

NEWCASTLE-UNDER-LYME BOROUGH COUNCIL
EXECUTIVE MANAGEMENT TEAM'S REPORT TO THE
MEMBER DEVELOPMENT PANEL

2 October, 2014

MEMBER TRAINING

Submitted by: Member Training and Development Officer

Portfolio: Finance an Resources

Ward(s) affected: Non-specific

Purpose of the Report

To update Members on the training programme and to agree upon any required training courses.

Recommendations

- (a) That the Information be received.
- (b) That any future training events be agreed.

Reasons

To ensure that Members have the required skills and knowledge to carry out their role .

1. Background

1.1 Since the Panel last met there has been several training sessions offered to Members:

- New Member Induction (mop up session)
- Audit and Risk
- Standards
- Gypsy Protocol
- Licensing
- Anti Social Behaviour

All of the above sessions were conducted internally and received very good feedback.

1.2 In addition, two sessions, Dealing with Difficult People and Difficult Situations and Licensing/Public Protection were held, bringing in trainers' from outside. Both of these sessions also received positive feedback.

2. Issues

2.1 The requirement for Member Development is an ongoing process as legislation and situations are constantly changing.

2.2 Appendix A shows the results gathered from the Professional Development Plan (PDP) Process. Disappointedly, only twenty eight Members responded so there may not be a true representation of which courses to set up.

2.3 A request has been made for training on Health and Wellbeing and the Chair of the Scrutiny Committee is very much in favour of this. Enquiries will be made, possibly utilising shared learning with the County Council?

3. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

3.1 Better informed Members will contribute directly to the 'Transforming our Council to Achieve Excellence' priority within the Corporate Plan.

4. **Legal and Statutory Implications**

4.1 There are no legal implications directly associated with this report.

5. **Equality Impact Assessment**

5.1 There are no equalities implications directly associated with this report.

6. **Financial and Resource Implications**

6.1 There is now a limited budget for the remainder of the current financial year.

6.2 The main resource implication associated with the proposals listed in this report is use of Members' time. The process will require a minimal commitment of time from Members if it is to be effective and meaningful. There is little resource implication concerning officers as this process will be Member led and owned by Members.

7. **Major Risks**

7.1 There are no major risks associated with this report.

8. **Key Decision Information**

8.1 The proposals within this report are not regarded as Key Decisions in the sense that it should be included within the Forward Plan. However, as this is not regarded as a non-Executive function, a Cabinet (executive) decision is required to give effect to the proposals.

9. **Appendices**

Appendix 1: Professional Development Plan Results

10. **Earlier Cabinet/Committee Resolutions**

3 July, 2014