone. Aquila Networks plc.	No objections.
03/186/FUL	Detached garage at Yew Trees, The Holborn, Madeley. Mr S Harper.	No objections in principle but request that timber doors be used instead of pressed steel ones and for the careful control over materials and detailing.
03/191/FUL	Rear conservatory at 17 River Lea Mews, Madeley Mr Nimbley	No objections.
03/194/ADV & 03/248/LBC	Fascia and projecting signs to front elevation and fascia sign to rear elevation. Edwards, 85 High Street, Newcastle. Six Continents Retail Ltd	Recommend refusal. Members felt that this was out of character with the Conservation Area. Members also requested that enforcement action be taken against the inclusion of all additional lighting.

1072.* **HISTORIC BUILDING GRANTS -
20-24 HIGH STREET, NEWCASTLE**

Consideration was given to an application for financial assistance from the Conservation and Heritage Fund towards the cost of repairing and restoring all sash windows at this listed building.

Resolved:- That it be recommended to the Planning Committee that a grant of 20% (Town Scheme Rate) of the cost should be made from the Conservation and Heritage Fund towards the cost of the works detailed above.

B C LAWTON
Chair

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LEISURE, AMENITIES AND HOUSING SCRUTINY PANEL

24 March 2003

Present:- Councillor Mrs Blaise in the Chair

Councillors Clarke A A, Higginson, Johnson, Leech, Nixon, Tatton and Miss Walklate

Councillor Finnemore – Portfolio Holder

1073.* **MINUTES OF PREVIOUS MEETING**

Resolved:- That the minutes of the previous meeting of the Panel held on 20 January 2003 be approved as a correct record.

1074.* **REPORTS PREVIOUSLY CONSIDERED BY CABINET**

Details were submitted of reports previously considered by Cabinet under the Leisure, Amenities and Housing Portfolio on 15 January, 12 and 26 February and 12 March 2003 as follows:-

- (i) Maryhill High School, Kidsgrove – Proposed Joint Usage
- (ii) Silverdale Park Youth Recreational Facilities
- (iii) NASA Partnership 2003
- (iv) North Staffs Ski Club – Extension to Licence
- (v) Community Recreation, Sports Development and Football Development Best Value Improvement Plan
- (vi) Museum – Disposal of Firearms Collection
- (vii) LASHG for Housing Development in King Street, Newcastle
- (viii) Allocation Policy
- (ix) Parks and Open Spaces User Consultation
- (x) Additional Burial Land – Audley
- (xi) Local Cultural Strategy (Consultation Draft)
- (xii) Football Development Strategy

- (xiii) Housing Act 1985 Part XI – Policy on Houses in Multiple Occupation
- (xiv) Housing Stock Condition Survey 2002
- (xv) Local Government Act 2000 – Approval of Community Strategy
- (xvi) Youth Homelessness Funding
- (xvii) Trees Not Turf – Invest to Save Woodland Schemes Phase II
- (xviii) Bereavement Services – Best Value Improvement Plan
- (xix) Silverdale Youth Recreational Facilities
- (xx) Wilmot Drive Homezone Challenge Fund – Rogers Avenue Children’s Play Area
- (xxi) Assessment of Council’s Housing Strategy
- (xxii) Council’s Housing Capital Programme 2003/04 (Single Capital Pot)
- (xxiii) Staffing Requirements and Structure for Staffordshire Supporting People After April 2003
- (xiv) Future of the Homelessness, Housing Advice and Housing Register
- (xxv) Priority Grants to Voluntary Organisations Providing Homelessness Related Services

Resolved:- That the decisions of Cabinet in respect of the above items be noted.

1075.* **BEST VALUE REVIEW – BEREAVEMENT SERVICES IMPROVEMENT PLAN PROGRESS**

Consideration was given to a report outlining progress in respect of the improvement targets set out in the approved Improvement Plan.

Resolved:- That the monitoring report be approved.

MRS B BLAISE
Chair

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**HEALTH AND THE ENVIRONMENT
AND COMMUNITY SAFETY SCRUTINY PANEL**

25 March 2003

Present:- Councillor A A Clarke in the Chair

Councillors Mrs Blake, Mrs Deakin, Hambleton, Lawton, Mrs Lench, Lewis, Mrs Naylon and Miss Reddish

1076.* MINUTES OF PREVIOUS MEETING

Resolved:- That the minutes of this panel held on 21 January 2002 be approved as a correct record.

1077.* ITEMS PREVIOUSLY CONSIDERED BY CABINET

Details were submitted of reports which had previously been considered under Health and the Environment and Community Safety Portfolio on 15 January, 12 February, 26 February and 12 March 2003 as follows:-

- (i) National Waste Minimisation and Recycling Fund
That Cabinet:-
 - (i) Notes progress with Phase 1 of the kerbside recycling scheme.
 - (ii) Notes the award of £300,000 in the second bidding round of the National Waste Minimisation and Recycling Fund.
 - (iii) Authorises preparations being commenced in anticipation of a third round bid in respect of green waste collection and an educational/promotional programme for the Borough and a partnership bid with Stoke-on-Trent City Council for a Materials Reclamation Facility.
 - (iv) Receives further reports on progress with expansion of the scheme.
- (ii) Joint Appointments – Director of Public Health and LSP Co-ordinator - Director of Public Health and Local Strategic Partnership Co-ordinator be recognised as ‘joint appointments’ between the Borough Council and the Health Authority.
- (iii) Statement of Enforcement Policy and Service Specific Enforcement Policy for Environmental Health
 - (a) The Statement of Enforcement Policy for Environmental Health be approved,
 - (b) The content of the service specific Enforcement Policies be endorsed,
 - (c) The publication and distribution of the policies be approved and the consultation process commenced, and
 - (d) The Statement and Policies be referred to the Public Protection

Committee for information.

- (iv) Waste Management Legislative Changes
 - (a) Notes the recommendations of the PIU report “Waste Not, Want Not”.
 - (b) Notes the existence of the Animal By-Products (Amendment) (England) Order 2002 and authorise the Head of Community Services to forward comments to the Secretary of State together with any comments Cabinet wish to make
 - (c) Notes the passage through Parliament of the Waste Recycling Bill and the Waste Emissions Trading Bill.
 - (d) Receives further reports when the precise implications of the proposals can be determined.
- (v) Rapid Response Service – Progress Report
 - (a) The Rapid Response Service be included as a permanent element of the Street Cleansing and Associated Works service.
 - (b) The Street Cleansing DSO target for 2003/04 and later years continue until the current arrangement is revised to be to achieve a surplus of £50,000 and that a contribution to the General Fund up to this amount be paid to meet the cost of the Rapid Response Team.
- (vi) Local Government Act 2000 – Approval of Community Strategy
 - Consideration be referred to Scrutiny Committee with recommendations that the Community Strategy be approved.
- (vii) Integrating Waste Services – Pilot Garden Waste Project
 - Bid be made to Staffordshire Joint Waste Board for funding for the pilot Garden Waste Collection Pilot as outlined in the report.

Resolved:- That the decisions of Cabinet in respect of the above items be noted.

A A CLARKE
Chair

*Printed for information

HEALTH SCRUTINY SUB-COMMITTEE

25 March 2003

Present:- Councillor A A Clarke in the Chair

Councillors Mrs Blake, Mrs Deakin, Lawton, Mrs Lench and Lewis

Ian Rogerson, Dr Stephen Bridgman and Ian Ashbolt of Newcastle-under-Lyme Primary Health Care Trust

1078.* **APPOINTMENT OF CHAIR**

Resolved:- That Councillor A A Clarke be appointed as chair for the meeting.

1079.* **MINUTES OF PREVIOUS MEETING**

Resolved:- That the minutes of this Committee held on 21 January 2003 be approved as a correct record.

1080.* **(A) LOCAL HEALTH DELIVERY PLAN**

Consideration was given to a report presented by Ian Rogerson of the Primary Health Care Trust informing Members of progress made in respect of the Draft Local Health Delivery Plan.

Resolved:- That the report be noted.

(B) NEW DOCTORS SURGERY IN NEWCASTLE TOWN CENTRE

Consideration was given to a report presented by Ian Rogerson concerning the opening of the above premises, firstly in temporary accommodation and in operation from April 2003 and then into the permanent accommodation later in 2003.

Resolved:- That the report be received.

1081.* **TOPICS FOR HEALTH SCRUTINY DURING 2003-2004**

Consideration was given to a report detailing the list of approved topics for scrutiny.

Resolved:- That the report be received.

A A CLARKE
Chair

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THE CABINET

26 March 2003

Present:- Councillor Boden in the Chair

Councillors Finnemore, Holland, Mrs Maxfield and Studd

1082.* **USE OF CORPORATE DOCUMENT IMAGE PROCESSING FACILITY
TO RECORD SUPPLIERS INVOICES**

Consideration was given to a recommendation of the ICT Advisory Group in respect of the above matter.

Resolved:- That the use of the corporate [Anite@Work](#) document image processing system to record details of suppliers' invoices, be approved, the cost to be met from internal leasing in accordance with current practice and an appropriate amount allocated from the provision in the current ICT Development Programme for this project.

1083.* **MONITORING OF ELECTRONIC MAIL (E-MAIL) USAGE**

Consideration was given to a report seeking approval to the purchase of a software product to monitor e-mails in order to support the Council's approved Internet and E-mail policy.

Details of the available software were submitted and it was recommended that [M@ilmeter](#) be purchased at a cost of £5299 for up to 500 users and a charge of 18% (approximately £950) for ongoing maintenance for which there was provision in the ICT Development Fund.

Resolved:- That the purchase of [M@ilmeter](#) be approved and the cost met from the ICT Development Fund.

1084.* **DISCLAIMER ON COUNCIL E-MAILS**

Consideration was given to the current disclaimer included at the base of all emails as required in the Council's E-mail and Internet policy together with proposals for this to be revised in the light of new legislation.

Resolved:- That the revised wording for email disclaimers as detailed in the report be adopted.

1085.* **THE COUNTRYSIDE AND RIGHTS OF WAY ACT 2000 – SECTION 94
LOCAL ACCESS FORUM**

Consideration was given to a report in respect of the membership and scope of the Local Access Forum for Staffordshire which was being established by the County Council in the light of the above Act.

Resolved:- That the County Council be advised that this Council favours forums being established for the North and South of the County to include representatives of the Association of Parish Councils.

1086.* **KNUTTON ROAD, WOLSTANTON – PARKING PROBLEMS (652/03)**

Further to the above resolution consideration was given to a report detailing representations in respect of the proposed introduction of a Traffic Regulation Order in Knutton Road, Wolstanton.

It was indicated that following negotiations TG Holdcroft (Motors) Ltd whose garage adjoined the road in question had agreed a number of proposals to alleviate the situation, details of which were considered.

In the circumstances it was recommended that the TRO be not proceeded with at the present time.

Resolved:- (a) That the compromise agreement, as detailed in the report, be approved and implementation of the Traffic Regulation Order be deferred indefinitely if TG Holdcroft (Motors) Ltd maintain the higher level of responsibility.

(b) That implementation of the Traffic Regulation Order be approved if it is found that the conditions detailed are not adhered to or if written confirmation from the Company is not received prior to 31 March 2003.

1087.* **CRACKLEY BANK, RED STREET – REQUEST FOR PARKING
RESTRICTIONS (653/03)**

Further to the above resolution consideration was given to representations received in respect of the proposed implementation of a Traffic Regulation Order outside the entrance to St Chad's Primary School at the above location.

Resolved:- That, in view of the objections and other concerns raised by residents the implementation of the Traffic Regulation Order on Crackley Bank, Red Street be not proceeded with.

1088.* **APPLICATION TO SET UP A REGISTERED SOCIAL LANDLORD
(RSL) VERIFICATION FRAMEWORK SCHEME**

Consideration was given to a report seeking agreement in principle to the establishment of a Verification Framework Scheme with Registered Social

Landlords. This scheme would enable RSLs to undertake the initial checking of Housing Benefit applications prime documents prior to submission to the Council.

Resolved:- That the Head of Financial Services be authorised to submit an application for grant aid to implement the RSL Verification Framework Scheme.

E M BODEN
Chair

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PLANNING COMMITTEE

1 April 2003

Present:- Councillor J Williams in the Chair

Councillors Amos, Mrs Astle, Astle, Becket, Mrs Blaise, Mrs Bowyer, Brooks, Cairns, Clarke A A, Clarke D, Evans, Fear, Fox, Foy, Higginson, Holland, Howells, Ince, Jones, Leech, Mrs Lowndes, Mrs Maddox, Mrs Maxfield, Mrs Moss, Mrs Myatt, Miss Reddish, Slater, Studd and Tatton

Councillor Lawton – Chair of Conservation Advisory Working Party

Councillor Evans declared an interest in the following application and left the meeting during its consideration.

1089.*

**FOOD RETAIL STORE
PHOENIX DYNAMICS LTD & LAND ADJ LIVERPOOL ROAD,
KIDSGROVE
ALDI STORES LTD & POSITIVE LOCATION PROPERTIES LTD
03/104/OUT**

Resolved:- That subject to the views of the Highway Authority and the applicant entering into a Section 106 Agreement, within 3 months, to secure a financial contribution to open space provision and any other appropriate sustainability measures associated with the development (particularly the improvement of links to Kidsgrove town centre), permit the application subject to the undermentioned conditions.

- (i) Subsequent submission of reserved matters of design, external appearance and landscaping.
- (ii) Prior approval of levels.
- (iii) Prior approval of link to greenway.
- (iv) Convenience goods only.
- (v) Conditions as recommended by the Highway Authority's Agent and the Highway Authority.
- (vi) Conditions as recommended by the Environment Agency.
- (vii) Delivery and collection vehicles shall not access the site before 7am or after 9pm Monday to Saturday and before 9am or after 6pm Sundays. Vehicles delivering to and collecting from the site shall leave no later than 9pm Monday to Saturday inclusive and by 6pm on Sundays.

- (viii) Refrigeration vehicles shall not be parked on the site with cooling equipment in operation between the hours of 9pm and 7am Monday to Sunday inclusive unless the cooling equipment is connected to a functioning mains electric hook up.
- (ix) Static refrigeration cabinets for the storage of perishable goods shall not be installed without prior written approval.

Councillor Mrs Astle declared an interest in the following application and took no part in the discussion on it.

1090.* **FOOD RETAIL STORE WITH 122 CAR PARKING SPACES
LAND OFF LIVERPOOL ROAD, KIDSGROVE
LIDL UK GMBH. 02/957/OUT**

Resolved:- That the application be refused for the following reasons:-

- (i) The proposed access is unacceptable by virtue of the gradient and alignment of the ramp and the applicant has failed to demonstrate that a practical safe means of access to the site can be provided at the position indicated in the submission.
- (ii) The proposal does not secure necessary off-site highway works to provide satisfactory and improved pedestrian access links to the town centre contrary to the aims and objectives of PPG6 and PPG13.
- (iii) The development results in the loss of open space and does not provide for suitable alternative provision contrary to policy G21 of the Newcastle-under-Lyme Local Plan 1986-2001 and policy C1 of the revised deposit draft Newcastle-under-Lyme 1996-2011, and in the absence of a contribution to alternative provision/improvement the proposal would not be in accordance with the development plan or the emerging development plan including policy IM1 in the revised deposit draft.

1091.* **DEMOLITION OF GARAGE AND ERECTION OF ANCILLARY
BUILDING WITH GAMES ROOM, GYMNASIUM AND GUEST
BEDROOMS
THE ACORNS, LONG LANE, HARRISEAHEAD
MR P J OWEN. 02/777/FUL**

Resolved:- (a) That the previously approved period for completion of the Section 106 Agreement be extended by a further 3 months to 1 July 2003.

(b) That subject to completion of the Agreement by 1 July 2003 permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) Approval of amended plans.

- (iii) Materials to match existing building.
- (iv) No soakaways within 6 metres of the retaining wall.
- (v) Use to be ancillary to the enjoyment of the dwellinghouse only.

1092.* **CHANGE OF USE TO A3 (FOOD AND DRINK)
GROUND FLOOR OF 17 ECCLESHALL ROAD, LOGGERHEADS
LONDON AND CAMBRIDGE PROPERTIES COMMERCIAL LTD.
02/939/COU**

Resolved:- That the application be refused for the following reasons:-

- (i) The proposal would be detrimental to the reasonable living conditions of the adjacent residential occupiers, by virtue of odour nuisance contrary to Policy D2 of the Staffordshire and Stoke-on-Trent Structure Plan and Policies S10 of the emerging revised deposit draft of the Newcastle-under-Lyme Local Plan.

1093.* **THREE DWELLINGS AND ASSOCIATED ROAD WORKS
THE PADDOCK, NEWCASTLE ROAD, LOGGERHEADS
MR C BOW. 02/1067/OUT**

Resolved:- That consideration of this application be deferred to enable discussions to be held with the applicant about the siting of the proposed dwelling.

1094.* **TELECOMMUNICATIONS RADIO BASE STATION
ZANZIBAR, BRUNSWICK STREET/MARSH PARADE, NEWCASTLE
AIRWAVE MM02. 03/121/TDET**

Resolved:- (a) That approval of the siting and appearance of roof top telecommunications radio base station be granted.

(b) That in accordance with the wishes of the Committee, the Head of Regeneration and Planning Services be authorised to pursue the removal of any redundant telecommunications equipment from the roof of Copthall House.

1095.* **EXTENSION TO 20 METRE LATTICE TELECOMMUNICATIONS
MAST
ADDERLEY GREEN FARM, HEIGHLEY LANE, BETLEY
HUTCHINSON 3G UK LTD. 03/141/FUL**

Resolved:- That permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) The finishing colour of the mounting pole and apparatus hereby permitted shall match the finishing colour of the existing mast.

1096.* **CERTIFICATE OF LALWFULNESS**

**PROPOSED ERECTION OF POOLHOUSE WITH GYMNASIUM,
SHOWER/SAUNA, PLANT ROOM, OFFICE,
GARAGE/WORKSHOP/STORE PRIOR TO IMPLEMENTATION OF
PLANNING PERMISSION. 02/291/FUL
WILLOWMEADE, SHUTLANEHEAD
MR & MRS A DASH. 03/178/PLD**

Resolved:- That a Certificate of Lawfulness be not issued for the following reasons:-

- (i) Article 3(4) of the General Permitted Development Order 1995 states that the Order does not permit development contrary to any conditions imposed by any planning permission granted or deemed to be granted under Part III of the Town and Country Planning Act 1990 otherwise than by this Order.
- (ii) There is an extant planning permission (reference 02/291/FUL) that removes permitted development rights preventing any extensions, external alterations or other development within the curtilage of the site. The proposed development does not therefore benefit from permitted development rights under Class E to the 2nd Schedule of the Town and Country Planning (General Permitted Development) Order 1995 whilst permission 02/291/FUL remains extant.
- (iii) As no planning permission has been granted for the proposed development, it therefore would be unlawful.

1097.* **CONVERSION OF THREE BARNs TO FIVE, FOUR BEDROOMED
DWELLINGS INCLUDING GARAGES
SIDWAY HALL FARM, SIDWAY
SIGNET PROPERTIES, SIDWAY LTD. 03/169/FUL**

Resolved:- (a) That permission be granted subject to the undermentioned conditions:-

- (i) Standard condition 1.
- (ii) No development shall commence until full and precise details of the following have been submitted to, and approved in writing by, the Local Planning Authority:-
 - (a) the proposed external facing and roofing materials for all areas of new build including areas of repair;
 - (b) the proposed means of boundary treatment;
 - (c) all fenestration details (windows and doors).
- (iii) No development shall commence until full and precise details of any areas of rebuilding have been submitted to, and approved in writing by, the Local Planning Authority.

- (iv) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 1995 (or any order revoking or re-enacting that Order), no extensions, external alterations or other development within the curtilage shall take place unless it has been the subject of a prior planning permission from the Local Planning Authority.
- (v) The foul drainage from the proposed development shall be discharged to a septic tank and soakaway system which meets the requirements of BS6297; 1983 and which complies with the following:-
 - (a) there is no connection to any watercourse or land drainage system and no part of the soakaway system is situated within 10 metres of any ditch or watercourse;
 - (b) porosity tests are carried out to the satisfaction of the Local Planning Authority to demonstrate that suitable subsoil and adequate land area is available for the soakaway and the soakaway should be designed and installed to reflect the results of the porosity tests.
- (vi) Prior to being discharged to any watercourse, surface water sewer or soakaway system all surface water drainage from parking areas and hardstandings shall be passed through trapped gullies with an overall capacity compatible with site being drained.
- (vii) Any facilities for the storage of oils, fuels or chemicals shall be sited on impervious bases and surrounded by impervious bund walls. The volume of the bunded compound should be at least equivalent to the capacity of the tank plus 10%. If there is multiple tankage, the compound should be at least equivalent to the capacity of the largest tank plus 10%. All filling points, vents gauges and sight glasses must be located within the bund. The drainage system of the bund shall be sealed with no discharge to any watercourse, land or underground strata. Associated pipework should be located above ground and protected from accidental damage. All filling points and tank overflow pipe outlets should be detailed to discharge downwards into the bund.
- (viii) No dwelling shall be occupied until the site access has been surfaced in a bound material between the edge of the carriageway and the A51 and the existing gates, to the satisfaction of the Local Planning Authority.

(b) That the applicant be advised that drinking water should only be supplied from a permanent connection to a portable public water supply serviced by Severn Trent Water Ltd.

1098.* **DEMOLITION OF DWELLING AND ERECTION OF SEVEN DWELLINGS
NORTON HOUSE, KEELE ROAD, NEWCASTLE
NEWSTEAD PROPERTIES LTD. 02/795/OUT (/03)**

Resolved:- (a) That a second reason for refusal be introduced relating to the applicants failure to provide public open space provision contrary to development plan policies and the appellant and planning inspectorate be advised accordingly.

(b) That members be kept informed of progress on this appeal.

1099.* **CERTIFICATE OF LAWFULNESS
USE OF BUILDING AND ITS CURTILAGE FOR THE STORAGE OF
BUILDING MATERIALS IN ASSOCIATION WITH DEVELOPMENT AT
SLATERS LTD FOR PREVIOUS AND CURRENT CONVERSION
WORKS. SLATERS, MAER
MR D J SLATER. 03/11/ELD**

Resolved:- That a Certificate of Lawfulness be not issued for the following reason:-

- (i) Insufficient evidence that there has been a breach of planning control consisting of a material change of use of the site to use for the B8 storage of building materials with the date of the breach being 10 years or more ago and hence, in the absence of an enforcement notice, that use being immune from enforcement action and thus lawful, has been supplied to justify the issue of a Certificate.

Councillor Fox declared an interest in the following application and left the meeting during its consideration.

1100.* **GARAGE EXTENSION
33 TAVISTOCK CRESCENT, WESTLANDS
MR & MRS MCKEEVER. 03/73/FUL**

Resolved:- That the application be refused for the following reason:-

- (i) The proposed development, by virtue of its proximity and relationship to the neighbouring property, is detrimental to the character and appearance of the street scene contrary to Policy R33 of the Newcastle-under-Lyme Local Plan 1986-2001, Policy H24 of the Newcastle-under-Lyme Revised Deposit Draft 2011 and the aims and objectives of PPG1.

1101.* **DISCHARGE OF PLANNING OBLIGATION RESTRICTING
OCCUPANCY OF LIVING ACCOMMODATION TO AN
AGRICULTURAL WORKER EMPLOYED AT THURSFIELD LODGE.
THURSFIELD LODGE FARM, HIGH STREET, NEWCHAPEL
MR & MRS R V SMITH. 03/174/DOB**

Resolved:- (a) That the application be refused for the following reasons:-

- (i) The obligation serves a useful purpose in preventing use of the unit as independent accommodation by persons unconnected with the stables. The residential environment is not one that meets normal environmental criteria.
- (ii) It ensures that the conversion complies with development plan policies and national guidance on residential conversions within the Green Belt/open countryside including those which do not permit residential conversions in the countryside unless it has either been demonstrated that every reasonable attempt has been made to secure business reuse or that a residential conversion is a subordinate part of a scheme for business reuse, and they do not involve significant works of alteration/extension.

(b) That the applicant be advised that an application for a modification of the obligation to allow for the occupation of the building by someone connected with the livery use on the site would be given more favourable consideration.

1102.* **OUTDOOR RIDING ARENA AND ERECTION OF DWELLING IN CONNECTION WITH EQUESTRIAN USE
FORMER AURORA MINE, APEDALE, CHESTERTON
MR R GARLICK. 02/953/OUT**

Resolved:- That the application be refused for the following reasons:-

- (i) The proposed erection of a dwelling is inappropriate in the Green Belt and would, if permitted, permanently harm the open character of the site contrary to the aims and objectives of PPG2 and Policy D5B of the Staffordshire and Stoke-on-Trent Structure Plan 1996-2011, G1 of the Newcastle-under-Lyme Local Plan and Policy S3 of the Newcastle-under-Lyme Local Plan 2011 (revised deposit draft). Inadequate justification for the proposed dwelling has been advanced and accordingly the required very special circumstances do not exist in this case. Furthermore the site has no lawful equestrian use.
- (ii) The siting of a dwelling in this location is contrary to the aims and objectives of PPG3 that adopts a sequential and managed approach to the release of housing sites, giving priority to the development of previously developed urban sites in preference to Greenfield or rural brownfield sites and is contrary to Policy D1 and H2 of the Staffordshire and Stoke-on-Trent Structure Plan 1996- 2011, Policy R1 of the Newcastle-under-Lyme Local Plan 1986-2001 and Policy H1 of the Newcastle-under-Lyme Local Plan 2011 (revised deposit draft).
- (iii) The applicant has failed to provide a detailed ecological survey for the presence of protected species and any necessary remedial measures, contrary to the aims and objectives of Policy NC8 of the Staffordshire and Stoke-on-Trent Structure Plan 1996-2011, Policy G5 of the Newcastle-under-Lyme Local Plan 1986-2001, Policy NC3 of the

Newcastle-under-Lyme Local Plan 2011 (revised deposit draft) and PPG9.

1103.* CHANGE OF USE OF BUILDINGS TO STABLES AND ASSOCIATED FACILITIES. FORMER AURORA MINE, APEDALE, CHESTERTON MR R GARLICK. 02/954/COU

Resolved:- That the application be refused for the following reasons:-

- (i) The applicant has failed to demonstrate that there is sufficient, lawful grazing land associated with the proposed stable use.
- (ii) The applicant has failed to provide a detailed ecological survey for the presence of protected species and any necessary remedial measures, contrary to the aims and objectives of Policy NC8 of the Staffordshire and Stoke-on-Trent Structure Plan 1996-2011, Policy NC3 of the Newcastle-under-Lyme Local Plan 2011 (revised deposit draft) and PPG9.

1104.* SITE VISITS

- (i) Two bungalows with parking spaces and two parking spaces for recently erected dwellings on Chapel Street.
Site of former 22-24 Chapel Street (fronting Townfields Close), Butt Lane. Mr R Alison. 03/123/FUL.
- (ii) Pair of semi-detached dwellings.
Land at Peel Street, Wolstanton. Mrs P Patten. 03/151/FUL.
- (iii) Extensions/alterations. 164 Mow Cop Road, Mow Cop. Mrs J Pedley. 03/222/FUL.

Resolved:- That consideration of the above applications be deferred pending site visits.

**1105.* APPEAL DECISION
DETACHED DWELLING AND GARAGE, PLOT 23 WALLS WOOD,
BALDWINS GATE. 02/344/FUL**

It was reported that an appeal lodged against the Council's decision not to grant planning permission for the above development had been allowed by the Planning Inspectorate subject to conditions.

Resolved:- (a) That the information be received.

(b) That a copy of the appeal decision issued by the Planning Inspectorate be placed on the agenda for the next meeting of this Committee.

J WILLIAMS
Chair

*Resolutions 1108 – 1114 printed for information the Committee having power to act

PUBLIC PROTECTION COMMITTEE

7 April 2003

Present:- Councillor Mrs Caddy in the Chair

Councillors Mrs Blaise, Mrs Butler, Mrs Deakin, Johnson, Lawton, Mrs Lench, Miss Walklate, Wemyss and Williams

1106. THE LICENSING BILL

Consideration was given to a detailed report concerning the proposals for changes to the regulation of the sale and supply of alcohol, the provision of entertainment and late night refreshments, together with the implications for the Council

It was expected that the Bill would become law in June 2003 with a possible implementation date of January 2004.

The current system would be replaced by a new licensing system wholly administered by the Council and details of the elements of the new system were submitted including the drawing up of statement of licensing policy.

Investigations into the number of premises which were likely to require a licence within the Borough were ongoing and these would include existing licensed premises and most restaurants and hot food takeaways. Introduction of the legislation would be likely to require additional resources.

Resolved:- (a) That the information be received.

(b) That further reports be brought on the licensing policy statement and on the practical implications of the new legislation.

1107. STATEMENT OF ENFORCEMENT POLICY AND SERVICE SPECIFIC ENFORCEMENT POLICIES FOR ENVIRONMENTAL HEALTH

Consideration was given to a report which had previously been considered by Cabinet in respect of the Statement of Enforcement Policy for the Council's Environmental Health Functions and a series of service specific Enforcement Policies for Environmental Health for publication, distribution and consultation.

Resolved:- That the Statement and Policies be noted.

1108.* LOOMER ROAD STADIUM, CHESTERTON – TRACK BETTING LICENCE

Consideration was given to an application by Newcastle-under-Lyme (Stadium) Ltd for a track betting licence in respect of the Loomer Road Stadium in accordance with the provisions of the 3rd Schedule to the Betting, Gaming and Lotteries Act 1963.

Resolved:- That, subject to the provisions of the Betting, Gaming and Lotteries Act 1963 as amended, Newcastle-under-Lyme (Stadium) Ltd be granted a track betting licence in respect of the track known as Chesterton Stadium, situate at Loomer Road, Chesterton for a period of 7 years with effect from 21 April 2003.

1109.* **DISCLOSURE OF EXEMPT INFORMATION**

Resolved:- That the public be excluded from the meeting during consideration of the following items by reason of the likely disclosure of exempt information as defined in paragraphs 4, 7 and 12 in Part 1 of Schedule 12A of the Local Government Act 1972.

1110.* **HEALTH AND SAFETY AT WORK ETC ACT 1974
MANAGEMENT OF HEALTH AND SAFETY REGULATIONS 1999
FIREWORK ACCIDENT**

Details were submitted of an incident at a firework display held on licensed premises and approval was sought for the instigation of legal proceedings in respect thereof.

Resolved:- (a) That the report be received.

(b) That, subject to satisfactory evidence being obtained, approval be given for the instigation of legal proceedings under the Health and Safety at Work Etc Act 1974 against:-

- (i) The tenant of the public house concerned and his business partner.
- (ii) The manageress of the public house.

1111.* **HOUSING ACT 1985 SECTION 190(1)
13 PEEBLES ROAD, PARKSITE**

It was reported that, following representations from the tenant of the above property regarding disrepair, a notice had been served on the owner requiring the necessary repairs to be carried out.

The time allowed for the works to be carried out had not yet elapsed but permission was sought to carry out the works in default.

Resolved:- That the execution of the works in default be approved if necessary and all costs associated with undertaking the works in default be recovered from the owner.

1112.* **HOUSING ACT 1985 SECTION 190(1)**

24A CHURCH STREET, BUTT LANE

It was reported that, following representations from the tenant of the above property regarding disrepair, a notice had been served on the owner requiring the necessary repairs to be carried out.

The time allowed for the works to be carried out had not yet elapsed but permission was sought to carry out the works in default.

Resolved:- That the execution of the works in default be approved if necessary and all costs associated with undertaking the works in default be recovered from the owner.

1113.* **BUILDING ACT 1984 SECTION 59
33 BUXTON AVENUE, PARKSITE**

It was reported that, following a complaint, a notice had been served on the owner of the above property to carry out repairs to a defective drain.

The time allowed for the works to be carried out had not yet elapsed but permission was sought to carry out the works in default.

Resolved:- That the execution of the works in default be approved if necessary and all costs associated with undertaking the works in default be recovered from the owner.

1114.* **ENVIRONMENTAL PROTECTION ACT 1990 SECTION 80
7 YEW PLACE, CHESTERTON**

Consideration was given to a complaint concerning an accumulation of refuse in the garden of the above property and it was indicated that, following investigation, a notice had been served on the occupier requiring removal of refuse from and maintenance of the garden to a satisfactory condition.

The time allowed for the works to be carried out had not yet expired but permission was sought to carry out the works in default.

Resolved:- That the execution of the works in default be approved if necessary and all costs associated with undertaking the works in default be recovered from the occupant.

**MRS E CADDY
Chair**

*Printed for information

THE CABINET

9 April 2003

Present:- Councillor Mrs Phillips in the Chair

Councillors Bentley, Mrs Cornes, Finnemore, Holland, Mrs Maxfield and Studd

1115.* MINUTES OF PREVIOUS MEETING

Resolved:- That the minutes of the previous meetings of the Cabinet held on 15 January and 12 February 2003 be approved as a correct record.

1116.* DSO ADVISORY GROUP

Resolved:- That the minutes of the DSO Advisory Group held on 10 March 2003 be approved. (Printed as an Appendix.)

1117.* INTERNATIONAL SUMMIT OF NEWCASTLES (664/03)

Further to the above resolution, consideration was given to a report on the Council's continued participation in the above network and its future development.

Resolved:- (a) That, in accordance with the details in the report, the Council's delegation for the 2004 Summit in Newcastle, South Africa be the Mayor, the Leader and two officers to be nominated by the Chief Executive and that the delegate fees and travel costs be met by the Council.

(b) That the Council offers to host the 2006 International Summit of Newcastle and following further discussions with local partners, the details be finalised in time for announcement at the summit to be held in South Africa.

(c) That efforts be made to secure match funding for the event in 2006.

1118.* THE LICENSING BILL

Consideration was given to a report outlining the provisions of the above Bill in respect of changes to the regulation of the sale and supply of alcohol, the provision of entertainment and the provision of late night refreshments together with the likely impact on the Council.

The Bill was expected to become law in June 2003 with a possible implementation date of January 2004.

The proposed changes would have a significant effect on resources of the Council although, at this stage, it was not possible to assess whether the fee income, which would be nationally prescribed, would be sufficient to cover the costs of administering the new system.

- Resolved:-**
- (a) That the information be received.
 - (b) That further reports be submitted on the licensing policy statement and on the practical implications of the new legislation.
 - (c) That this Council expresses the view that the level of prescribed fees should be sufficient to enable the Council to recover the costs of administering the new system.
 - (d) That once the Act is passed there should be training for all Members.

1119.* PLANNING DELIVERY GRANT

Consideration was given to a report concerning the award by the Government of a Planning Delivery Grant, together with the use of such grant in principle.

The grant awarded was on the basis of 'high performance' and was some £164,755. Although not 'ring-fenced' it was expected to be used to make sustainable improvements in the Planning Service.

- Resolved:-**
- (a) That the Officers be authorised, in principle to invest the Council's Planning Delivery Grant for 2003/04 solely on activities relating to improvements in the Planning Service.
 - (b) That the Officers report back to Members on preferred options for investment of the Planning Delivery Grant 2003/04.

1120.* ASSET MANAGEMENT PLAN

A report was submitted on the feedback received from the Government Office for the West Midlands (GOWM) on the Council's Asset Management Plan for 2002/03.

Due to a failure to meet a number of primary and secondary criteria, the Council's AMP had again been ranked 'poor'.

Details of the key issues raised together with the proposed responses were submitted.

- Resolved:-**
- (a) That the GOWM assessment be noted.
 - (b) That the proposed actions detailed in the report be approved and further progress reports submitted.

**1121.* BEST VALUE PERFORMANCE PLAN AND CORPORATE PLAN
2003/2004**

Consideration was given to the production of joint Best Value Performance Plan and Corporate Plan for 2003/04.

The Council had undertaken its own consultation exercise to establish corporate priorities and these had been assessed against national priorities and also priorities identified by the Local Strategic Partnership. Details of these priorities were submitted.

- Resolved:-**
- (a) That the information be received.
 - (b) That the corporate priorities set out in the report be approved.
 - (c) That a further report be submitted to enable resources to link (and shift) to priorities and to measure and improve performance.

1122.* NEWCASTLE BOROUGH COMMUNITY CHEST (348/03)

Further to the above resolution, consideration was given to a report detailing progress on the Newcastle Borough Community Chest project together with two options for the allocation of Community Chest funding in 2003/04.

- Resolved:-**
- (a) That Option 2, as detailed, be approved for allocating the Community Chest in 2003/04.
 - (b) That the Officers be authorised to reallocate any unspent monies of the 2002/03 Community Chest to the 2003/04 Community Chest.
 - (c) That consideration be given to the proposed improvements to the operation of the Community Chest suggested under 'Future Development' namely:-
 - (i) Marketing
 - (ii) Increasing the maximum award
 - (iii) Splitting the area covered by the Marsh Hall Community Centre

**1123.* NORTH STAFFORDSHIRE PARTNERSHIP AND REGENERATION
ZONE**

Consideration was given to a report detailing progress in setting up a formal Board for both the North Staffordshire Partnership (NSP) and the North Staffordshire Regeneration Zone, together with proposals for the Council's representation on the Boards of each body.

- Resolved:-** That the Chief Executive be the Council's formal nominee to the North Staffordshire Partnership Board and to the Board of the Regeneration

Zone when formed with the Head of Regeneration and Planning Services and Leader of the Council or Portfolio Holder attending as observer/substitute.

1124.* LIVERPOOL ROAD, RED STREET – BUS SHELTER

Consideration was given to representations made in respect of the continued siting of the bus shelter at the above location which was due for renewal as part of the upgrade works for the Quality Bus Partnership route.

Details of the options available in respect of this matter were submitted.

Resolved:- That Option 1, as detailed, be approved and the bus stop retained in its current position.

1125.* LYME VALLEY NEIGHBOURHOOD EQUIPPED AREA FOR PLAY

Members were advised that an opportunity had arisen to secure funding to provide skateboarding facilities in the Lyme Valley, details of which were submitted. Following negotiations with the developers of the site of the former Jolly Giant site a contribution of some £20,142 had been secured through a Section 106 Agreement together with £5000 from the Local Members Initiative Fund.

The estimated cost of the scheme which would form Phase 1 of the Neighbourhood Equipped Area for Play (NEAP) was £25,000.

Resolved:- (a) That the scheme for Phase 1 of the Neighbourhood Equipped Area for Play in the form of the provision of the skate park be approved.

(b) That the Head of Technical and Amenity Services be authorised to invite quotations for the works and, in consultation with the Portfolio Holder, to accept the lowest suitable quotation within the financial limits indicated.

**1126.* PETITION – REFURBISHMENT OF CHILDREN’S PLAY AREA
THISTLEBERRY PARKWAY, THISTLEBERRY**

Receipt was reported of a petition signed by 21 residents requesting refurbishment of the children’s play area of Thistleberry Parkway.

The estimated cost of upgrading the play area to NEAP standard was £100,000 and a sum of £40,000 had been secured from a private developer under a Section 106 Agreement for the provision of facilities for older children on the site.

It was indicated that the scheme could proceed in 2 phases with Phase 2 being the provision of facilities on the site for younger children. However, no source of funding had yet been identified or committed for Phase 2.

Resolved:- (a) That the provision of facilities for older children be welcomed.

(b) That the provision of facilities for younger children be referred to the Capital Programme with a suitable priority.

1127.* **STAKEHOLDER CONSULTATION ON SWIMMING PROVISION**

Consideration was given to the results of a consultation exercise with stakeholders (hirers) of the Jubilee Pool, details of which were submitted.

Resolved:- That the results of the swimming stakeholders consultation be considered as part of the development of new swimming/leisure facilities.

1128.* **‘GAME PLAN’ – NEW GOVERNMENT STRATEGY FOR DELIVERING SPORT AND PHYSICAL ACTIVITY OBJECTIVES**

Consideration was given to the main features of the Government’s new strategy for sport and physical activity and upon its implications for the Council’s Leisure Service.

The objectives of the strategy were increased participation with a view to increased international success.

Resolved:- (a) That the implications of the ‘Game Plan’ strategy for the provision of sport and physical activities be noted.

(b) That the National Strategy be considered in the development of local strategies and policies in respect of leisure and cross-cutting issues.

(c) That the National Strategy be referred to the next meeting of the Local Strategic Partnership – Cultural Strategy Theme Group.

1129.* **ADOPTION OF CHARTER FOR THE BEREAVED**

Consideration was given to the proposed adoption of the Institute of Burial and Cremation Charter for the Bereaved as the quality standard for the Council’s Bereavement Service, details of which were submitted.

Resolved:- (a) That the Institute of Burial and Cremation Authorities Charter for the Bereaved be formally adopted as the Quality Service Standard for the Council’s Bereavement Service and Charter membership sought.

(b) That annual reports on Charter progress be received.

(c) That appropriate publicity be given to this decision.

1130.* **TRANSFER OF COMMUNITY CENTRES TO LOCAL MANAGEMENT COMMITTEES**

Consideration was given to a report outlining progress towards the transfer of community centres to Local Management Committees together with details of a

petition received from a number of residents in the Knutton area indicating that they wish the Council to continue the management of the Knutton Community Centre.

Resolved:- (a) That the Head of Community Services continue to discuss concerns with each local community.

(b) That the Cabinet supports the approach being taken and further reports be submitted to future meetings on the issue.

1131.* CALENDAR OF MEETINGS 2003/04

Resolved:- That the draft Calendar of Meetings be approved and any minor amendments necessary be agreed by the Chief Executive in consultation with the Chair.

1132.* KERBSIDE COLLECTION OF DRY RECYCLABLES – PROGRESS REPORT (833/03)

Further to the above resolution, consideration was given to a report detailing progress with the expansion of the kerbside collection service for dry recyclables.

Members were advised that a sum of £300,000 had been provisionally approved from the Government's National Waste Minimisation and Recycling Fund for projects totalling £756,000, details of which were submitted.

In addition, a requirement of the funding was that the implementation of the schemes and their performance was overseen by a 'Recycling Board' which, in practice, was progressed by a Sub-Group of the Local Strategic Partnership Environmental Theme Group

Resolved:- That Cabinet notes:-

(a) The report of the Recycling Board held on 5 March 2003.

(b) Confirmation of the award of £300,000 in the second round bidding round of the National Waste Minimisation and Recycling Fund.

1133.* WHEEL BIN LEASE

Consideration was given to proposals to either 'buyout' or use internal lease arrangements for wheel bins in the refuse collection service on expiry of the existing leases with third parties.

The estimated cost of purchasing the two leases was £16,000, the cost of which could be met from Capital Reserves. The cost of the leases has been provided for in the 2003/04 Revenue Estimate.

Resolved:- (a) That, if the cost of buying out the two expired wheelie bin leases cannot be met from the approved 2002/03 Revised Estimates, then the buyout be financed by an internal lease agreement.

(b) That, in future, on expiry of leases for wheelie bins either the service purchases the goods outright if sufficient funds exist within the approved revenue account or internal leases are established.

1134.* **AIR QUALITY MONITORING – PROGRESS REPORT ON SECOND ROUND OF REVIEW AND ASSESSMENT OF AIR QUALITY**

Consideration was given to a report detailing progress on the review and assessment of air quality together with the results of air quality monitoring throughout the Borough.

Resolved:- That the report be received and further reports submitted to Cabinet on completion of the first stage of the second round review assessment and in addition in 12 months to update Members on monitoring for 2003.

1135.* **RECYCLING INFRASTRUCTURE – PARTNERSHIP WITH STOKE-ON-TRENT CITY COUNCIL**

Consideration was given to proposals for the development of a recycling facility to be jointly used by Stoke-on-Trent City Council and this Council.

Resolved:- (a) That discussions be progressed with Stoke-on-Trent City Council with regard to a partnership proposed for a recycling facility ('bulking and baling plant') to be located at the Hanford Waste to Energy site in Stoke.

(b) That the transfer of unused Credit Approval to Stoke-on-Trent City Council for the purpose of authorising capital expenditure on a jointly used recycling facility be approved.

1136.* **THE DRIVE, ALSAGERS BANK AND APEDALE ROAD, CHESTERTON**

Consideration was given to requests from residents of the above roads for the highway to be maintained at public expense.

The surfaced parts of the roads were not included in the list of county adopted highways maintainable at public expense and were therefore defined as private roads and maintainable by the owner of the land upon which the highway existed. Details of the present system of repair were submitted.

Resolved:- (a) That the request for maintenance of The Drive and Apedale Road be noted and referred to the Highway Authority.

(b) That the Highway Authority be requested to consider making available surplus road planeings to residents on an occasional basis to assist with highway repairs.

1137.* NEW VICTORIA THEATRE – SERVICE LEVEL AGREEMENT (/03)**

Further to the above resolution, consideration was given to a Partnership Service Level Agreement between this Council, the County Council and the Theatre Trust as part of the future funding arrangements for the theatre.

Resolved:- That, subject to any changes to the draft agreed with the Portfolio Holder for Leisure, Amenities and Housing, the Head of Legal and Democratic Services be authorised to sign a Service Level Agreement with the New Victoria Theatre and Staffordshire County Council.

1138.* DISCLOSURE OF EXEMPT INFORMATION

Resolved:- That the public be excluded from the meeting during consideration of the following item by reason of the likely disclosure of exempt information as defined in paragraphs 5, 7, 8 and 9 of part 1 of Schedule 12A of the Local Government Act 1972.

1139.* UNITS 1 AND 2 ROSEVALE ROAD, PARKHOUSE INDUSTRIAL ESTATE

Consideration was given to proposals to undertake essential repair work to the above units which were previously sub-let by the Council.

The reasons for this course of action were detailed.

Resolved:- That the premises as detailed be repaired to enable them to be let on the open market.

1140.* APEDALE HERITAGE CENTRE

Consideration was given to proposals for the acquisition of land, formerly part of the Apedale Heritage Centre, but now in private ownership, to be returned to use by the Centre.

Resolved:- (a) That the Officers be authorised to enter into negotiations to acquire the land in question as detailed in the report.

(b) That the outcome of the negotiations be reported back to a future meeting.

(c) That consideration be given to a Compulsory Purchase Order if necessary.

1141.* SWIMMING POOL PROVISION

Consideration was given to a report in respect of future swimming pool provision in the Borough.

Resolved:- (a) That discussions with potential partners be progressed and a further report considered at a subsequent meeting.

(b) That partnership 2 outlined in the report be not pursued for the reasons indicated and the organisation advised accordingly.

(c) That specialist advice be sought in relation to the rental value, freehold value and capital costs of alterations required to the building as indicated in the report and in relation to the feasibility of all other options.

MRS S A PHILLIPS
Chair

DSO ADVISORY GROUP

10 March 2003

Present:- Councillor Boden in the Chair

Councillors Holland and Studd

1142. **DSO TRADING ACCOUNT AS AT 31 DECEMBER 2002**

A detailed report was submitted outlining the performance of the Trading Accounts for the period to 31 December 2002.

The analysis was based on actual income and expenditure and estimates where precise information was not available.

Resolved:- That the report be received.

E M BODEN
Chair

SCRUTINY COMMITTEE

9 April 2003

Present:- Councillor Amos in the Chair

Councillors Mrs Astle, Astle, Becket, Mrs Blaise, Mrs Bowyer, Brooks, Mrs Butler, Mrs Caddy, Cairns, Clarke D, Coxon, Mrs Deakin, Dolman, Fear, Fox, Foy, Hambleton, Higginson, Howells, Ince, Johnson, Jones, Lawton, Leech, Mrs Lench, Lewis, Mrs Lowndes, Mrs Maddox, Meir, Mrs Myatt, Mrs Naylor, Mrs Patten, Miss Reddish, Sinnott, Slater, Tatton, Miss Walklate, Wemyss, Worsey, Williams and Mrs Williams

Cabinet Members:- Bentley, Boden, Mrs Cornes, Finnemore, Holland, Mrs Maxfield, Mrs Phillips and Studd

1143. MINUTES OF LAST MEETING

Resolved:- That the minutes of the meeting of this Committee held on 5 February 2003 be approved as a correct record.

1144. BUDGET PREPARATIONS FOR 2004/05

Consideration was given to a report indicating proposed improvements and changes to the budget preparation process and the involvement of the Scrutiny Committee.

The report took into account a number of issues raised by the Liberal Democrat Group in respect of the budget process which were detailed in an appendix.

The Cabinet had indicated that it would start work on the budget for 2004/05 very early in the new municipal year and that the approach would be to review all of the Council's activities in the light of the new priority areas which would form a key part of the Corporate Plan. Focussing on priorities and improving services to the public were two key matters to be addressed over the year.

In order to review all the Council's services, individual service (or business) plans were being finalised and financial information would be presented in a common format, including graphs and tables, to enable Members to easily ascertain the make-up of each Budget; the breakdown of expenditure and the trends against the previous years.

The main changes to the process were as follows:-

- The process will begin early in the municipal year and continue through the year.
- The Scrutiny Committee will meet every month and all members of that Committee will have a regular opportunity to question and influence the work

- Members will have a clear set of corporate priorities which can be used when reviewing expenditure on revenue and capital projects.
- Performance indicators and targets for improvements of performance will apply to all services in due course so that progress can be measured and steps taken to deal with matters of concern at an early stage.
- As well as consulting on services, there will be a need to consult specifically on Council Tax levels and the results of this consultation will be taken into account by the Council in preparing its budget.

Resolved:- That the Scrutiny Committee notes the changes to be made to the budget process and its involvement in it.

1145. **BEST VALUE PERFORMANCE PLAN/CORPORATE PLAN 2003/04
COUNCIL PRIORITIES AND CABINET PORTFOLIOS**

The Committee considered proposals to produce a joint Best Value Performance Plan/Corporate Plan 2003/04 and was invited to make representations to the Cabinet on the proposed priority areas for the Council and how these should be reflected in Cabinet portfolios.

The proposed new priority areas were as follows:-

- Reducing crime and the fear of crime.
- Increasing prosperity and economic vitality.
- Reducing inequalities and empowering disadvantaged communities.
- Improving the quality of life and health of residents.
- Improving the quality and sustainability of the environment.
- Making the best use of the Council's resources and increasing efficiency.

It was indicated that the current portfolios reflected the priorities as set out in the Corporate Plan 2000/2003 as follows:-

- Resources
- Strengthening Democracy/Social Inclusion
- Regeneration, Planning and Transport
- Leisure, Culture, Amenities, Housing and Young People's Issues
- Health, the Environment and Community Safety

but that with the preparation of a new Corporate Plan, it was now appropriate to reconsider:-

- (a) The number of portfolios.
- (b) What those portfolios should be.

Accordingly, the Council needed to decide whether it wished to continue with the current system of 5 portfolios or to change this number and also whether it wished

to realign its portfolios to reflect the new priorities. In particular, the officers recommended that Housing be included with Economic Regeneration to reflect the close links between the North Staffs Regeneration Zone and the Housing Pathfinder Initiative.

Resolved:- (a) That the proposed corporate priorities as detailed above be supported and agreed.

(b) That the number of Cabinet portfolios be 5.

(c) That tackling crime should have its own portfolio and the other corporate priorities form the basis of the remaining portfolios.

(d) That Housing be included with Economic Regeneration as proposed in the officer's report.

1146. **PLANNING COMMITTEE – PROPOSED AMENDMENTS TO THE SCHEME OF DELEGATION**

Consideration was given to a detailed report recommending that support be given to proposals put forward by the officers to amend the Scheme of Delegation for Planning Committee.

It was indicated that the proposed changes, if agreed, would enable the Council to meet the target set by the Government on 1 April 2002 requiring that 90% of all planning applications be dealt with using powers delegated to the officers. The Government considered that the delegation of planning decisions was an effective means of speeding up the handling of planning applications.

Key differences between the existing scheme and that proposed were as follows:-

- (i) Major residential proposals would come before the Committee those involving 10 or more dwellings or where the number is not known half an hectare). For all other uses, a major development is one where the floorspace to be built is 1000 square metres or more, or where the site area is one hectare or more. would not be classified as major proposals at outline stage.
- (ii) Applications classified as changes of use would not require to come before the committee regardless of whether objections had been received. At present the scheme can be read as requiring an application for change of use if objections are received to be required to be determined by Committee
- (iii) Any proposals for the demolition of a Listed Building, as defined in national guidance would be determined by Committee.
- (iv) Any proposals to alter or extend Grade I or Grade II* Listed buildings would automatically be determined by Committee. This group would not however include those applications which might be considered to affect

the setting of such Grades of Listed buildings - this being a subjective matter. The grading is a statutory assessment of their value and a reasonable basis for a distinction between those applications that need to go to Committee and those which members may consider can be dealt with under delegated powers.

- (v) Certificates of Lawfulness of Existing and Proposed Use or Development would no longer come before the Committee. These applications do not involve the consideration of matters of planning merits. They are essentially legal and factual determinations. Whilst individual members may have important contributions to make, this could be achieved by the submission of such information during the consideration of the application.

Removal or curtailment of the right of members to call applications to Committee

Members were advised that the existing scheme of delegation did not include such a right but that the officers had operated the system on this basis although such a 'right' has not existed since May 2000. This informal arrangement did not impose any time limit on call-ins.

Examination of the situation over the first three quarters of 2002/03 showed that had "call ins" not been made the Council's performance would have been in the order of 3.7% points higher at 89.8%

Accordingly, the officers recommended Members to give serious consideration to the removal of the right of call in, or that a severe time limit restriction on its use be imposed.

Resolved:- (a) That the report be referred to the Cabinet for further consideration.

(b) That the staffing requirements of the Development Control Section within Regeneration and Planning Services be the subject of a report to Cabinet.

A AMOS
Chair

*Printed for information

CONSERVATION ADVISORY WORKING PARTY

16 April 2003

Present:- Councillor Lawton in the Chair

Councillors Mrs Heames, Sinnott and Williams

Representing Outside Bodies: Messrs Davies, Duffy, Ferrington, Gomme and Manning

1147.* PLANNING APPLICATIONS

Resolved:- (a) That the decisions on applications previously considered by the Working Party be received.

(b) That the following observations be made on the applications listed below:-

<u>App No</u>	<u>Proposed Development and Name of Applicant</u>	<u>Comments</u>
03/200/FUL	Erection of garage. Mount Pleasant, The Holborn, Madeley. Mr M Yates.	No objections.

Roy Manning declared an interest in the following application and took no part in the discussion.

03/210/FUL	Conversion of existing retail premises into doctors surgery with demolition of existing shop front and replacement with new frontage. 5-9 High Street, Newcastle. Newcastle Primary Care Trust.	Members felt that this proposal was unsympathetic to the Conservation Area. It was requested that officers negotiate for a more sympathetic scheme and that the proposed new ground floor frontage be set back slightly to allow the new frontage to be in line with the existing building.
03/240/LBC	Reinstatement of brick archway on front elevation. 8 Church Street, Audley. Mr A Presutti.	No objections.

Roy Manning declared an interest in the next item and took no part in the discussion.

03/245/FUL & 03/304/CON	Infilling of courtyard with glazed roof and replacement boundary wall following demolition of existing Newcastle-under-Lyme School, Mount Pleasant, Newcastle. Newcastle-under-Lyme School.	No objections.
03/305/LBC & 03/306/FUL	Conversion of building and alterations to form 3 self contained flats at Grove House, 11-11A King Street, Newcastle. Miss S Bird & Mrs D Lahey.	No objections.

1148.* **HISTORIC BUILDINGS GRANTS**

- (i) 9 King Street, Newcastle
Repair to Natural Slate Roof

Resolved:- That the Planning Committee be informed that the Working Party supports this application for financial assistance and recommend that a grant in accordance with the approved formula is appropriate for this application.

- (ii) Whitmore Church, Whitmore

A previous grant has already been given for works to the main oak tower. However, the work has revealed severe wet rot to the bell frame and oak frame. This will add a further £6,750 to the cost of works. In addition, the applicant wishes to add two more bells to the bell tower.

- (iii) Brewhouse at Oakley Hall
Repairs to Roof

Resolved:- That the Planning Committee be informed that the Working Party supports these two applications for financial assistance and recommends that they be given as much grant as possible from the limited funds available.

B LAWTON
Chair

*Resolutions 1149 - 1154 printed for information, the Committee taking power to act

GENERAL PURPOSES COMMITTEE

23 April 2003

Present:- Councillor Boden in the Chair

Councillors Mrs Blaise, Coxon, Dolman, Johnson, Jones and Lawton

1149.* **MINUTES OF PREVIOUS MEETING**

Resolved:- That the minutes of the meeting of this Committee held on 29 January 2003 be approved as a correct record.

1150.* **TOWN AND COUNTRY PLANNING ACT 1990
TOWN AND COUNTRY PLANNING (TREES) REGULATIONS 1999
TREE PRESERVATION ORDER NO 127 (2002)
MAY PLACE, MAY BANK, NEWCASTLE**

A report was submitted giving details of a Tree Preservation Order that was made under delegated powers on 25 November 2002 at May Place, May Bank and seeking approval for the Order to be confirmed.

Resolved:- (a) That Tree Preservation Order No 127 (2002) May Place, May Bank be confirmed as made and that the owners of the tree be informed accordingly.

(b) That this matter be treated as an item of urgency pursuant to resolution 8/03.

1151.* **DATA VALIDATION OFFICER POST – BACK FILLING**

A report was submitted seeking approval to back fill Post F3 (Senior Administration Assistant) following the postholder's secondment to the post of Data Validation Officer for 2 years.

Resolved:- (a) That the proposals outlined in the report be approved.

(b) That this matter be treated as an item of urgency pursuant to resolution 8/03.

1152.* **BUSINESS SUPPORT ADVISOR – EXTENSION OF POST UNTIL
31 MARCH 2004**

A report was submitted seeking approval to extend the Business Support Advisor's post until 31 March 2004.

Resolved:- (a) That the Business Support Advisor's post be extended until 31 March 2004 on the existing scale.

(b) That this matter be treated as an item of urgency pursuant to resolution 8/03.

1153.* **URGENT ITEM**

In accordance with Section 100B(4) of the Local Government Act 1972, the Chair express the opinion that the following item should be taken as urgent business.

1154.* **BEREAVEMENT SERVICES - STAFFING**

A report was submitted detailing a review of staffing requirements following a Best Value Review of the Service and the resignation of a part time postholder. The report outlined the need to increase the hours of a part time post to 37 hours per week (full time).

Resolved:- (a) That Post D71 be made full time and that Post D70 be filled by advertisement.

(b) That this matter be treated as an item of urgency pursuant to resolution 8/03.

E M BODEN
Chair

STANDARDS COMMITTEE

28 April 2003

Present:- Councillor D Clarke in the Chair

Councillors Mrs Bowyer, Cairns, Higginson, Meir, Mrs Moss, Mrs Naylor, Miss Reddish and Sinnott

Independent Members – Messrs Morris and Wood

Parish Council Representatives – Mr C Budd, Mr M Gater, Mr G D Sedgley and Mr G Williams

1155. MINUTES OF LAST MEETING

Resolved:- That the minutes of the meeting of this Committee held on 3 February 2003 be approved as a correct record.

**1156. MEMBERS CODE OF CONDUCT
DECLARING PERSONAL AND PREJUDICIAL INTERESTS**

Consideration was given to a report outlining the position with regard to the declaration of personal and prejudicial interests and asking the Committee to endorse advice previously given to Members on this matter by the Head of Legal and Democratic Services.

Resolved:- That advice given by the Head of Legal and Democratic Services, as detailed in the report, be endorsed subject to the following amendment to paragraph 1 to reflect the wording of the Council's Code of Conduct:-

1. The Code requires that a Member who has a personal interest as defined in the Code at paragraph 8(1) and (2), should declare both the existence and nature of that interest at the commencement of the consideration of that item, or when the interest becomes apparent during the course of the discussion.

**1157. DISTRICT AUDITOR'S REPORT INTO PROBITY IN PLANNING
1999/2000 – PROGRESS ON ACTION**

The Committee considered the Action Plan which had been agreed following the publication of the District Auditor's report into the planning process and was invited to make recommendations thereon to the Council.

The District Auditor's recommendation together with the officer's comments were as follows:-

RECOMMENDATION	OFFICERS' COMMENTS
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<p>R1: Attendance on core planning training is made a prerequisite for membership of the Planning Committee. This would mean that any member who had not attended the planning training could not act as a member of the Planning Committee.</p>	<p>It is clearly important that every Member who takes part in the determination of planning applications should have had training in planning law and practice.</p> <p>To the extent that the Constitution allows for planning decisions to be referred to the Full Council, it is appropriate for all Members to receive training.</p>
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RECOMMENDATION	OFFICERS' COMMENTS
<p>R2: Introduction of a local Planning Code of Conduct to supplement the new national Code of Conduct. A local site visit protocol has been adopted by the Council but the District Auditor considers that further work is required in formalising the management of site visits.</p>	<p>Consideration needs to be given to the introduction of a local planning code of conduct.</p>

RECOMMENDATION	OFFICERS' COMMENTS
<p>R3: The Council should:</p> <ul style="list-style-type: none"> • Consider whether probity arrangements would be strengthened by a maximum chairmanship term • Consider assigning Chairs proportionately in the same way as Committee membership is assigned. 	<p>This is an issue which the Council needs to consider and notify the District Auditor of its decision.</p>

RECOMMENDATION	OFFICERS' COMMENTS
<p>R4: The Council should formalise the management of site visits by:</p> <ul style="list-style-type: none"> • Writing down and issuing the site visit protocol • Ensuring that valid planning reasons for site visits are recorded in the minutes <p>Considering making attendance at site visits a prerequisite to being allowed to vote on the cases in question.</p>	<p>The rules of natural justice require that everybody who takes part in the determination of a decision is in possession of all the facts. It is therefore important that either everyone who takes part in the decision has been on the site visit or that a full note of all the information obtained from the site visit is included in the report to Members before the decision is made.</p>

RECOMMENDATION	OFFICERS' COMMENTS
<p>R5: Regular reports to Members of the incidence and reasons for overturns so that any pattern can be reviewed.</p>	<p>Regular reporting of decisions where Members have not followed officers' recommendations would enable particular trends to be identified.</p>

RECOMMENDATION	OFFICERS' COMMENTS
<p>R6: The Council should consider introducing a report to go either to the Cabinet or the Standards Committee setting out the declarations of interests made by individual Members and their records of gifts and hospitality.</p>	<p>Again, regular reporting would enable trends to be identified.</p>

RECOMMENDATION	OFFICERS' COMMENTS
<p>R7: The Council should introduce supplementary guidance in relation to the use of planning obligations.</p>	<p>The new Local Plan will set out the general requirements in relation to the use of planning obligations. However, additional supplementary guidance would bring together all the provisions in relation to the use of Section 106 Agreements into one accessible code.</p>

RECOMMENDATION	OFFICERS' COMMENTS
R8: The Council should:- <ul style="list-style-type: none"> Review the audit trails for monitoring receipts, expenditure and work done on a scheme specific basis Report progress on planning obligations including income and expenditure to the Planning Committee.	Regular reviews of progress on planning obligations would enable the Planning Committee to monitor compliance.

RECOMMENDATION	OFFICERS' COMMENTS
R9: Produce closing statements for planning obligations and use them to agree that schemes have been delivered as specified.	Regular reviews of progress on planning obligations would enable the Planning Committee to monitor compliance.

Resolved:- (a) That in respect of recommendation R1, the Head of Regeneration and Planning Services be requested to organise a minimum of two mandatory training sessions each year for Members of the Planning Committee and that Parish Council representatives be also invited to attend such sessions.

(b) That in respect of recommendation R2, this Committee supports the site visits protocol previously adopted by the Council and will give consideration to a report on the introduction of a Local Planning Code of Conduct at a subsequent meeting.

(c) That in respect of recommendation R3, this Committee is satisfied with the existing probity arrangements and those for the appointment of Committee Chairs and does not wish to recommend any changes.

(d) That in respect of recommendation R4, further consideration be given to this matter at a subsequent meeting.

(e) That recommendations R5, R6, R7 and R8 be accepted.

(f) That further in respect of recommendation R6, an annual report setting out the declarations of interest made by individual Members and their records of gift and hospitality be made to Cabinet or Standards Committee.

1158. **RELEVANT AUTHORITIES (STANDARDS COMMITTEES) (DISPENSATIONS REGULATIONS 2002)**

Receipt was reported of a number of applications for dispensation from Members of the Planning Committee in relation to an application that was due to be determined by that Committee.

Resolved:- That consideration of this matter be deferred to a meeting of this Committee to be held on 12 May 2003.

D CLARKE
Chair

*Printed for information

CONSERVATION ADVISORY WORKING PARTY

29 April 2003

Present:- Councillor Lawton in the Chair

Councillors Mrs Heames and Williams

Representing Outside Bodies:- Messrs Duffy and Eaton

Apologies were received from Councillor Mrs Naylon

1159.* MINUTES OF PREVIOUS MEETINGS

Resolved:- That the minutes of the previous meeting held on 16 April 2003 be agreed as a correct record and signed by the Chair.

1160.* PLANNING APPLICATION

Resolved:- (a) That the decisions on applications previously considered by this Working Party be received.

(b) That the following observations be made on the applications listed below:-

<u>App No</u>	<u>Proposed Development and Name of Applicant</u>	<u>Comments</u>
03/267/FUL	Conversion and extension of redundant outbuilding to form new dwelling and construction of new dwelling incorporating existing garage at land to the rear of The Square, Main Road, Betley. The Executors of E.F.T. Royds.	No objections subject to careful control of materials and detailing to match existing. Members requested that a Section 106 Agreement be entered into regarding the parking and the remaining areas of land to stay as open space/gardens. Objections were raised from Betley Parish Council regarding the new dwelling which would impede the light to the adjacent barn conversion.
03/310/FUL	Variation of Condition 1 of permission N17105 to allow the first floor of the garage to be used as a bedroom for visitors at Lymes Lodge, Lymes Road, Keele	No objections

W E Mercer

03/353/FUL	Two storey rear extension at 28 Church Street, Audley. Mr T Clayton	No objections subject to careful selection of external materials.
03/323/FUL	New shop front Unit 4 Castle Walk, Newcastle Phoneline	No objections in principle subject to additional details being submitted for the mouldings at the top of the fascia level. Also, request additional details on materials, colours etc.

B LAWTON
Chair

**Representation of Political Groups on
Committees, Sub-Committees and Working Parties.**

Detailed below is the political representation on the various committees. In accordance with the Council's Scheme of Delegation individual Group Leaders have supplied the names of those within their Groups who will sit on those committees.

Committee	Total	Labour	Lib/Dem	Conservative	Ind
Standards	9	4	3	2	
Public Protection	12	6	4	2	
Planning	34	17	10	7	
General Purposes	12	6	4	2	
Conservation Adv	5	3	1	1	
Employees Consult.	7	3	2	2	
Carnival W. P.	9	4	3	2	
Appeals	12	6	3	2	1
ICT Advisory	7	3	2	1	1
Grants Assessment	10	5	3	2	
Joint Highways	10	5	3	2	

LIST OF JOINT BOARDS TO WHICH APPOINTMENTS ARE TO BE MADE

E- Government Partnership	1 (Cabinet Member)
Joint Waste Board	1 (Cabinet Member)
County Council Health Scrutiny Committee	1

BOROUGH OF NEWCASTLE-UNDER-LYME

STATEMENT of Returning Officer showing the results of the Borough Council Elections held on 1 May 2003.

<u>Ward</u>	<u>Name of Candidates</u>	<u>Votes Recorded</u>	<u>Name of Person Elected</u>
Audley & Bignall End	EDWARDS Robert William	365	Melicha Lewis
	LEWIS Melicha	669	
	WILKES, Ian Frank	649	
Bradwell	DUGDALE David Edwin	243	Sandra Hambleton
	HAMBLETON, Sandra	756	
	PARFITT, David	246	
Butt Lane	LEESE, Maurice	336	John MacMillan
	MACMILLAN, John	482	
	ROWLEY, Pauline	153	
Chesterton	COOLEY, Andrew Robin	278	Sheila Ann Phillips
	MOORE, Malcolm	150	
	PHILLIPS, Sheila Ann	563	
Cross Heath	HAMBURGER, Leo John	218	John Williams
	MOORE, Eleanor	183	
	WILCOX, Stephanie	96	
	WILLIAMS, John	740	
Halmer End	RILEY, Mark Anthony	277	Gavin Geoffrey Webb
	SPROSTON, Trevor	332	
	WEBB, Gavin Geoffrey	636	
Keele	FOWLER, Jacqueline Ann	64	Wenslie Dee Naylor
	HAMPTON, Joanne Nicola	50	
	NAYLON, Wenslie Dee	231	
Kidsgrove	BENTLEY, Martin Kenneth	673	Martin Kenneth Bentley
	LOWE, Edward	131	
	PORTER, Robert Alan	427	
Knutton & Silverdale	COLCLOUGH, Julian Christian	41	David Awty Leech
	HUCKFIELD, Derrick	319	
	JAMES, Michael	8	
	LEECH, David Awty	461	
Loggerheads & Whitmore	NICKLIN, Michael John	19	Colin Norman Ince
	INCE, Colin Norman	1176	
	MACHIN, Brian Sydney	168	
	O'ROURKE, Brian	261	

Madeley	DAVIES, Andrew Peter	216	William Arthur Sinnott
	KIRKHAM, Bryan	351	
	SINNOTT, William Arthur	444	
May Bank	JOHNSON, Trevor George	601	Simon John Tagg
	MCQUILLAN, Margaret Ruth	408	
	TAGG, Simon John	810	
Newchapel	ASTLE, Eileen Theresa	222	Nora Salt
	BOWYER, Sandra Phyllis	238	
	SALT, Nora	305	
Ravenscliffe	ASTLE, Raymond	328	Raymond Astle
	GREATBATCH, Edgar	121	
	HALL, Geoffrey	291	
Seabridge	DURBER, Eric Geoffrey	242	Peter James Hailstones
	HAILSTONES, Peter James	618	
	JAMES, Stephen William	481	
Silverdale & Park Site	ALBINSON, James Steven	75	Eileen Braithwaite
	BRAITHWAITE, Eileen	323	
	CAIRNS, George O'Kane	311	
	CORNES, John Dennis	83	
Talke	AMOS, Arthur	532	Arthur Amos
	MEIR, Tom	273	
	YEARSLEY, Beverley	106	
Thistleberry	JONES, William Nigel	943	William Nigel Jones
	MATTHEWS, Joseph Harry	297	
	WORTHINGTON, Bruce James	387	
	Barrington Kirkham		
Westlands	BEECH, Ann Elizabeth	287	Jeremy John Elton Lefroy
	JONES, Hilary Ann	410	
	LEFROY, Jeremy John Elton	1001	
Wolstanton	BEIRNE, Ann Elizabeth	91	Michael Ross Clarke
	CLARKE, Michael Ross	603	
	COOPER, John	204	
	PATTEN, Pamela	426	

BOROUGH OF NEWCASTLE-UNDER-LYME

STATEMENT of Returning Officer showing the results of the Parish Council Elections held on 1 May 2003.

<u>Ward</u>	<u>Name of Candidates</u>	<u>Votes Recorded</u>	<u>Name of Persons Elected</u>
Audley Ward of Audley Parish	CORNES, John Dennis	352	John Dennis Cornes
	EDWARDS, Robert William	236	Valerie Pearson
	KINNERSLEY, Betty	235	Ian Frank Wilkes
	PEARSON, Valerie	292	Victor Wilson
	WILKES, Ian Frank	436	
	WILLIAMS, Doris May	257	
	WILSON, Victor	265	
Bignall End Ward of Audley Parish	BEECH, Ann Elizabeth	426	Ann Elizabeth Beech
	BOUGHEY, Michael	300	Ethel May Brayford
	BRAYFORD, Ethel May	438	Catherine Dylis Cornes
	CHESWORTH, Jacqueline	278	Melicha Lewis
	COOPER, Christopher Charles	341	Dennis Durber McIntosh
	CORNES, Catherine Dylis	434	Andrew Robert Wemyss
	LEWIS, Melicha	455	
	MCINTOSH, Dennis Durber	387	
	PATTEN, Pamela	365	
	VICTORY, Martin James	295	
Halmer End Ward of Audley Parish	WEMYSS, Andrew Robert	476	
	CHESWORTH, Glynn Allan	244	Eric Geoffrey Durber
	DURBER, Eric Geoffrey	264*	Paula Jackson
	JACKSON, Paula	270	Ethel Mayer
	MAYER, Ethel	297	Olwyn Speed
	RILEY, Mark Anthony	230	Trevor Sproston
	ROBINSON, Eileen	264*	
	SPEED, Olwyn	285	<i>*Equality of votes. Decision</i>
	SPROSTON, Trevor	315	<i>made by toss of coin)</i>
	SUMMERFIELD, Melanie	263	
	TIMMIS, Alan	263	
Butt Lane Ward of Kidsgrove Town Council	WILLIAMS, Isaac	252	
	BURGESS, Silvia	440	Silvia Burgess
	EVANS, John Stanley	461	John Stanley Evans
	LEESE, Maurice	405	Maurice Leese
	LENCH, Mavis	472	Mavis Lench
	MACMILLAN, John	503	John MacMillan
	ROWLEY, Pauline	284	Barry Tooke
	TOOKE, Barry	404	
	WOOD, Glenys	395	

Kidsgrove	ASTLE, Margaret	688	Margaret Astle
Ward of	BENTLEY, Martin Kenneth	636	Martin Kenneth Bentley
Kidsgrove	CHADWICK, Frank	538	Frank Chadwick
Town	CHRZANOWSKI, Edmund	499	Edmund Chrzanowski
Council	EVANS, Anne	396	Mary Cynthia Maxfield
	GARSDEN, Mary Jane	402	Frank Pennell
	LOWE, Edward	172	
	MAXFIELD, Mary Cynthia	614	
	MORREY, Tina	398	
	NICHOLLS, Stuart George	351	
	PENNELL, Frank	461	
	PORTER, Robert Alan	446	
Newchapel	ASTLE, Eileen Theresa	254	Alan Arthur Bowyer
Ward of	BENTLEY, Linda Anne	247	Sandra Phyllis Bowyer
Kidsgrove	BOURNE, Neil Francis	276	Christopher David Budd
Town	BOWYER, Alan Arthur	302	Nora Salt
Council	BOWYER, Sandra Phyllis	320	
	BUDD, Christopher David	299	
	SALT, Nora	339	
Ravenscliffe	ASTLE, Raymond	347	Raymond Astle
Ward of	BURNETT, Gill	280	Gill Burnett
Kidsgrove	FOGG, Dorothy Emily	273	Doris Mary Hall
Town	GREATBATH, Edgar	152	Geoffrey Hall
Council	HALL, Doris Mary	287	
	HALL, Geoffrey	335	
	HEATH, Raymond Thomas	271	
	LEWIS, Brian Alan	272	
	LOWNDES, Hortense Hilary	275	
Talke Ward	AMOS, Arthur	612	Arthur Amos
of Kidsgrove	DANIELS, David Ephriam	561	David Ephriam Daniels
Town	JAMES, Lynn	529	Lynn James
Council	MEIR, Tom	306	John Parsons
	PARSONS, John	464	
	YEARSLEY, Beverley	162	
Chapel &	BUTTERS, Henry John	86	Henry John Butters
Hill Chorlton	GOODALL, Henry James	78	Henry James Goodall
	HARLEY, Barbara	66	Barbara Harley
	LATHAM, David	76	David Latham
	LOMAX, Joyce Mary	87	Joyce Mary Lomax
	MATTHEWS, Joseph Harry	15	David John Sant
	SANT, David John	84	John Philip Scarlet
	SCARLETT, John Philip	80	

Madeley	BARNISH, David Peter	465	David Peter Barnish
	BRUNT, Colin	227	Stephen Brian Burke
	BURKE, Stephen Brian	445	Andrew Peter Davies
	DAVIES, Andrew Peter	355	Peter Dracup
	DRACUP, Peter	403	Robert Ashley Howells
	HOWELLS, Robert Ashley	506	Bryan Kirkham
	KIRKSHAM, Bryan	547	Hilary Ann Lainé
	LAINÉ, Hilary Ann	473	Peter Derek E W Longhurst
	LONGHURST, Peter Derek E W	405	William Arthur Sinnott
	MAGEE, Peter Felix	305	John Edwin Sutton
	SINNOTT, William Arthur	506	William Charles Welsh
	SUTTON, John Edwin	367	Glyn Lewis Williams
	WELSH, William Charles	384	Sarah Jacqueline Yearsley
	WILLIAMS, Glyn Lewis	371	
	YEARSLEY, Sarah Jacqueline	374	
Whitmore	BOOTH, John Derek	297	John Derek Booth
	BUTTERS, Herbert Edwin	308	Herbert Edwin Butters
	FORD, Peter Copeland	255	Peter Copeland Ford
	HAMPTON, David John	190	David John Hampton
	HOPPER, Nicholas David Kemp	213	Nicholas D K Hopper
	IRELAND, Joan Angela	194	Joan Angela Ireland
	MADDOX, Audrey	264	Audrey Maddox
	MASKERY, Philip	208	Philip Maskery
	WHITEHEAD, Bertram James	116	